

Cabinet

Agenda

MONDAY
4 SEPTEMBER 2023
7.00 pm

MAIN HALL
FIRST FLOOR
3 SHORTLANDS
LONDON W6 8DA

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<https://youtube.com/live/LwNW-wbWOR8?feature=share>

Date Issued
24 August 2023

Membership

Councillor Stephen Cowan, Leader of the Council
Councillor Ben Coleman, Deputy Leader
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal,
Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Andrew Jones, Cabinet Member for The Economy,
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Sharon Holder, Cabinet Member for Public Realm

If you require further information relating to this agenda please contact:
Katia Neale, Committee Coordinator, tel: 07776 672 956 or email:
katia.neale@lbhf.gov.uk

Reports on the open Cabinet agenda are available on the Council's website: www.lbhf.gov.uk/councillors-and-democracy

PUBLIC NOTICE

The Cabinet hereby gives notice of its intention that it may want to hold part of this meeting in private to consider the exempt elements of item 11 which are exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972, in that they relate to the financial or business affairs of any particular person, including the authority holding the information.


The Cabinet has received no representations as to why the relevant part of the meeting should not be held in private.

Members of the Public are welcome to attend but spaces are limited. To register for a place please contact katia.neale@lbhf.gov.uk. Seats will be allocated on a first come first serve basis. A loop system for hearing impairment is provided, together with disabled access to the building.



Shortlands

3 Shortlands,
Hammersmith,
London W6 8DA

-  **Closest Underground Station**
Hammersmith
-  **Closest Bus Stop**
Latymer Court (Stop G)

DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on item numbers **4-11** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Katia Neale at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 30 August 2023.**

COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Tuesday 5 September 2023**. Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Friday 8 September 2023 at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Friday 8 September 2023**.

Cabinet Agenda

4 September 2023

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1. MINUTES OF THE CABINET MEETING HELD ON 17 JULY 2023	5 - 9
2. APOLOGIES FOR ABSENCE	
3. DECLARATION OF INTERESTS	
<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Standards Committee.</p>	
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This report has one appendix which contains information exempt within the meaning of Schedule 12A to the Local Government Act 1972 and is not for publication. The appendix has therefore been circulated to Cabinet Members only.

Any discussions on the contents of an exempt appendix will require Cabinet to pass the proposed resolution identified at the end of the agenda to exclude members of the public and the press the proceedings for that discussion.

12.	FORWARD PLAN OF KEY DECISIONS	151 - 191
13.	DISCUSSION OF EXEMPT ELEMENTS (ONLY IF REQUIRED)	

LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

Proposed resolution:

Under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

London Borough of Hammersmith & Fulham

Cabinet

Minutes



Monday 17 July 2023

NOTE: This meeting was held remotely. A recording of the meeting can be watched at on YouTube at: <https://www.youtube.com/watch?v=TC136VWiEmo>

PRESENT

Councillor Ben Coleman, Deputy Leader
Councillor Wesley Harcourt, Cabinet Member for Climate Change and Ecology
Councillor Andrew Jones, Cabinet Member for The Economy
Councillor Rebecca Harvey, Cabinet Member for Social Inclusion and Community Safety
Councillor Bora Kwon, Cabinet Member for Civic Renewal
Councillor Rowan Ree, Cabinet Member for Finance and Reform
Councillor Alex Sanderson, Cabinet Member for Children and Education
Councillor Frances Umeh, Cabinet Member for Housing and Homelessness

ALSO PRESENT

Councillor Jackie Borland

APPOINTMENT OF CHAIR

In the absence of the Leader the Deputy Leader, Councillor Ben Coleman chaired the meeting.

1. MINUTES OF THE CABINET MEETING HELD ON 5 JUNE 2023

RESOLVED:

That the minutes of the meeting of the Cabinet held on 5 June 2023 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Stephen Cowan and Councillor Sharon Holder.

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. PETITIONS: CONSIDERATION OF PETITION: "CAXTON VILLAGE (W12) PARKING PROBLEMS"

The Cabinet received a valid petition requesting the Council to introduce parking restrictions at the Caxton Village Area (W12), containing the six streets, due to recurrent parking problems.

The Deputy Leader invited Mr Michael Rainsford, the petitioner organiser, to address the Cabinet for 5 minutes to present his petition.

Mr Michael Rainsford stated that he was a member of the elected management committee of the Caxton Village Tenants and Residents Association (CVTRA), which represented over 400 households. This petition had received 272 signatories, which indicated strong support for the petition request.

This petition called for the increase in parking restrictions to 24 hours a day, seven days a week for permit holders only; no blue badge parking except for permit holders and resident visitor parking permit holders (as is the case in nearby MacFarlane Road); and to increase resource and time period for enforcement patrols to support these greater restrictions.

As a result of this proximity to Shepherd's Bush Green and Westfield, Caxton Village received high volume vehicles parking on their streets. This often resulted in there being no available parking spaces for permit holders after 10pm in addition to noise disturbance to residents, pollution and littering. This was particularly problematic at weekends.

The request for no blue badge parking except for resident and resident visitor parking permit holders was a result of the unsustainable level of blue badge parking in Caxton Village. Many local residents had counted the high level of blue badges parking in use at any one point in time by blue badge holders. It was the perception of residents, through witnessing the behaviour of many blue badge users, that this was the result of fraudulent use by visitors going to Westfield Shopping Centre. An employee of Westfield had said that free parking for up to four hours was only granted upon the presentation of the blue badge containing the photo of the presenter. Therefore he believed that fraudulent blue badge users were taking advantage from parking in Caxton Village instead of Westfield, as it did not required validation and was not time limited.

Bram Kainth, Strategic Director of Environment, stated that the Council would need to complete a parking stress survey exercise, to get necessary data on parking stress and the split between resident and visitor parking in the affected area. Based on the results they would decide what changes to the parking hours would be appropriate and seek the residents views on a consultation process.

Councillor Andrew Jones asked the reasons they were seeking parking controls after 10pm. Mr Rainsford replied that the main challenge post 10pm was the night-time economy, when their streets were peppered with delivery vehicles, idling taxi drivers, people getting take-away food nearby and eating in their cars with their engines on or off and playing loud music. Residents coming home late at night did not feel safe and had nowhere to park.

Councillor Wesley Harcourt asked the average length of time blue badge holders were parking their vehicle on their streets. Mr Rainsford was not certain of the time, but blue badge holders dominated the parking on their streets throughout the day and he believed it could be a mix of short and long stay. The motorcycle restrictions had improved the high level of motorcycle parking on their streets, but the problem still existed.

Councillor Rebecca Harvey asked whether many blue badge holders were also parking on their streets after 10pm. Mr Rainsford replied he did not have this information and would appreciate a survey on this issue.

Councillor Rebecca Harvey asked Bram Kainth to ensure an investigation on blue badge holders parking after 10pm was picked up on the survey. Bram replied that this would certainly be part of the survey.

Councillor Ben Coleman asked if there was more the Council could do for a period of time to try quantifying the problem with the fraudulent use of blue badge. Bram Kainth replied that they could try to look into it, but this was a challenging enforcement as both the driver and the passenger could be a blue badge holder.

Councillor Ben Coleman asked if Council officers were able to employ the same validation process for blue badges that Westfield employed on the spot. Bram Kainth replied that they should be able to but might need to check the database first and that could give an insight of the problem.

Mr Rainsford stated that he had spoken to some of the plain clothes officers and had concluded that due to current level of issues it would not be economical viable to try to police the number of blue badge permits sitting on their streets at any one point in time. Should their proposed measures come in place they could act as a deterrent to blue badge permit holders in addition to reducing the load and the cost of checking for potential fraud.

Councillor Ben Coleman asked officers to verify some of the blue badge vehicles in that area during a period of time to certify whether they were all genuine in order to build a proper evidence base.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. To complete a parking stress survey exercise, to get necessary data on parking stress and the split between resident and visitor parking in the affected area.
2. To undertake a parking consultation of residents and seek views on making changes to the parking hours of control.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

5. INSURANCE TENDER 2024-2029

Councillor Rowan Ree introduced the report proposing a tender to put in place appropriate insurance cover for the Council and its residents, achieve financial efficiencies in the process of arranging the cover and to carry out appropriate section 20 consultation and liaison with the Council's leaseholders to ensure they are appropriately insured and recharged.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

1. To note and approve the proposed procurement strategy for tendering the Council's insurance requirements and allied engineering inspection services, commencement of this formal tender process, intended compliance with the Public Contract Regulations and the need to seek suitable authority on a sovereign basis to award the contract after evaluation. Estimated contract award for all lots, based on 2023/24 premiums is £20M over a period of 5 years.
2. To note that due to the likely contract value the award to be returned to Cabinet for approval.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. TRAVEL CARE MINIBUS PROCUREMENT STRATEGY

Councillor Alex Sanderson introduced the report seeking approval of the procurement strategy for Travel Care Minibus Services for services from August 2024 for a period of five years, with the option to extend for a further two years. The procurement strategy aimed to award a contract to a single provider to ensure the continued delivery of this statutory frontline service to residents.

AGREED UNANIMOUSLY BY THE CABINET MEMBERS:

That Cabinet approves the procurement strategy to run an open procedure to establish a contract for the provision of travel care minibus services for a period of five years from August 2024 with the option to extend for a further two years.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

7. FORWARD PLAN OF KEY DECISIONS

The Key Decision List was noted.

8. DISCUSSION OF EXEMPT ELEMENTS (IF REQUIRED)

There was no discussion of exempt elements.

Meeting started: 7.00 pm

Meeting ended: 7.28 pm

Chair

Agenda Item 4

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Cabinet

Date: 04/09/2023

Subject: Special School Organisation and Capital Plan

Report of: Councillor Alex Sanderson, Cabinet Member for Children and Education

Report author: Peter Haylock, Operational Director for Education and SEND

Responsible Director: Jacqui McShannon, Strategic Director Children's Services

SUMMARY

The Special School Organisation and Capital Plan sets out an ambitious programme of investment in provision for children and young people with Special Educational Needs and Disabilities (SEND) in Hammersmith & Fulham (H&F) over the period to 2030.

It delivers on the ambitions of the local area's SEND Strategy and builds on the detailed analysis of trends in demand for specialist provision recommended in the SEND Sufficiency Review.

The plan sets out a framework for capital investment of £8 million in enhancing provision across the borough for pupils with SEND.

RECOMMENDATIONS

Cabinet approves the

1. Special School Organisation and Capital Plan at Appendix 1 of this report.
 2. Publication of the documents attached at Appendix 1 of this report.
 3. Approves the five-year commissioning plan detailed in the Special School Organisation and Capital Plan at Appendix 1
 4. Delegates authority to the Operational Director of Education and SEND to finalise Service Level Agreements with schools to give effect to point 3.
-

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Ensuring a person-centred approach that delivers the right level of support to meet presenting needs of children, young people and their families – and in so doing provide them with the best opportunities to thrive.
Creating a compassionate council	Listening and responding to feedback from professionals, young people, parents, carers, education settings and wider partners regarding what was working well, what needed improvement and where the gaps were with regards to current support available.
Doing things with local residents, not to them	The documents were developed following engagement with families in developing the recommendation of the SEND Sufficiency Review and priorities of the SEND Strategy.
Being ruthlessly financially efficient	This strategy will support local partners to meet the needs of children and young people in H&F and increase the confidence of parents and carers.
Taking pride in H&F	These documents will ensure our support to children and young people with SEND enables them to lead happy, healthy, and fulfilling lives and achieve their life goals.

Financial Impact

The capital budget for Special Educational Needs and Disability placement sufficiency totalling £8m between 2023/24 and 2027/28 was approved by Cabinet decision on 5 June 2023. The budget is fully funded from confirmed Special Provision Capital Fund and High Needs Provision Capital Allocations (HNPCA) grant funding received or due in 2023/24 financial year.

This investment of £8m has the potential to reduce the number and proportions of placements outside of the borough. These issues are complicated and based on future demographic impacts and the details are being evaluated and assessed. Any beneficial implications of this on the revenue budget for Children's Services will be considered as part of the future MTFS planning.

Financial Implications by: Tony Burton, Head of Finance Children's Services and Education, 14 June 2023

Verified by: Sukvinder Kalsi, Director of Finance, 26 June 2023

Legal Implications

Section 13 of the Education Act 1996 places a duty on a Local Authority to ensure sufficient primary and secondary education provision is available to meet the needs of the population in its area including pupils with additional Special Educational Needs.

The Council also has duties under the Children and Families Act 2014 to make special educational provision for children and young people whose needs cannot reasonably be met from the resources normally available to schools and post-16 institutions.

The Council has additional statutory duties under section 19 of the Education Act 1996 to provide education for pupils needing alternative education and under the Children and Families Act 2014 to meet the needs of pupils and young people up to the age of 25 with special educational needs.

Approval of the SEND Sufficiency Review and its recommendations contributes to the fulfilment by the Council of these obligations.

Implications verified by: Jade Monroe, Chief Solicitor Social Care 14 June 2023

Contracts and Procurement Legal Implications

Any new contracts with suppliers signed pursuant to the recommendations will be required to follow the procurement rules in the Council's Contract Standing Orders and Public Contracts Regulations 2015.

Angela Hogan, Chief Solicitor (Contracts and Procurement) 15 June 2023

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

Proposals and Analysis of Options

1. The Special School Organisation and Capital Plan is a key document to enable the delivery of our vision for children and young people across H&F. To achieve this, we need to invest in local SEND provision so it aligns with our SEND Strategy to ensure that we can meet needs of children and young people - at the right time and in the right place.
2. The Special School Organisation and Capital Plan sets out a programme of investment following the recommendation of the SEND Sufficiency Review to ensure that there is sufficiency of placements to meet needs over the medium to long term in the borough in the context of what is ordinarily available in schools. The review commits to promoting inclusion, and excellent outcomes

for children with SEND and those who need additional support to achieve their full potential.

3. The SEND Strategy and SEND Sufficiency Review were coproduced with partners across the borough. Feedback was obtained from stakeholders across the local area including parent/carers, health, education, and social care to inform the final versions of the documents.

Option 1 – Approve the Special School Organisation and Capital Plan (Recommended)

4. The plan has been produced in response to the recommendations of the SEND Sufficiency Review and local area priorities of the SEND Strategy. Both of these documents were developed in partnership and coproduced with families, partners and providers across the local area, and a consultation exercise was completed. The final versions of those documents and subsequent recommendations were updated considering feedback received throughout the consultation period and approved at Cabinet in June 2023.
5. The Plan sets out the programme of investment in our school estate to meet the needs of children and young people with SEND locally across mainstream, resourced and special provision.
6. This option is recommended.

Option 2 – Do not approve the Special School Organisation and Capital Plan (Not recommended)

7. This option would prevent investment in the H&F school estate and subsequent delivery of the recommendations of the SEND Sufficiency Review, therefore failing to implement a collectively agreed approach to working together to support children and young people with SEND, and their families.
8. This option is not recommended.

Reasons for Decision

9. Section 13 of the Education Act 1996 places a duty on a Local Authority to ensure sufficient primary and secondary education provision is available to meet the needs of the population in its area including pupils with additional Special Educational Needs.
10. The Council also has duties under the Children and Families Act 2014 to make special educational provision for children and young people whose needs cannot reasonably be met from the resources normally available to schools and post-16 institutions.
11. The Council has additional statutory duties under section 19 of the Education Act 1996 to provide education for pupils needing alternative education and under the Children and Families Act 2014 to meet the needs of pupils and young people up to the age of 25 with special educational needs.

12. Approval for the Special School Organisation and Capital Plan contributes to the fulfilment by the Council of these obligations.

Equality Implications

13. There are no direct negative equality implications for groups with protected characteristics, under the Equality Act 2010, by the approval of these documents. An Equality Impact Assessment has been completed in relation to the SEND Sufficiency Review recommendations and will be kept under review during the implementation.

Risk Management Implications

14. The report recommends approval of the Special School Organisation and Capital Plan which provides the delivery plan in relation to the recommendation of the SEND Sufficiency Review and local area priorities of the SEND Strategy. Both of these documents were subject to extensive consultation with stakeholders, including partners, providers, and young people. The document formulates a key delivery strand of the SEND Strategy; ensuring needs are met locally and as early as possible. This is in line with being a compassionate council and in being ruthlessly financially efficient.

Implications verified by: David Hughes, Director of Audit, Fraud, Risk and Insurance, 12 June 2023

Climate and Ecological Emergency Implications

15. There are no anticipated climate and ecological implications as a result of publication of these documents. Projects referenced in the Special School Organisation and Capital Plan will form separate programmes of work within which the project team will liaise closely with the Climate Unit.

Implications verified by: Hinesh Mehta, Head of Climate Change, 13 June 2023

Consultation

16. At the start of the sovereign H&F service in 2018, officers have worked with parents, schools, and partners to ensure services and provision is in place to meet identified needs. The SEND Sufficiency Review was undertaken jointly with our partners across the local area. A Reference Group was established with representation across H&F Council, the Integrated Care Board and school partners to share knowledge and expertise, support developing key lines of enquiry with the commissioned provider undertaking the review and to review and test assumptions.
17. Subsequently a series of thematic discussions were held during the Summer which included representation from across the Council, the Integrated Care Board, Health providers and parents and carer forum members (ParentsActive) to understand the current challenges of provision, consider future projections and potential solutions to challenges and scope recommendations for provision

in line with H&F's inclusion agenda and the direction of travel in relation to the Governments SEND Review Green Paper.

18. Throughout the review we utilised existing feedback from children and young people gathered through our Coproduction Lead and Youth Voice Coordinator. The thematic workshops, surveys, meetings, and individual interviews have all shaped the local context, needs analysis and recommendations detailed throughout the review.
19. A draft version of the review and recommendations were shared with our SEND Delivery Group which included representation from schools, children centres, health providers, our Parent/Carer forum and representatives from across the Local Authority and Integrated Care Board prior to public consultation.
20. Public consultation ran from the 20 February 2023 to 24 March 2023. Information was shared on the consultation via Parentsactive, SchoolZone, the Integrated Care Board, Health providers and the Children's Services staff newsletter. During the consultation, a series of roadshows were held with key stakeholders to promote engagement. This included jointly facilitated sessions with Parentsactive where Senior Officers presented to parents and carers the proposals and were available to respond directly to any questions. Further sessions were also held with school partners, early years providers and Special Education Needs Coordinators (SENCO's).
21. The consultation was seen by 157 people. Six responses were received to the SEND Sufficiency Review which were largely positive in nature. A summary of the responses received and how these were addressed can be found at Appendix 2. It is likely that the series of roadshows and prior engagement supported a shared understanding and resulted in a lower number of returns. Throughout the consultation and at the roadshows no significant concerns were raised.
22. In preparing the Special School Organisation and Capital Plan, meetings have been held with all Resourced Units and Special Schools to consider their business plan and agree the direction of travel.
23. Whilst increasing capacity at schools to accommodate Resourced Units is unlikely to require statutory proposals (as changes in roll are unlikely to be above 30 pupils or 25% of the number on roll), confirming the locations for the units will require extensive consultation with schools, parents and other stakeholders including consultation on changes in admission arrangements. For an opening in September of a given year, consultation on changes in admission numbers would need to begin in the February of the previous year (e.g., February 2024 for a September 2025 opening). Prior to this agreement will also need to be obtained formally with the Governing Body on the proposals.

LIST OF APPENDICES

Appendix 1 – Special School Organisation and Capital Plan

Appendix 2 –SEND Sufficiency Review - We asked, You Said, We Did – Consultation Responses

APPENDIX 1

HAMMERSMITH & FULHAM COUNCIL

SPECIAL SCHOOL ORGANISATION AND SEND CAPITAL PLAN

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INTRODUCTION

This plan sets out an ambitious programme of investment in provision for children and young people with Special Educational Needs and Disabilities (SEND) in Hammersmith & Fulham (H&F) over the period to 2030.

It delivers on the ambitions of the local area’s SEND Strategy and builds on the detailed analysis of trends in demand for specialist provision recommended in the SEND Sufficiency Review.

The plan sets out a framework for capital investment of £8 million in enhancing specialist provision, including:

- Significant expansion of resourced provision in mainstream settings; supporting a higher proportion of children and young people with SEND to achieve good outcomes in mainstream settings where this is the most suitable provision for their needs.
- Improving accessibility across the school estate.
- Supporting teaching and learning through the creation of internal and external flexible use spaces.
- Ensuring there is sufficient capacity in our Special Schools to meet the needs of young people who would benefit from a Special School place and that provision reflects the evolving mix of needs.

THE CURRENT CONTEXT

SEND landscape

H&F is the country’s eighth most densely populated local authority. It is twice as densely populated as London as a whole. In general, the borough’s central and southern areas are more densely populated than the northern area, although densities vary greatly between individual wards.

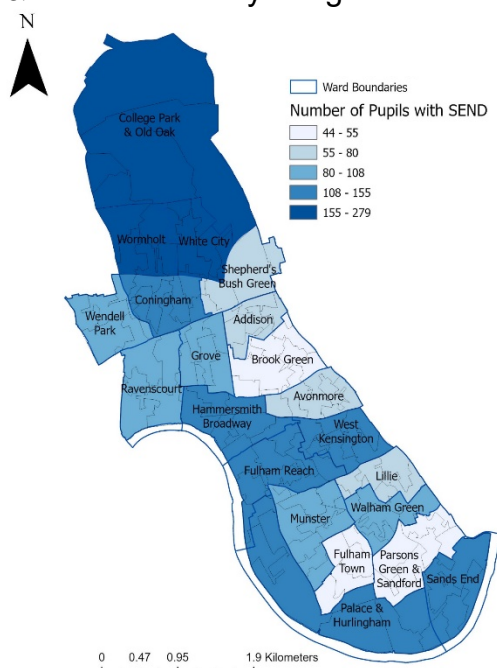


Figure 1: The number of pupils with SEND by residence ward in Hammersmith & Fulham

The wards with the highest number of SEND can be found in the North of the Borough. 28% of pupils with SEN live in White City (279), College Park (200) and Wormholt (185). Wormholt and College Park both have the highest prevalence of SEND, both at 20%.

The wards with the lowest number of SEND are in Parsons Green (44), Brook Green (51) and Fulham Town (55), this makes up 6% of where pupils with SEN reside in H&F. Brook Green has the lowest prevalence of SEND at 12%.

In 2021/22, there were 1,381 pupils with an EHC Plan in H&F, representing 5% of all pupils in the local area. This is higher than the national average of 4%. H&F has seen a consistent rising trend in EHCP numbers in recent years, broadly reflecting the national trend. In the same period, there were 3,221 pupils receiving SEN support in H&F, representing 12% of all pupils. This is the same proportion as the London average, but slightly lower than the national average of 13%.

Between 2015/16 and 2021/22, H&F has had a consistently higher proportion of pupils with an EHC Plan or Statement of SEN than London and England. H&F has a higher average percentage of pupils with an EHC Plan or Statement of SEN by 0.9 percentage points compared to London and 1.0 percentage points compared with England.

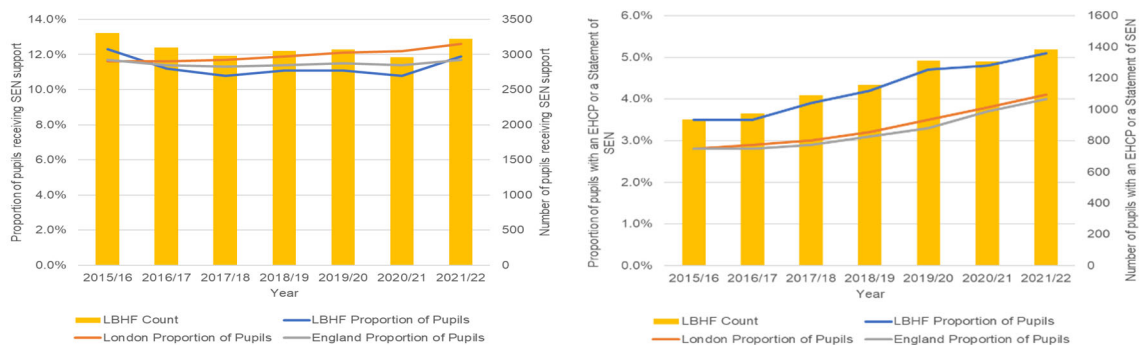


Figure 2: The number of pupils with an EHC Plan or a Statement SEN in Hammersmith & Fulham, and the proportion of pupils in Hammersmith & Fulham, London and England. The data covers the years 2015/16 to 2021/22 and includes pupils in all schools including independent schools and general hospital schools. The number of pupils receiving SEN support in Hammersmith & Fulham, and the proportion of pupils in Hammersmith & Fulham, London and England. The data covers the years 2015/16 to 2021/22 and includes pupils in all schools including independent schools and general hospital schools.

SEND primary needs

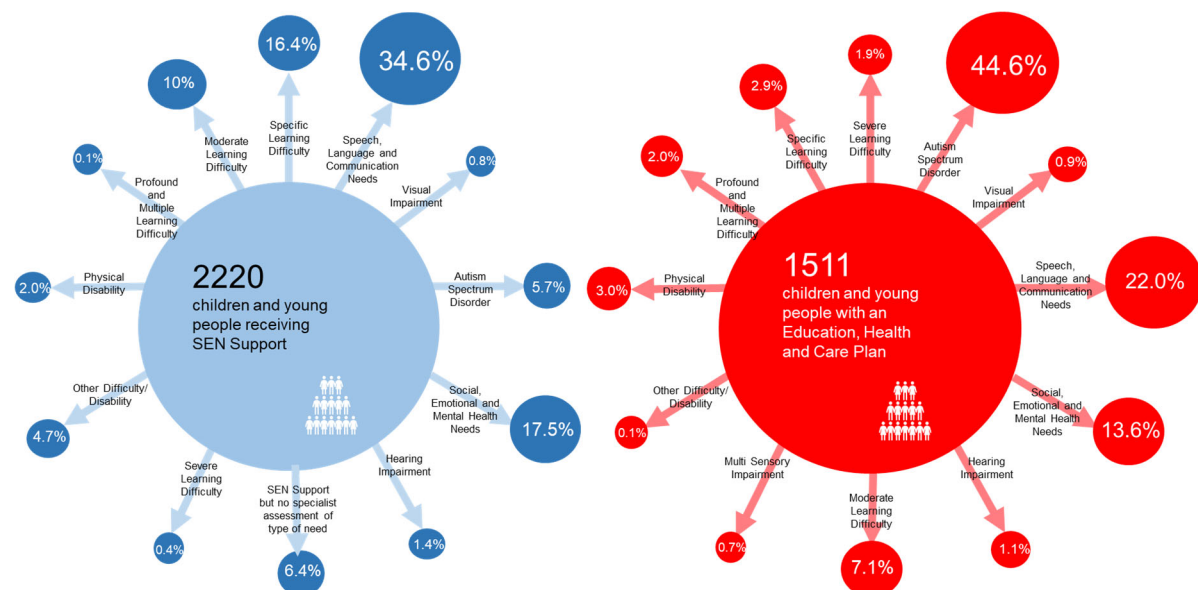


Figure 3: SEN support pupils attending school in H&F and H&F EHCP cohort by SEND area of need

Speech, Language and Communication is the largest area of need for pupils at SEN Support attending school in H&F at 34.6%. Followed by Social, Emotional and Mental Health Needs at 17.5%.

Conversely, the Autistic Spectrum Condition is the largest area of need for H&F children and young people with an EHC Plan, 44.6%. Followed by Speech, Language and Communication, 22% and Social, Emotional and Mental Health Needs, 13.6%.

Special education provision in H&F

100% of settings are rated good or outstanding in Hammersmith & Fulham.



4 maintained nursery schools	36 primary schools	11 Secondary schools
	4 Post 16 Q+ - 16-25 ASC William Morris 6th Form – 16-19 SpLD / SEMH / SI Ealing, Hammersmith and West London College – 16-99 SLD / MLD / ASC / SpLD	
4 special schools Jack Tizard – 2-19 SLD / PMLD Queensmill – 3-12 ASC Cambridge – 11-16 MLD / SLD / SEMH / SLCN Woodlane – 11-16 MLD, ASC, SLCN	2 resourced provision Queens Manor – 3-11 MLD Miles Coverdale – 3-11 SLCN	1 AP establishment OAT – 5-16 SEMH The Bridge Academy – secondary cohort The Courtyard – primary cohort
3 Hybrid Special School Satellite provisions Via Queensmill	1 Community Sector The Stephen Wiltshire Centre	

Figure 4: Overview of 0-25 specialist commissioned provision in Hammersmith & Fulham

Setting	Description	Commissioned places
Woodlane High School	Woodlane High School is a Hammersmith & Fulham maintained secondary special school. The school supports young people with SLCN; ASD; and MLD.	100
Cambridge School	Cambridge School is a Hammersmith & Fulham maintained secondary special school. The school supports young people with MLD; severe learning difficulties; SEMH needs.	129
Jack Tizard School	Jack Tizard is a Hammersmith & Fulham maintained special school for children and young people aged 2 to 19 with profound and multiple learning difficulties.	70
Queensmill School	Queensmill School is an Academy special school for children and young people with a diagnosis of autism from 3 to 19 years. The school caters for children and young people with complex learning needs. The school also operates three satellite provisions across the primary and secondary phase.	246
Miles Coverdale Primary School SEN Unit	Miles Coverdale Primary School operates a Specialist Speech and Language Resource Base for children aged 3 to 7 years with speech, language, and communication needs (SLCN).	20
Queen’s Manor Primary School - The Pavilion	Queen’s Manor Primary School operates the Pavilion, a Specialist Resource Base for children with moderate learning difficulties.	20

William Morris Sixth Form School	William Morris Sixth Form operates an inclusive learning provision for young people with a range of needs including SLCN, ASD, and MLD.	50
Ealing, Hammersmith, and West London College	Ealing, Hammersmith, and West London College provides High Needs education provision across the college within its Inclusive Learning and mainstream programs.	251

Figure 5: Description of specialist commissioned provision in Hammersmith & Fulham

EHCP PLACEMENT TRENDS AND FUTURE PROJECTIONS

Background to data sources and modelling assumptions

The projection of future SEN pupil numbers is not an exact science and naturally includes a high degree of uncertainty, heavily dependent on assumptions:

- Total population projections include a range of uncertainties concerning birth rates, internal and external migration, patterns of parental preference and housing yield.
- The SEND population projections contain uncertainties regarding trends in incidence of primary needs and changes in policy and practice. Smaller overall cohort sizes lead to greater statistical variance (e.g., the impact of changes in provision elsewhere).

The future scenarios are therefore indicative of a range of potential outcomes. There are several different data sources for SEND population numbers which use different definitions or coverage and can show significantly different apparent patterns:

- School Census – which shows numbers in state-maintained schools in H&F and is therefore particularly relevant for demand for places and capital planning in H&F.
- SEN2 which provides data on all EHC Plans maintained by H&F and is therefore particularly relevant for assessing the overall level of demand.
- The AP Census is also a relevant data source.

The rate of SEND looks very different when considered as a % of the school or borough population. Both views are relevant depending on the question being considered. For school organisation purposes, it is usually the demand for school places that is the key driver.

Historic SEND Support and EHCP trends

H&F has seen a consistent rising trend in EHCP numbers in recent years, broadly reflecting the national trend. The proportion of pupils in maintained schools with an EHCP is above the national average but the differences are less significant when considered as a proportion of the borough population. SEN Support, on the other hand, has seen a broadly flat trend locally and nationally with H&F consistently slightly below national averages.



Figure 6: historic H&F EHCPs and SEND Support trends compared to England and London

The two largest primary need groups for EHC Plans are ASC and SLCN, which together account for almost two thirds of EHCPs. Over the past three years, the proportion of the EHC Plan cohort in the ASC and SLCN groups has been broadly steady, with a slight reduction in ASC as a percentage of all EHC Plans.

SEMH has seen a strong rising trend. There have been declines in the proportion of the EHCP cohort with MLD, SLD and SPLD, together with some of the smaller primary need groups. Some of the smaller primary need groups have seen relatively large percentage swings, e.g. HI and some care is needed in interpreting trends for very small groups. The extent to which the recent trends reflect changes in demand going forward will need to be kept under review.

SEN type Cohort	2020 actual	2021 actual	2022 actual	Change 2020-22 (number)	Change 2020-22 (%)	Average annual rate of change 2020-22)	% of cohort 2020	% of cohort 2022
All EHCP	1207	1305	1312	105	8.7	4.3	100	100
ASC	532	592	568	36	6.8	3.4	44.1	43.3
HI	7	15	14	7	100.0	50.0	0.6	1.1
MLD	92	96	87	-5	-5.4	-2.7	7.6	6.6
MSI	3	5	5	2	66.7	33.3	0.2	0.4
OTH	44	45	58	14	31.8	15.9	3.6	4.4
PD	31	35	31	0	0.0	0.0	2.6	2.4
PMLD	36	37	40	4	11.1	5.6	3.0	3.0
SEMH	103	115	141	38	36.9	18.4	8.5	10.7
SLCN	256	257	279	23	9.0	4.5	21.2	21.3
SLD	39	39	38	-1	-2.6	-1.3	3.2	2.9
SPLD	54	59	43	-11	-20.4	-10.2	4.5	3.3
VI	10	10	8	-2	-20.0	-10.0	0.8	0.6

Figure 7: Historic trend of EHCPs by primary area of SEND Needs

Future trends modelling

Two main scenarios are presented, together with a 'baseline' scenario that illustrates the impact of overall population trends, derived from GLA school roll projections. These scenarios relate to the demand for places.

The baseline applies projected population trends to the current proportions of pupils with EHC Plans, assuming no further growth in EHC Plan cohort. This is not considered a realistic scenario but provides an input into subsequent scenarios. It is presented to illustrate that population trends alone apply a general downward pressure on EHCP numbers, potentially limiting growth in future numbers.

Scenario 1: Continuation of recent trends or 'high model'

This model extrapolates the 2020-22 trends discussed above, adjusted by underlying population change.

Scenario 2: 'Mid-range model'

This scenario assumes the recent trend initially continues but that changes in policy and practice acts to reduce the rate of growth in EHCPs with the trend rate of increase levelling off over a five-year period, after which trends in EHCPs reflect overall population trends.

The above models focus on the statutory school age cohort to support the development of school provision and does not include EYFS and the 19- to 25-year-old EHCP cohorts.

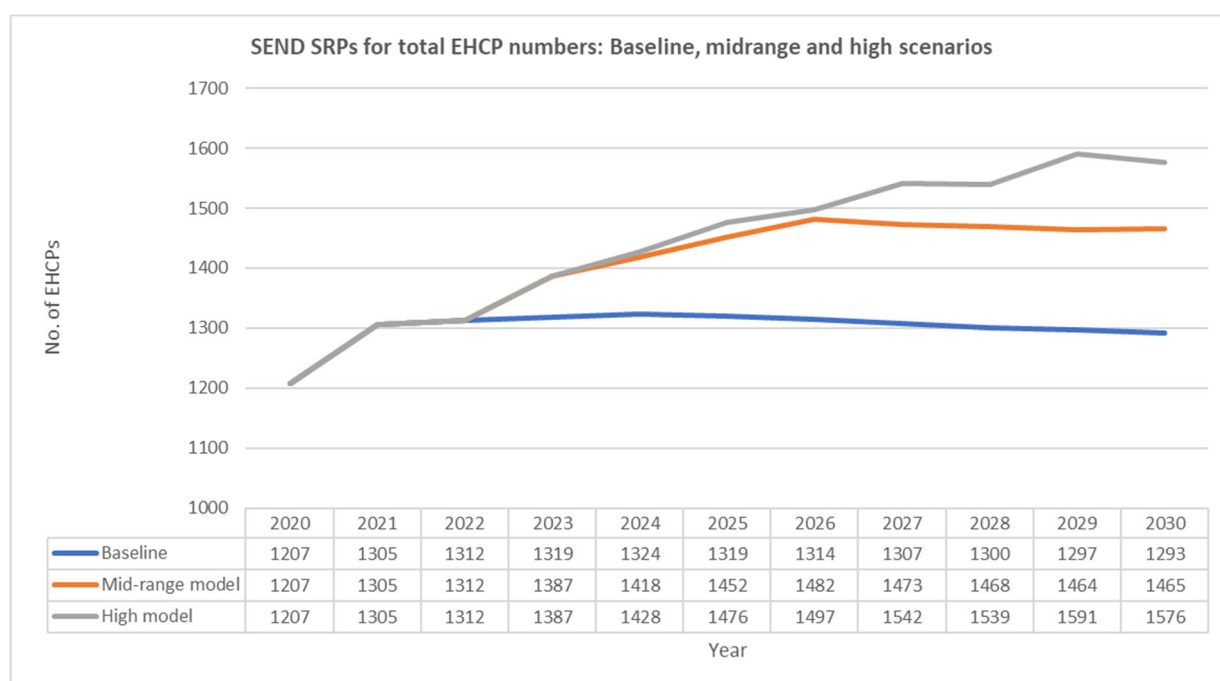


Figure 8: High, mid-range and baseline scenarios for EHCPs in schools

The trends on SEN Support are expected to be broadly flat, but a reduction in the number of EHC Plans as a result of embedding the local area's ordinarily available guidance and investments in support services are likely to see incremental increases in the SEN support cohort, reducing the differences between H&F and national averages.

Future scenarios by primary need

ASC and SLCN are projected to continue to be the largest groups but with significant growth in SEMH numbers if recent trends continue.

Most other primary need cohorts are relatively small, and trends must be considered unreliable, but some cohorts may experience a decline in numbers if recent trends continue (e.g. MLD, SLD).

Primary Need	2022 Actual	2030 mid range	2030 high	Change (mid-range)	Change (high)	% change (mid-range)	% change (high)	Notes
ASC	568	589	633	21	65	4	11	
HI	14	44	48	30	34	216	239	Small cohorts - trend may be unreliable
MLD	87	39	42	-48	-45	-55	-52	Is declining trend likely to continue?
MSI	5	13	14	8	9	167	187	Small cohorts - trend may be unreliable
OTH	58	110	119	52	61	90	104	
PD	31	23	24	-8	-7	-27	-22	Decline may be an artifact of slight changes in numbers in a small cohort
PMLD	40	49	52	9	12	21	31	
SEMH	141	287	309	146	168	104	119	significant rise in recent years. Will this trend continue?
SLCN	279	315	339	36	60	13	21	
SLD	38	23	25	-15	-13	-40	-35	Decining trend coming from 2022 numbers - is this likely to continue?
SPLD	43	<5	<5					Small cohorts - trend may be unreliable
VI	8	<5	<5					Small cohorts - trend may be unreliable

Figure 9: High and Mid-Range Scenarios for EHCPs by Primary Need

Trends in placements

Of the larger placement types there has been a rising trend in numbers in Special Schools and a slight rising trend in the number of pupils (not percentage) with EHC Plans in mainstream primary, with secondary broadly level in terms of numbers.

As a proportion of the cohort of EHCPs covered by school census and the AP census this equates to a:

- 1.7% increase in the proportion in maintained Special Schools between 2020 and 2022.
- -1.2% reduction in the proportion in maintained secondary schools.
- -0.6% reduction in those in maintained primary schools (excluding resourced units).

	2020 actual	2021 actual	2022 actual	CHANGE 20/21	CHANGE 21/22	AVG RATE OF CHANGE
1:2:1 Tuition	7	1	5	-0.86	4.00	-0.14
AP	34	10	11	-0.71	0.10	-0.34
Further education	1	20	22	19.00	0.10	10.50
Non-maintained special school	1	11	3	10.00	-0.73	1.00
Nursery	6	6	3	0.00	-0.50	-0.25
Other independent school	4	4	18	0.00	3.50	1.75
Other independent special school	36	33	43	-0.08	0.30	0.10
Post-16	61	52	51	-0.15	-0.02	-0.08
Primary	337	375	358	0.11	-0.05	0.03
Resource Unit	8	13	15	0.63	0.15	0.44
Secondary	205	231	206	0.13	-0.11	0.00
Special	505	546	570	0.08	0.04	0.06
Special post 16 institution	1	3	4	2.00	0.33	1.50
Otherinc Post 19	4	1	3	-0.75	2.00	-0.13

Figure 10: Recent patterns in placement of EHCP learners (Reception to Yr. 14)

The above table reflects the small cohort size in many of the placement types and some unpredictable changes year on year. This makes it problematic to use this data to extrapolate future trends. It however suggests that that all the projected future increase in EHCP numbers would be accommodated in mainstream provision under the current configuration of the H&F SEN provision.

The high and mid-range scenarios suggests between 637 and 685 EHCPs placed in maintained Special Schools by 2030, an increase of between 67 and 115 places.

Summary of trends and placement model

As highlighted above, the projection of future SEN pupil numbers is not an exact science, leaving room for uncertainties with the scenarios presented. It is however reasonable to assume that the plausible range of future EHC Plan numbers lies between the mid and high scenarios, between 1465 and 1576 EHCPs in H&F schools (Reception to Yr. 14) by 2030. When total EHCPs supported by H&F are considered, including those placed in out of borough and / or independent settings are considered, total EHCPs are projected to rise from 1525 in November 2022 to 1995 in 2030, assuming recent trends continue.

This compared to the baseline used for the modelling of 1312 EHC Plans in January 2022 for the LBHF maintained school roll cohort. The overall increase in EHC Plans is between 153 and 264. The scenarios suggest between 67 and 115 of these EHC Plans would be placed in maintained special schools if recent trends continue.

It is estimated that ASC and SLCN are likely to remain the two largest primary need groups the rising trend in SEMH may be significant, if it is expected to continue.

The above data would imply that to maintain the current number pupils placed in Special Schools would require between 80 and 130 additional places in Additionally Resourced Provision and SEN Units by 2030. Creating some capacity in Special Schools to take some pupils who would otherwise be placed in costly out of borough placements would require going beyond those numbers. Reducing OOB placements by fifty, from 280 in 2022 requires an increase in the number of resourced unit places to between 130 and 180, recognising that many OOB placements relate to children and young people with very specific and complex needs that require a highly specialised placement.

The implementation of additional resourced provision units will take some time. The rising trend in demand for places in Special Schools may continue in the short term with the number on roll in all four Special Schools slightly above the commissioned number of places in 2022. The trend rate of increase over the five years 2017-2022 was for an increase of 21 places per year but with a slower rate of increase in 2021-22.

In addition, the rising trend in SEMH, if it continues, may require specific proposals for provision for children and young people with SEMH.

The range of uncertainties in the data modelling are considerable. It would therefore be advisable to progress proposals in phases to allow trends in EHCP numbers to be reviewed and plans for provision of places adjusted accordingly.

PROPOSALS FOR SEND PROVISION

Sufficiency Review Recommendations

The [SEND Sufficiency Review](#) has set out the following recommendations for provision for children and young people with SEND following consultation with parents/carers and education partners, and informed by national good practice:

1.	H&F create a specialist SEMH provision for primary and secondary aged pupils.
2.	H&F remodel and strengthen the SEMH outreach provision to support a graduated approach, to meet the needs of pupil in their local mainstream school.
3.	The Learning Partnership to include SEMH training for H&F settings as part of the ongoing CPD programme to support school partners to better identify and meet SEMH needs.
4.	H&F will create enhanced ASC early years, primary and secondary provision in mainstream settings, utilising local expertise and developing capacity through a range of mechanisms both: (a) existing and (b) additional commissioning - to support children and young people whose autism impacts significantly on their ability to access a mainstream classroom, but who may be able to access elements of a mainstream curriculum. This includes the sufficiency of timely ASC outreach support.
5.	H&F remodel the current provision to create a primary (Key Stage 1 and Key Stage 2) enhanced provision for pupils with complex speech, language and communication needs who would benefit from a language enriched environment. This should be achieved within the current commissioning arrangement for the primary provider.
6.	H&F create an enhanced secondary provision for pupils with complex speech, language and communication needs who would benefit from targeted interventions in a language enriched environment with mainstream integration.
7.	H&F build on the work of the Joint Communication Offer to develop a robust SLCN pathway to meet the needs of children in their mainstream settings.
8.	H&F and local area partners implement a robust workforce development and ongoing training of mainstream partners, to reduce the reliance on specialist intervention/support.
9.	H&F undertake an accessibility audit – which is tailored to effectively address SEND types – and deliver a plan to improve accessibility for pupils within mainstream schools.
10.	H&F and SEND partners develop a robust Severe Learning Difficulties, PMLD, and physical disability pathway, for young people, that support: (a) the timely transition to adult education, social and health services and: (b) deliver the best Preparing for Adulthood outcomes.
11.	H&F will reform Alternative Provision to reflect short-term targeted interventions - with a key focus on reintegration for a pupil back into mainstream school.
12.	H&F will continue with the current commissioned numbers for Alternative Provision detailed within the existing SLA, as these currently align to the projected local needs.
13.	Aligned to proposed developments for Severe Learning Difficulties/Profound and Multiple Learning Difficulties, H&F will develop further and enhanced Local Offer pathways for 16–25-year-olds which focus on positive life outcomes, mainstream inclusion and transition.
14.	H&F will look to progress, potentially in partnership with our West London partner LAs, the development of a post-16 banded funding model to ensure the cost of support and further educational provision is equitable.

15.	Refresh the H&F Ordinarily Available Guidance so that it clearly outlines the local provision and responsibilities of schools, health and care partners for 0-25 years SEND as part of the graduated approach.
16.	Reinforce local area values and visioning to support a shared understanding of local partners' responsibilities and the joint stewardship of H&F High Needs Block allocation, alongside work to finalise the local area SEND strategy.

Figure 11: SEND Sufficiency Review recommendations

Proposals

Recommendations 1, 4, 5, 6, 9 and 16 of the SEND Sufficiency Review are most directly relevant to this strategy and closely aligned with the needs analysis in the [EHCP Placement Trends and future projections](#) section of this document. To deliver these recommendations and informed by the analysis above, the following will be implemented.

Current provision:

Setting	Proposed changes
Cambridge School	To progress a change in designation for Cambridge School over three academic years from 2023/24 to a specialist SEMH provision. Cambridge School will work in partnership with H&F to develop a GCSE pathway for those learners academically able.
Woodlane High School	To progress a change in designation that will allow Woodlane to support a higher level of MLD needs to support the change Cambridge School designation. This will be implemented over a phased period from the academic year 2023/24.
Jack Tizard School	The place commissioning and designation of Jack Tizard will remain unchanged. H&F will work in partnership with Jack Tizard to explore the resumption of outreach provision and improving support for children and young people attending mainstream schools with PMLD.
Queensmill School	The place commissioning and designation of Queensmill will remain unchanged. H&F will work in partnership with Queensmill in relation to satellite provision and utilising their expertise as a centre of excellence for new units. Officers will work with Queensmill in reviewing the future configuration of the current satellite sites in the context of discussions with the host schools; and the development of local, inclusive provision.
Miles Coverdale Primary School SEN Unit	It is proposed to maintain the current commissioned numbers of 20 pupils and in line with recommendations in the SEND Sufficiency Review extend this to include the Key Stage 2 cohort from September 2023. This will be reviewed on an ongoing basis with the Unit and partners.

Queen's Manor Primary School - The Pavilion	It is proposed that the unit will undertake a graduated change in designation to accommodate pupils with Autism Spectrum Condition. This will constitute one of the four proposed Primary Phase ASC Resourced Units.
William Morris Sixth Form School	There are no changes proposed to the designation or place commissioned numbers at William Morris.
Ealing, Hammersmith, and West London College	There are no changes proposed to the designation or place commissioned numbers at Ealing, Hammersmith, and West London College.

Figure 12: Special School proposed organisation changes

New provision:

Area of need or theme	Proposal
Autism Spectrum Condition and Speech, Language and Communication Needs	<p>Expand the number of resourced unit places co-located in mainstream provision by up to 180 places by 2030 including up to 120 ASC places and 60 SLCN places split across phases.</p> <p>For provision to be delivered in three phases with 50% of new places delivered in phase 1 (2023-25). Phases 2 and 3 will be subject to review of trends in demand.</p>
Special School capacity	To prepare options for an additional 20 places to provide interim capacity within the Special School estate, should this be needed as 'bulge' classes(s).
Inclusive mainstream settings	<p>To undertake an accessibility audit and include accessibility works within school planned programmes of work.</p> <p>To develop six indoor and six outdoor flexible use spaces in mainstream settings.</p>

Figure 13: New SEND provision

Creation of Resourced Provision or Units

The locations for other resourced provision or units will be identified through an open process where schools will be invited to submit expressions of interest, scored against specific criteria to be agreed in advance but including evidence of strong inclusive practice, value for money and geographical distribution.

The increasing capacity at schools to accommodate resourced units are unlikely to require statutory proposals, as changes in roll are unlikely to be above 30 pupils or 25% of the number on roll.

The confirmation of the locations for the resourced provision or units will require extensive consultation with schools, parents and other stakeholders including consultation on changes in admission arrangements. For an opening in September of a given year, consultation on changes in admission numbers would need to begin in the February of the previous year (e.g., February 2024 for a September 2025 opening). Prior to this there would need to be agreement with the Governing Body on the proposal. Any building works would need to be specified, tendered, procured, and completed, a process likely to take around a year in many cases, running in parallel with the consultations described above. This would suggest the process would take approximately two years in total.

The table below summarises proposals:

Phase	Financial Year(s)	Description	Phase (primary / secondary)	Primary Need	Number of places
Phase 1 – 2023/24 – 2025/26					
1a	2023/24 - 2024/25	Primary ASC resourced provision (unit 1 of 4)	Primary	ASC	15
1a	2023/24 - 2024/25	Primary SLCN resourced provision (unit 1 of 2)	Primary	SLCN	15
1a	2023/24 - 2024/25	Possible additional places at special school(s) as bulge class(es) if needed	Secondary		20
1b	2023/24 - 2025/26	Primary ASC resourced provision (unit 2 of 4)	Primary	ASC	15
1b	2023/24 - 2025/26	Secondary ASC resourced provision (unit 1 of 4)	Secondary	ASC	15
1b	2023/24 - 2025/26	Secondary ASC resourced provision (unit 2 of 4)	Secondary	ASC	15
1b	2023/24 - 2025/26	Secondary SLCN resourced provision (unit 1 of 2)	Secondary	SLCN	15

Phase	Financial Year(s)	Description	Phase (primary / secondary)	Primary Need	Number of places
1b	2023/24 - 2025/26	Accessibility improvements to mainstream settings	Primary and Secondary	All	
1b	2023/24 - 2025/26	Flexible use spaces that can be easily adjusted to support different learning styles, activities and pupils' needs: first 4	Primary	All	
Phase 2 – 2026/27-2029/30					
2	2026/27 - 2027/28	Primary ASC resourced provision (unit 3 of 4)	Primary	ASC	15
2	2026/27 - 2027/28	Secondary ASC resourced provision (unit 3 of 4)	Secondary	ASC	15
2	2026/27 - 2027/28	Primary SLCN resourced provision (unit 2 of 2)	Primary	SLCN	15
2	2026/27 - 2027/29	Secondary SLCN resourced provision (unit 2 of 2)	Secondary	SLCN	15
2	2026/27 - 2027/30	Flexible use spaces that can be easily adjusted to support different learning styles, activities and pupils' needs - second group of 4	Primary		
Phase 3 – 2028/29 – 2029/2030					
3	2028/28 - 2029/30	Primary ASC resourced provision (unit 4 of 4)	Primary	ASC	15
3	2028/28 - 2029/30	Secondary ASC resourced provision (unit 4 of 4)	Secondary	ASC	15
3	2028/28 - 2029/30	Flexible use spaces that can be easily adjusted to support different learning styles, activities and pupils' needs - third group of 4.	Primary		

Figure 14: Summary of planned proposals by phase

Capital Funding

Hammersmith & Fulham has been allocated £8.4 million in High Need Provision Capital Grant by the DfE and may receive further allocations in future years. The 2023-28 Capital Plan (proposed at the time of writing) allocates £8 million of High Needs capital to creating a budget to commence delivery of the recommendations detailed in the [Proposals](#) section above. In addition, elements of the accessibility works will be included in schools' planned programmes.

Funding has been planned in phases to reflect the proposed phasing of the rollout of provision with £3.5 million allocated to phase 1 and £4.5 million to phase. It is expected that locations in existing space will be prioritised ahead of new build. The precise costs will be determined through detailed specification and tendering for works.

The precise cost of implementation will not be confirmed until specific projects are tendered. Benchmarking data for resourced units is relatively limited but using benchmarking data from [EBDOG](#) from 2020-21 suggests a plausible range of £7.6 million to £8.6 million at current prices assuming refurbishment of current spaces rather than new builds for the resourced units. It is likely, allowing for inflation and potentially higher costs on specific sites that additional capital grants from future years' allocations would be needed to complete the programme through to 2030, but existing capital should be sufficient to roll out phases 1 and 2 as outlined in the [Proposals](#) and [Creation of resourced provision](#) sections of this plan.

Five Year Place Commissioning Plan (2024-2029)

In line with the recommendations and proposed strategy the subsequent five-year place commissioning intentions are as follows:

Setting	Place Commissioned numbers per annum
Woodlane High School	100
Cambridge School	129
Jack Tizard School	70
Queensmill School	246
Miles Coverdale Primary School SEN Unit	20
Queen's Manor Primary School - The Pavilion	20
William Morris Sixth Form School	50
Ealing, Hammersmith, and West London College	300
Ormiston Bridge Academy – AP	50
Ormiston Courtyard Academy – AP	14
Resourced Provision (settings TBC) – Autism Spectrum Condition	120
Resourced Provision (settings TBC) –Speech, Language and Communication Needs	60

Figure 15 – Five Year Place Commissioning Plan



We received a total of 5 responses

APPENDIX 2 - Ordinarily Available Guidance and Profile of Need Consultation

We asked

We asked for views on the draft H&F Ordinarily Available Guidance and Profile of Need.



You said

All respondents felt that both documents were clear, comprehensive and accessible. Some were concerned about the level of need expected to be supported under SEN Support where multiple children may have needs in one class and the inconsistency in the current delivery of ordinarily available provision across settings.

You said	We did
ADHD is not referenced in the document	The ordinarily available guidance has been categorised by the broad areas of SEND need. ADHD is typically categorised under Cognition and Learning or Social, Emotional and Mental Health Difficulties. The strategies within these sections are expected to be ordinarily available.
Personal experience has found that the delivery of ordinarily available provision across schools is not consistent.	Setting this out formally provides everyone concerned with a shared understanding and set of expectations about provision that should be made for most children and young people with SEND. There will be an ongoing programme of work to embed this in H&F schools through workforce development, School Effectiveness monitoring and local area champions.
Concerned about the level of need expected to be support under SEN Support where multiple children require support in one class and the subsequent additional adults that may be required in the current economic climate.	We have made significant investment in creating Tier 2 SEN Support services with the intention to support school partners to meet a higher level of need. We will also be putting in place a local area Special Educational Needs and Disabilities Coordinator (SENDSCO) to support leadership teams across education settings in H&F to better plan at SEN Support and harness what is ordinarily available in embedding local area guidance.



We received a total of 6 responses

SEND Sufficiency Review Consultation

We asked

We asked for views on the draft H&F Special Educational Needs and Disabilities (SEND) Sufficiency Review.



You said

All respondents felt that the review was clear, comprehensive and accessible and felt the recommendations were clear. Some responses raised the challenges of recruiting sufficient staff in schools and felt there was a need for specialist provision for those with ASC or ADHD who are academically able.

You said	We did
There is a need for a specialist provision for ASC/ADHD academically capable children	The resourced provision will be targeted towards those pupils who are able to access elements of a mainstream curriculum however their ASC impacts their ability to access a mainstream classroom. Resourced classes will have low pupil numbers and be specially adapted environments to support meeting needs e.g., improved acoustics / sensory environments.
Settings are often struggling to recruit suitable staff with sufficient expertise	We will work via the Learning Partnership, LA officers will continue to work in collaboration with schools to explore strategies to support recruitment and retention and develop teacher and support staff expertise.
The review does not include transitions across schools e.g. Nursery - Reception and Year 6 - Year 7 and associated information sharing between settings	Transitions has been addressed in the draft Ordinarily Available Guidance for settings establishing the expectations of all settings and expected strategies to ensure successful transitions for children and young people.
Outreach support for children with ASD is not timely	Recommendation four amended to include the sufficiency of timely ASD outreach support.
Further information in relation to SALT provision	We have made significant investment in creating Tier 2 SEN Support services with the intention to support school partners to meet a higher level of need. This includes the creation of a new Joint Communication Team who are working closely with school partners to build their skilled capacity in identifying and meeting speech, language and communication needs at SEN Support through a range of universal and targeted provision.

Agenda Item 5

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Cabinet

Date: 04/09/2023

Subject: The refurbishment of Lena Gardens school site for ongoing education use

Report of: Councillor Alex Sanderson, Cabinet Member for Children and Education

Responsible Director: Jacqui McShannon, Strategic Director of Children's Services

Report author: Peter Haylock, Operational Director for Education and SEND

SUMMARY

The Lena Gardens Primary school site has returned to Local Authority control and provides a site well suited to long term educational use. The report recommends award of the contract for refurbishing the premises to provide high quality educational facilities for future use to Arc Group Ltd. This investment will support options for the long-term educational use of the Lena Gardens site.

RECOMMENDATIONS

1. To approve the award of the contract to refurbish Lena Gardens to Arc Group London Ltd. for £823,867.80 plus 10% contingency of £82,387 (total of £906,254.80) funded from School Condition Allocation.

Wards Affected: Addison, Ravenscourt

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	The provision of improved educational facilities for pupils to support improved educational outcomes.
Creating a compassionate council	The provision of a quality learning environment for future educational use for H&F children and young people.
Doing things with local residents, not to them	Improvements to the Lena Gardens site responds to concerns raised with the condition of the current school site and provides opportunities for future use.
Being ruthlessly financially efficient	The refurbishment of the Lena Gardens site represents significantly better value for money as an alternative site for a local primary school.

Taking pride in H&F	Supporting H&F children with the provision of high-quality educational facilities.
Rising to the challenge of the climate and ecological emergency	The refurbishment will contribute towards reducing carbon emissions by providing improved building fabric.

Financial Impact

2. The refurbishment of Lena Gardens Primary School is expected to cost up to £906,255 including contingency. The works are expected to span the 2023/24 and 2024/25 financial years.
3. This report requests Cabinet approval to drawdown up to £906,255 from the School Condition Allocation grant (SCA). The DfE has confirmed a SCA grant allocation of £1.42m for 2023/24, which is sufficient to cover the cost of works.
4. The payment will be made to the supplier Arc Group London on the satisfactory completion of works. A Credit Safe report run on 8th August 2023 on the supplier Arc Group London Limited shows the supplier has a credit score of 70 (low risk) and a contract limit of £2,550,000.

Table 1 – Breakdown of project costs

Expenditure Estimates	Lena Gardens
Capital: Essential refurbishment, repairs and safeguarding works (Incl. Contingency)	719,189
Capital: Specialist and professional fees	187,066
Subtotal Capital Expenditure	£906,255
Funded by:	
School Condition Allocation grant	£906,255

Financial Implications provided by: Anjali Chadha, Principal Accountant, 8th August 2023

Reviewed by Tony Burton, Head of Finance, Children's Services and Education 10th August 2023

Verified by: Sukvinder Kalsi, Director of Finance, 26 June 2023

Legal Implications

Contracts and Procurement

This report recommends the award of the contract to carry out the works of refurbishment works to Arc Group London Limited. The value of the contract falls below the threshold for this to be a public works contract for the purposes of the Public Contracts Regulations 2015. There are therefore no statutory requirements relating to the procurement.

This is a high value contract for the purposes of the Council's contract standing orders. In accordance with the procurement strategy there was a competition under the terms of the London Construction Programme Framework. The use of a suitable third party framework in accordance with its terms is a compliant tendering process under CSO 18. The requirements of CSOs have therefore been met.

The award of the contract is a key decision under the Council's Constitution and will need to be included within the key decision list on the Council's website.

John Sharland, Senior Solicitor (Contracts and Procurement) 8th August 2023

Property

The Council has the power to enter into contracts under s1(1) of the Local Government (Contracts) Act 1997 provided the contract is entered into pursuant to a substantive Council function and is for a proper purpose. In this case the relevant substantive Council function include in respect of primary schools under section 14 of the Education Act 1996.

Section 111 of the Local Government Act 1972 empowers the Council to do anything (whether or not involving the expenditure, borrowing or lending money or the acquisition or disposal of any property rights) which is calculated to facilitate or which is conducive or incidental to the discharge of any of its functions.

Rachel Silverstone, Senior Solicitor(Property & Planning), 15 June 2023

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

Proposals and Analysis of Options

1. Lena Gardens primary school was formerly an academy and was part of the Elliot Trust. The site was leased to the Trust on a 125 year, as is standard for academies and free schools. The academy closed on the 31 August 2019 and the site was therefore managed by the DfE before formally returning to LA control after the Trust formally surrendered the lease in December 2021. H&F resumed control of the Lena Gardens site from 1 April 2022.
2. A condition survey undertaken in the autumn of 2021 identified significant essential works, estimated at £451,000 that will be needed to bring the Lena Gardens site to a condition suitable for future educational use. This figure did not include:
 - costs associated with ICT and telephony infrastructure,
 - specialist surveys, such as asbestos and drainage surveys, along with the works resulting from the surveys,
 - potential issues in the basement and roof spaces that were not directly accessible.
3. A procurement strategy was approved in October 2022. Specialist consultants, Bailey Garner, were appointed to develop the detailed specification of works, which was developed in close consultation with school partners. The works were tendered through the London Construction Programme framework (LCP).
4. Six bids were received, and a detailed tender evaluation identified that the bid from Arc Group London Ltd. was found to represent best value. Evaluation scores are shown in appendix A.
5. Refurbishing the site would allow a high-quality educational facility to be available as a possible temporary location for a local primary school and for long-term educational use at relatively modest cost.
6. The award of the refurbishment works is therefore recommended.

Reasons for Decision

7. The refurbishment of the Lena Gardens site will provide a high-quality educational facility for ongoing educational use at significantly lower cost.

Equality Implications

8. There are no direct negative equality implications for groups with protected characteristics, under the Equality Act 2010, by the approval of the refurbishment of the Lena Gardens site.

Risk Management Implications

9. The report recommends approving the temporary relocation of Flora Gardens Primary School to the Lena Gardens site, following refurbishment of Lena Gardens, along with the funding for associated relocation and disruption costs. The relocation will provide a high-quality educational environment for pupils and staff at Flora Gardens, supporting educational outcomes and supporting the sustainability of the school. This is in line with Council objectives as set out in the report.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 15 May 2023

Climate and Ecological Emergency Implications

10. The current Flora Gardens building is of an old design and is thermally inefficient. Lena Gardens, particularly when refurbished, will provide a more thermally efficient fabric, contributing immediately towards reducing carbon emissions. The building is also much more suited to further investment (e.g. air sourced heat pumps) as the estate moves towards net zero and will be included in the programme of feasibility studies currently underway to support investment grade proposals for fundamental upgrading to net zero.

Hinesh Mehta, Head of Climate Change 17/5/23

LIST OF APPENDICES

Appendix A: Summary of bids

Appendix A

Summary of tender evaluation scores

	Total - 60% weighting	Total 40% weighting					
Contractor	Cost score	Quality Q1 - Project team & structure, 10%	Quality Q2 - Relevant experience 10%	Quality Q3 - Social Value 10%	Quality Q 4 - Methods of workking (10%)	Total score (%)	Position
Arc Group London Ltd	5 (60%)	5 (10%)	4 (8%)	4 (8%)	5 (10%)	96%	1
Bidder 2	4 (48%)	4 (8%)	4 (8%)	4 (8%)	4 (8%)	80%	2
Bidder 3	2 (24%)	4 (8%)	4 (8%)	5 (10%)	4 (8%)	58%	3
Bidder 4	3 (36%)	4 (8%)	4 (8%)	3 (6%)	3 (6%)	64%	4
Bidder 5	1 (12%)	4 (8%)	4 (8%)	4 (8%)	4 (8%)	44%	5
Bidder 6	1 (12%)	4 (8%)	3 (6%)	4 (6%)	4 (6%)	42%	6

Agenda Item 6

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Cabinet

Date: 04/09/2023

Subject: Community Schools Programme Decant Works and Mobilisation

Report of: Councillor Alex Sanderson, Cabinet Member for Children and Education

Responsible Director: Jacqui McShannon, Strategic Director of Children's Services

Report author: Peter Haylock, Operational Director of Education and SEND

SUMMARY

As part of the Community Schools Programme, decant sites are required to accommodate schools in the programme during their rebuilding. The vacant site on Mund Street, formerly used by Fulham Boys, has been identified as the proposed decant site for Avonmore Primary school. This report recommends the setting up of a budget of £862,730 on the refurbishment of the site. It is recommended that this funding be derived from School Condition Allocation grant (£55,660), through the General Fund borrowing (£777,070) and Section 106 revenue contributions (£30,000).

RECOMMENDATIONS

1. To approve the setting up and draw down of a budget of £807,070 (including £30,000 from S106 and £777,070 from general fund borrowing) to refurbish the Mund Street site and specific costs directly related to the decant process for Avonmore.
2. To approve the allocation of £55,660 of School Condition Allocation (SCA) capital grant to support works associated with the specific educational requirements of Avonmore Primary school.
3. To delegate the decision to commit this additional expenditure for the former Fulham Boys Mund Street site to the Director of Education, in consultation with the Director of Children's Services, the Director of Finance and with the Cabinet Member for Children and Education.

Wards Affected: Avonmore & Brook Green, North End

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	<i>The availability of the site as a decant location will be essential to delivery of the Community Schools Programme.</i>

Creating a compassionate council	The site will provide high quality, educational facilities for the pupils of Avonmore
Doing things with local residents, not to them	Significant consultation has taken place on the CSP
Being ruthlessly financially efficient	The decant supports the delivery of the Community Schools Programme
Taking pride in H&F	Provision of high quality educational facilities for local children and young people.
Rising to the challenge of the climate and ecological emergency	The new build at Avonmore creates the opportunity to significantly reduce the school's carbon footprint.

Financial Impact

1. The total cost of the project is estimated at £862,730. The breakdown of project costs is set out below in Table 1. Of the total cost, £807,070 is expected to be spent on refurbishment works at the Mund Street site and specific costs directly related to the decant process for Avonmore.

Table 1: Summary of project costs

Budget item	Mund St (Education Capital Grants) (£)	Mund St (Community Schools Programme) (£)	Mund St. Total (£)
Essential refurbishment and repairs to structure and fabric of the buildings (Incl. allowance for inflation and contingency)	11,660	594,070	605,730
Professional fees and other associated costs	4,000	143,000	147,000
ICT, telephony and essential fixtures and fittings	40,000	40,000	80,000
Decant costs (Revenue)	0	30,000	30,000
Total	55,660	807,070	862,730
Funded by:			
General Fund borrowing	0	777,070	777,070
School Condition Allocation grant	55,660	0	55,660
Target S106 revenue contributions (Decant costs that cannot be capitalised)	0	30,000	30,000

2. £55,660 of the total cost is expected to be spent on associated works at Avonmore Primary School. This will be funded as qualifying expenditure from the School Condition Allocation grant monies (from the total available of £5.96m).
3. The proposed budget contains estimated allowance of £30,000 for decant costs which are revenue in nature and therefore will not be capitalisable. Contributions

from S106 or revenue budgets up to this amount will be required to finance these costs.

4. The report is seeking an approval for £777,070 capital budget within Community Schools Programme funded by the general fund borrowing. This will result in additional revenue costs of borrowing of estimated £52,608¹ per annum. These additional revenue pressures will need to be included in the MTFS and budget for 2024/25 MTFS.
5. The current project appraisals for Avonmore Schools and Mund Street sites assume the budget of £750,000 for these costs. Although the proposed budget of £777,070 is higher than £750,000 assumed in the appraisals, the increase of £27,070 does not have a significant impact on the projects' viability and their NPV remains positive. However, should the tendering process for the refurbishment works result in much higher costs than anticipated, this will have an impact on overall viability of the Avonmore and Mund Street development schemes.

Anjeli Chadha, Principal Accountant, 16 May 2023

Reviewed by Tony Burton Head of Finance Children's services & Education and

Ariana Murdock, Finance Manager Corporate Finance, 19 May 2023

Verified by Sukvinder Kalsi, Director of Finance, 26 June 2023

Legal Implications

This report recommends creating a budget of £862,730 from the Schools Condition Allocation Grant and the Community Schools Programme for the refurbishment of Mund Street so that it can be used for pupils decanted from Avonmore Primary School and that the subsequent expenditure be approved by the Directors of Education, Children's Services and Finance in consultation with the Cabinet Member for Children's Services. Virements within Departments at this level of spend must be approved by the Cabinet (4.1 Financial Regulations).

The commitment of the expenditure on the refurbishment works ie the procurement and decision to award specific contracts must comply with the Council's Contract Standing Orders.

Angela Hogan, Chief Solicitor (Contracts and Procurement) 16th May 2023

Background Papers Used in Preparing This Report

None

¹ Estimated cost of borrowing calculated using PWLB interest rate of 4.77% (as at 16 May 2023) and Minimum Revenue Provision (MRP) rate of 2%

DETAILED ANALYSIS

Proposals and Analysis of Options

1. In March 2019, Cabinet approved the Community Schools Programme (CSP) and an associated budget to progress the project to LBHF Governance Gateway 2 – Planning (RIBA Stage 3) The approved budget did not include the associated costs for refurbishment of a suitable temporary facility or the decant process itself.
2. The Mund Street site previously used by Fulham Boys Academy forms an important components of the Council’s CSP strategy as a decant education site to facilitate the rebuild of a new sustainable school but needs significant refurbishment to enable its use as part of the CSP. The current approved CSP budget commitment does not account for refurbishment of the site or associated decant costs and therefore a new budget is required to bring the Mund Street site back to an acceptable standard suitable for educational use.
3. Advice from the Development Team in the Economy Department indicates that, based on the current designs the schemes viability continues to demonstrate acceptable financial performance against the Council’s financial hurdles (i.e. NPV & IRR).
4. Mund Street is a council owned general fund site and building (an Economy Department asset) and was previously let to Fulham Boys academy until 2021. It is currently leased to property guardians. The site is identified as the proposed decant site for Avonmore primary school as part of the CSP.
5. A condition survey (in 2021) has identified £425,000 of essential works on the Mund St. site to bring the fabric of the building back to an acceptable standard for educational use, including:
 - Specialist surveys (e.g. asbestos, drainage) and the resulting works identified, leading to the need for a significant level of contingency funding within the project
 - ICT and telephony costs
 - professional fees,
 - fixtures and fitting
 - decant costs
 - Inflation
 - Contingency
6. A proposed budget for the project, including additional estimated costs identified in para 5 is summarised in table 1 and includes 10% contingency and a 15% uplift for inflation.
7. This subject site is owned, maintained and managed by H&F and after having recently been reacquired in December 2019. The site has been identified, in collaboration with the Asset Strategy team, and other H&F colleagues, as having redevelopment potential for the provision of new affordable housing. As a result, the site and an initial budget was recommended and approved by Cabinet on, 7th July 2020, to progress development proposals up to and including planning and

procurement (RIBA Stages: 1, 2, 3 & 4), which would facilitate the delivery of approximately 100 new sustainable homes.

8. The current viabilities for both the Mund street redevelopment and CSP proposals, accommodate an element of on-cost assumptions associated with the delivery of required enabling refurbishment and decant costs – to facilitate the rebuild of Avonmore school site itself as a vacant site.
9. For costs directly incurred because of the CSP process, including refurbishment to the fabric of the building and decant costs - funding from within the CSP budget is appropriate. For additional capital costs that are specific to the requirements of Avonmore Primary School but relate to educational suitability rather than condition related works, School Condition Allocation (SCA) capital grant provided by the DfE is appropriate.

Option 1: Do nothing – not recommended

10. The site would not be useable as an education an educational facility in its current condition and not undertaking the required refurbish works will put at risk the delivery of the CSP, due the lack of available decant site.

Option 2: Approve refurbishment and associated budget to refurbish – recommended

11. This option will support the delivery of the CSP.

Reasons for Decision

12. The site requires significant refurbishment to bring the condition of the buildings and wider school site to a suitable standard for educational use and is therefore essential for the successful delivery of the CSP.

S106 Implications

The report seeks £30,000 in S106 funding to cover the cost of decanting pupils from Avonmore Primary School while the school is be rebuilt. S106 funding has been secured from the Centre House development (planning ref 2018/03058/FUL) (S106 ref AKA 955) as part of the Regeneration Contribution that includes funding initiatives within the LBHF Schools Redevelopment Programme. The contribution is sufficient to cover the £30,000 in S106 being sought.

Matthew Paterson, Assistant Director of Spatial Planning, 26 June 2023

Equality Implications

13. There are no equality implications arising from this decision. The school admissions process will be in line with the School Admissions Code.

Risk Management Implications

14. The report recommends using a vacant site at Mund Street to provide decant accommodation for Avonmore Primary School, along with the approval of funding for the associated refurbishment and decant along with additional works required at Avondale Primary School. The refurbishment will bring the condition of the buildings and wider school site to a suitable standard for educational use and is essential for the successful delivery of the Community Schools Programme. This is in line with Council objectives as set out in the report.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 16 May 2023

Climate and Ecological Emergency Implications

15. The project provides a significant contribution to achieving net zero through providing a decant location whilst Avonmore's new building is constructed to a modern and highly energy efficient design, including, for example provision of Air Sourced Heat pump heating and LED lighting throughout.

Approved by Hinesh Mehta, Head of Climate Change, 15 June 2023

Consultation

16. The CSP has been coproduced and developed in collaboration with the schools, including the new school designs and associated decant arrangements. This has been complimented by consultation with residents and the wider community on the emerging CSP proposals.

LIST OF APPENDICES

None

Agenda Item 7

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 04/09/2023

Subject: Treasury Management Outturn Report 2022/23

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Report author: Phil Triggs, Tri-Borough Director of Treasury & Pensions
Sophie Green, Treasury Manager

Responsible Director: Sukvinder Kalsi, Strategic Director of Finance

SUMMARY

The purpose of this report is to present the Council's annual Treasury Management outturn for 2022/23, in accordance with the Council's treasury management practices. It is a regulatory requirement for this outturn report to be presented to Audit Committee and Cabinet during September of the relevant year.

Over the 2022/23 financial year, the Council operated within the Treasury Limits and Prudential Indicators. Despite the significant external financial challenges, the Council met all of its prudential indicators, and undertook no new borrowing.

During the year, cash balances decreased from £328.9m at 31st March 2022 to £270.2m at 31st March 2023. These funds were invested at competitive rates throughout the year with the average interest rate returns for the year increasing significantly from 2021/22, ending the year at 4.02%.

The majority of investments were kept with money markets funds ensuring the security and liquidity of the Council's cash. Treasury Limits and Prudential Indicators are set out in the Treasury Management Strategy Statement, approved by Council on 24 February 2022.

RECOMMENDATIONS

1. That the Committee note the annual Treasury Management Outturn Report for 2022/23.

Wards Affected: None

Our Values	Summary of how this report aligns to the H&F Values
Being ruthlessly financially efficient	Ensuring an optimum borrowing and investment strategy in line with the Council's Treasury Management Strategy Statement

Financial Impact

This report is wholly of a financial nature.

Legal Implications

There are no legal implications in respect of this report.

Contact Officers

Name: Phil Triggs
 Position: Director of Treasury and Pensions
 Telephone: 0207 641 4136
 Email: ptriggs@westminster.gov.uk
 Verified by Sukvinder Kalsi, Director of Finance

Name: Grant Deg
 Position: Assistant Director of Legal Services
 Telephone: 07798 588 766
 Email: grant.deg@lbhf.gov.uk

Background Papers Used in Preparing This Report

- Treasury Management Strategy Statement 2022/23 (published and approved by Council on 24 February 2022)

DETAILED ANALYSIS

Proposals and Analysis of Options

Background and Treasury Position

1. Treasury management in this context is defined as:

“The management of the Council’s investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

2. This annual treasury report covers:

- the treasury position as at 31 March 2023;
- the borrowing strategy for 2022/23;
- the borrowing outturn for 2022/23;
- compliance with treasury limits and prudential indicators;
- investment strategy for 2022/23; and
- investment outturn for 2022/23.

3. The Council's debt, all held with the Public Works Loan Board (PWLB), and investment positions at the beginning and end of the 2022/23 year were as follows:

	31 March 2022 (£m)	Rate (%)	31 March 2023 (£m)	Rate (%)
General Fund (GF)	52.8	3.71	52.8	3.71
Housing Revenue Account (HRA)	218.9	3.77	218.9	3.77
Total Borrowing	271.7	3.76	271.7	3.76
Total Cash Invested	328.9	0.54	270.2	4.02
Net Cash Invested	57.2		1.5	

4. The table below shows the allocation of interest paid and received during the year 2022/23:

	Interest Paid (£m)	Interest Received (£m)	Net (£m)
General Fund (GF)	2.0	(6.8)	(4.8)
Housing Revenue Account (HRA)	10.2	(2.0)	8.2
Other*	0.0	(0.0)	0.0
Total	12.2	(8.8)	3.4

* Other – interest paid on balances held for Section 106 and other deposits

5. The Housing Revenue Account (HRA) is responsible for servicing 80.6% of the Council's external debt and the General Fund is responsible for the remaining 19.4%.

6. The table below shows the split of investments by duration as at 31 March 2023:

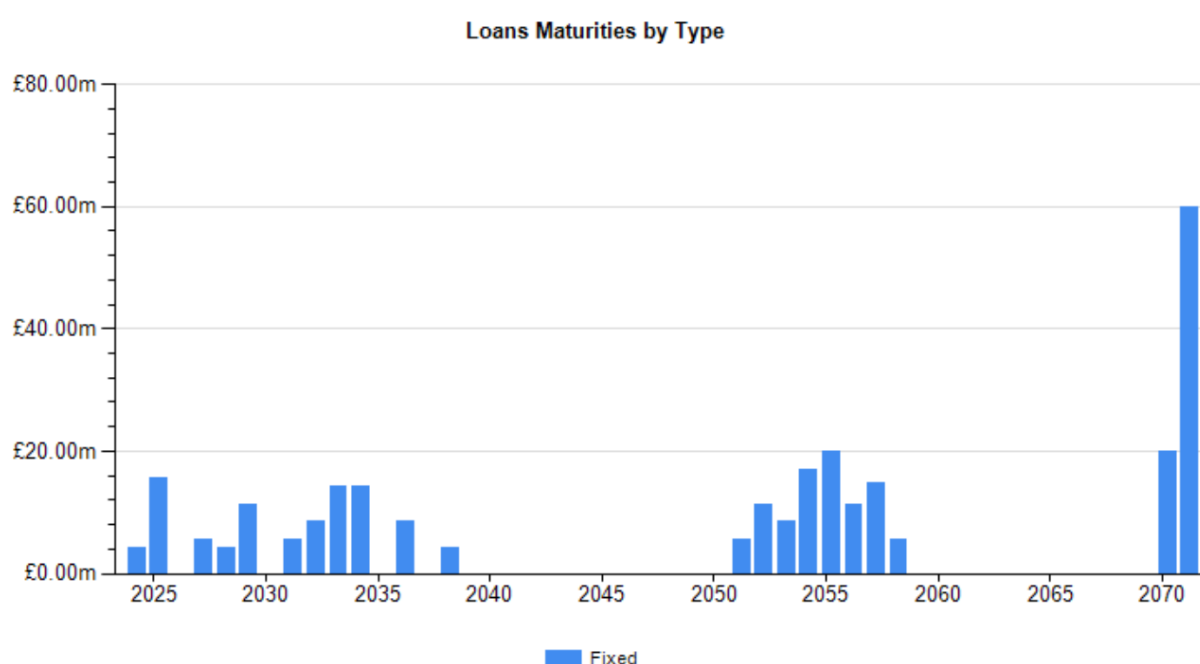
Maturity Period	Call (£m)	Fixed (£m)	MMF (£m)	Total (£m)
Liquidity	0.0	0.0	151.6	151.6
< 1 Month	0.0	52.0	0.0	52.0
1 – 3 Months	0.0	31.6	0.0	31.6
3 – 6 Months	0.0	15.0	0.0	15.0
6 – 12 Months	0.0	20.0	0.0	20.0

Total	0.0	118.6	151.6	270.2
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- The TMSS kept investments short-term and invested with highly rated or UK Government backed institutions, resulting in lower returns compared to borrowing rates.

Treasury Borrowing

- No new borrowing was undertaken in the 2022/23 financial year, leaving borrowing unchanged at £271.7m.
- All of the Council's loans are at a fixed rate of interest. The table below shows the debt profile as at 31 March 2023:



- In 2022/23, the HRA PWLB debt of £218.9 million remained below the HRA Capital Financing Requirement (CFR) of £300.6 million, which generates internal borrowing of £81.7 million. This difference does not exceed the value of HRA working balances. HRA reserves and working capital, in excess of the internal borrowing, represent cash balances on which interest is allocated from the General Fund. As at 31 March 2023, the HRA held cash balances of £218.9m over and above the £81.7m.
- As at 31 March 2023, the Council had an under-borrowed position. This means that the capital borrowing need was not fully funded by the existing external loan debt and the balance is funded by cash reserves (known as internal borrowing).

Closing Capital Financing Requirement analysed between General Fund and Housing Revenue Account

	31 March 2022 CFR £m	31 March 2022 External Debt £m	31 March 2023 CFR £m	31 March 2023 External Debt £m
GF CFR (Excluding DSG funded Schools Windows borrowing)	128.9	0.0	134.0	0.0
GF CFR (DSG funded Schools Windows borrowing)	28.7	0.0	55.4	0.0
Total GF Headline CFR	157.6	0.0	189.4	0.0
Finance leases/PFI	8.5	0.0	13.5	0.0
Total Closing GF CFR	166.1	52.8	202.9	52.8
HRA TOTAL	257.0	0.0	300.6	0.0
HRA CFR Total	257.0	218.9	300.6	218.9
Total CFR/External Debt	423.1	271.7	503.5	271.7

Treasury Investments

12. At 31 March 2023, a significant part of the Council's treasury investment portfolio (£118.6 million) was held in fixed term deposits with the Debt Management Agency Deposit Facility (DMADF) and bank notice accounts.
13. The TMSS allowed investment in the following areas:
 - an unlimited investment limit with the UK Government (DMO) deposits, UK gilts, repos and treasury bills;
 - up to a maximum of £50 million per counterparty in supra-national banks, European agencies and covered bonds debt on a buy to hold basis with maturity dates of up to five years, and the Greater London Authority (GLA) bonds for up to three years;
 - a limit of £30 million to be invested with any UK Local Authority (subject to internal counterparty approval by the Director of Treasury and Pensions and Director of Finance);
 - no more than £45 million to be invested with any individual Money Market Fund;
 - any financial instrument held with a UK bank limited to £70 million depending on the credit rating and Government ownership above 25% (limit of £50 million);
 - any financial instrument held with a non-UK bank limited to £50 million.
14. The investments outstanding at 31 March 2023 amounted to £270.2 million invested in short-term deposits. This compares with £328.9 million short-term investments at 31 March 2022.
15. The table below provides an analysis of the cash deposits, together with comparisons from the previous year:

	31 March 2022 £m	31 March 2023 £m
Money Market Funds	204.4	151.6
Notice Accounts	25.0	0.0
Term Deposits	99.5	118.6
Total	328.9	270.2

16. During 2022/23 cash balances varied between £271.8 million and £349.1 million reflecting the timing of the Council's income (council tax, national non-domestic rates, government grants and capital receipts, etc) and expenditure (precept payments, payroll costs, supplier payments and capital projects).
17. The average return achieved on investments managed internally for the year was 2.05% compared with the average 7-day money market rate (uncompounded) of 2.23%. The total interest received of £5.0 million compares with a weighted average of 0.13% and a total interest received of £0.2 million for 2021/22. Interest rates remained low throughout the year with the Council following a low risk strategy and avoiding potentially higher returns which would increase counterparty risk.

Inflation Rates

18. The below table shows the movement in inflation rates throughout the 2022/23 financial year.

	CPI Index (UK, 2015 =100)	CPI 12- month rate
2022 Mar	117.1	7.0
Apr	120.0	9.0
May	120.8	9.1
Jun	121.8	9.4
Jul	122.5	10.1
Aug	123.1	9.9
Sep	123.8	10.1
Oct	126.2	11.1
Nov	126.7	10.7
Dec	127.2	10.5
2023 Jan	126.4	10.1
Feb	127.9	10.4
Mar	128.9	10.1

Source: Consumer price inflation from the Office for National Statistics

Prudential Indicators

19. During the year the Council operated within the Treasury Limits and Prudential Indicators set out in the TMSS approved by Council on 24 February 2022.
20. The table below provides a breakdown of the indicators and actual position for the year ending 31 March 2023:

Indicator	2022/23 Approved Limit	2022/23 Actual		Indicator Met?
Capital Financing Requirement	£557m	£504m		Met
Authorised Limit for external debt ¹	£650m	£271.7m		Met
Operational Debt Boundary ²	£570m			Met
Capital Expenditure	£191m	£140m		Met
Working capital balance	£0m	£0m		Met
Limit on surplus funds invested for more than 364 days	£120m	£0m		Met
Maturity Structure of Borrowing	Minimum	Maximum	Actual	Indicator Met?
Under 12 Months	0%	15%	2%	Met
12 Mths to within 24 Mths	0%	15%	6%	Met
24 Mths to within 5 years	0%	60%	4%	Met
5 years to within 10 years	0%	75%	15%	Met
Over 10 years	0%	100%	74%	Met

Indicator	2022/23 Forecast	2022/23 Actual
Ratio of financing costs to revenue stream	GF (0.13%) HRA 6.18%	GF (3.76%) HRA 6.48%

Reasons for Decision

21. The Council's treasury management activity is underpinned by the CIPFA Code, which recommends that members are informed of treasury management activities at least twice a year.

¹ The Authorised Limit is the maximum requirement for borrowing taking into account maturing debt, capital programme financing requirements and the ability to borrow in advance of need for up to two years ahead.

² The Operational Boundary is the expected normal upper requirement for borrowing in the year.

Equality Implications

22. There are no direct negative implications for protected groups, under the Equality Act 2010, arising from the information presented in this report.
23. Implications completed by: Sophie Green, Treasury Manager, tel. 07816 280 994.

Risk Management Implications

24. The purpose of this report is to present the Council's annual Treasury Management Outturn Report for 2022/23 in accordance with the Council's treasury management practices. The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities is measured. Risk levels were set in accordance with the approved Treasury Management Strategy Statement.
25. The Council continues to recognise that effective treasury management provides support towards the achievement of its business and service objectives, specifically, being ruthlessly financially efficient. The identification, monitoring and control of risks are central to the achievement of the treasury objectives. Potential risks are identified, mitigated and monitored in accordance with treasury practice. It is also worthwhile in noting that this covers a period that included considerable uncertainty at a national level during the Covid-19 outbreak.
26. Implications verified by: David Hughes, Director of Audit, Risk and Fraud, tel. 020 7361 2389.

Consultation

None.

LIST OF APPENDICES

None.

Agenda Item 8

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 04/09/2023

Subject: Capital Programme Monitor & Budget Variations, 2022/23 (Outturn)

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Responsible Director: Sukvinder Kalsi, Strategic Director of Finance

SUMMARY

The Council's overall financial strategy includes significant capital investment in the infrastructure of the Borough and this in turn supports the delivery of the Council's key priorities and strategies e.g. Building Homes & Communities.

All capital programmes are complex and involve considerable local community engagement, procurement and planning considerations. The total capital outturn for 2022/23 was £140.1m and this included:

- £65.8m was invested in the existing council homes to ensure compliance and building affordable new homes for residents
- more than £14m in ensuring the safety of Hammersmith Bridge and progressing the stabilisation work
- investing £3.2m in the rollout of electric vehicle charging points as part of our Climate and Ecology Strategy

Work is also continuing to complete the Civic Campus development that will re-open the historic town hall to the public and regenerate an important part of the Borough, providing a vibrant entertainment, arts, business, education, and social destination featuring world-class architecture.

This details of the capital programme outturn for the financial year 2022/23 (including the financing of this spend) and the future programme are set out in the report.

RECOMMENDATIONS

1. To note the capital outturn for the year of £140.1m.
2. To approve the proposed budget variations to the capital programme (2022/23 to 2025/26) as summarised in Table 1 and detailed in Appendix 1.

Wards Affected: All

The Council's Capital Programme contains several schemes and projects which are directly linked to the Council's Business Plan 2022-23, and which will deliver the Council's priorities, as set out in the plan.

Our Values	Summary of how this report aligns to the H&F Values
Being ruthlessly financially efficient	<p>All capital investment decisions are required to be underpinned by a robust business case that sets out the full costs, funding and risks and any expected financial return alongside the broader outcomes including economic and social benefits.</p> <p>This report provides detailed analysis of the Council's capital programme financial position and highlights potential risks and their impact on the Council's resources.</p>
Building shared prosperity	<p>We need to always confirm that spend fits our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business and every penny counts. The council will continue to invest in our ambitious housing development programme and work through the planning system to enable 3,000 new energy-efficient 50% genuinely affordable homes to be built.</p>
Creating a compassionate council	<p>As the council's resources have been reduced, we have protected the services on which the most vulnerable residents rely.</p>
Doing things with local residents, not to them	<p>A significant proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. The proposals will implement the Disabled People's Housing Strategy, working in co- production with disabled residents.</p>
Taking pride in H&F	<p>The strategy proposals include significant investment in public realm services, to maintain world-class parks, open spaces, and cemeteries, making sure that parks are a safe space for residents.</p> <p>The proposals also are continuing to invest in CCTV so that residents feel secure in their homes and on the streets.</p>
Rising to the challenge of the climate and ecological emergency	<p>The council has approved a Climate and Ecology Strategy and action plan to deliver its target of net zero greenhouse gas emissions in the borough by 2030. It has been shaped by the work of the resident-led Climate and Ecological Emergency Commission, who worked closely with the Council's Climate Unit and was devised by ten cross-departmental officer working groups.</p>

Financial Impact

This report is wholly of a financial nature.

Budget Council approved a four-year capital programme for 2022/23 to 2025/26 of £577.1m. The programme has now been revised to £643.5m and the key changes (a net increase of £66.4m) are summarised in the table below:

Budget Movement Summary for 2022/23-2025/26 capital programme	£'m
Four-year capital programme budget approved at Full Council in February 2022	577.1
Budgets reprofiled from 2021/22 to 2022/23 and future years	42.8
New budgets approved during 2022/23 for affordable housing schemes development	62.1
New approved budgets in relation to Civic Campus development	24.8
Additional budgets approved for various infrastructure and transport schemes (including Hammersmith Bridge)	15.7
New budget for Tech-Tonic 2 device refresh programme	4.4
2022/23 budgets reprofiled to the future years	(64.6)
Reduction in Education City loan budget to reflect the actual cash flow forecast	(19)
Revised four -year capital programme as at 2022/23 outturn	643.6

The macro-economic turbulence (including high inflation and interest rates) has had a significant impact on the cost of materials, labour, and funding costs. Inflation has been consistent (at around 10% during the last financial year) and interest rates have increased significantly (currently 5% in June 2023 compared to 0.25% in December 2021).

The interest rate regarding long-term borrowing from the Public Works Loans Board (PWLB) now stands at 5.2% compared to 1.5% in December 2021 (so borrowing is now more than 3 times more expensive than December 2021).

The Council's underlying need to borrow (Capital Financing Requirement - CFR) to support the capital programme is forecast to increase by £367.9m over the next 4 years (£59m regarding the headline General Fund CFR, £89.1m regarding self-financing schemes and £219.8m regarding the Housing Revenue Account).

There is a risk that those schemes expected to be self-financing are subject to economic and demand pressures, and therefore may not yield the required revenues. These details will be reported as part of the regular capital reports during 2023/24.

For illustrative purposes it is currently estimated that the increase of £59m in the General Fund CFR will result in an estimated additional revenue budget requirement of £4.9m¹ per annum by 2026/27, and the increase of £89.1m for the self-financing of which £50m relates to the acquisition of the Civic Campus commercial units.

¹ Current cost of borrowing rate of 8.38% calculated using the latest discounted certainty PWLB interest rate of 5.2% and minimum revenue provision (MRP) of 3.18%. MRP on new developments is charged at 2%.

These potential implications will need to be reflected in the Council's Treasury Management Strategy and the future MTFS.

Andre Mark, Head of Strategic Planning and Investment, 07776 673 099, 23 June 2023

Legal Implications

There are no direct legal implications in relation to this report. Legal advice will be sought for each Procurement within the programme and will comply with the Council's Contract Standing Orders and the Public Contract Regulations.

Jade Monroe, Chief Solicitor, Social Care 0208 753 2695, 14 June 2023

Background Papers Used in Preparing This Report

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report:

- Capital Programme 2022-26 (published February 2022)
-

CAPITAL PROGRAMME 2022-23 –OUTTURN OVERVIEW

1. Capital expenditure for 2022/23 totalled £140.1m. The capital programme outturn position is summarised in Table 1. The 2022/23 programme has decreased by £59.7m in comparison to the previous quarter. All the variations are detailed in Appendix 1.

Table 1 – LBHF Capital Programme 2022-23 with proposed Q4 variations

	2022/23 Original Budget £'000	Revised Budget 2022/23 (Q3) £'000	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000	Actual Spend 2022/23 (Outturn) £'000
CAPITAL EXPENDITURE							
Children's Services	3,748	1,406	(540)	6	-	(534)	872
Social Care	957	2,498	(744)	-	-	(744)	1,754
Environment Department	10,060	29,180	(6,027)	3,766	-	(2,261)	26,919
Finance and Resources Department	4,585	5,274	(4,249)	(13)	-	(4,262)	1,012
Economy Department	94,592	89,260	(55,504)	9,964	-	(45,540)	43,720
Total General Fund	113,942	127,618	(67,064)	13,723	-	(53,341)	74,277
Economy Department-HRA Programme	77,654	72,152	(6,485)	167	-	(6,318)	65,834
Total Expenditure	191,596	199,770	(73,549)	13,890	-	(59,659)	140,111
CAPITAL FINANCING							
Use of specific resources (grant/section106/receipts)	54,727	78,545	(39,717)	26,156	(1,931)	(15,492)	63,053
Borrowing-General Fund*	32,393	24,104	(30,699)	(11,336)	732	(15,454)	8,650
Self-financing borrowing -General Fund*	53,175	52,609				(25,849)	26,760
Borrowing -HRA*	51,301	44,512	(3,133)	(930)	1,199	(2,864)	41,648
Total Capital Financing	191,596	199,770	(73,549)	13,890	-	(59,659)	140,111

GENERAL FUND CAPITAL PROGRAMME OVERVIEW

2. The General Fund expenditure for 2022/23 totalled £74.3m.
3. The main areas of investment were:
 - £36m Civic Campus redevelopment (including Hammersmith Town Hall refurbishment)
 - £14.5m Hammersmith Bridge stabilisation works
 - £5.9m highways maintenance and transport schemes
 - £5.5m affordable housing and regeneration schemes
 - £3.2m rollout of electric vehicle charging points
 - £2m investment in the Council's planned maintenance of its non-domestic property portfolio.
 - £1.7m investment in adaptation works for disabled residents and other social care projects
 - £1.7m investment in public CCTV
 - £1.3m investment in parks and leisure
4. The General Fund (GF) mainstream programme cuts across the departments and represents schemes which are funded from Council resources (capital receipts or borrowing). It is the area of the programme where the Council has the greatest discretion. The GF mainstream programme total spend for 2022/23 was £13.4m which represents a decrease of £25.3m in comparison to Q3 forecast, mainly due to the schemes being reprofiled to future years. The mainstream programme and quarter 4 movements are summarised in Appendix 2.

5. The mainstream programme does not include self-financing schemes (where the net General Fund revenue borrowing costs are nil). Appendix 5 details the self-financing schemes and their borrowing requirement.
6. A key financial focus of the capital monitoring report is the potential impact of capital expenditure on future borrowing and its revenue affordability. The Council's underlying need to borrow for a capital purpose is measured through the Capital Financing Requirement (CFR). The General Fund Headline CFR (excluding the self-financing schemes set out in Appendix 5) is £134.01m as at the end of 2022/23, an in-year increase of £5.1m.
7. New capital receipts of £13.3m were received in 2022/23. Of these, £10.8m will be carried forward to 2023/24 and will be used to support investment in the Council's General Fund capital schemes and Invest to Save projects.

HOUSING CAPITAL PROGRAMME OVERVIEW

8. Housing Capital expenditure for 2022/23 totalled £65.8m.
9. Of the total in- year spend, £52.8m was invested on major improvements and maintenance of the existing housing stock including:
 - £18.6m on fire safety works,
 - £8.8m on electrical and other safety works
 - £3.5m on boiler replacement schemes.
10. The remaining £13m investment relates to spent on the various affordable housing development and regeneration schemes, including Education City project (£9.7m).
11. Within the Housing Capital Programme there has been a net budget decrease of £6.3m. Detailed analysis of the budget variances is presented in Appendix 1.
12. The 2022/23 closing HRA CFR is £300.57m. This is an increase of £43.6m in comparison to 2021/22. This is mainly due to 2021/22 budgets being reprofiled to 2022/23 and an increase in budget for the HRA Asset Management and Compliance Programme.
13. £0.105m of costs in relation to Water Supply scheme previously budgeted in revenue have been identified as capital in nature. This report seeks an approval for a corresponding annual capital budget for these costs to be added to the HRA capital programme and be funded from HRA borrowing. This will result in an increase in HRA CFR.

FINANCING OF CAPITAL EXPENDITURE IN 2022/23

14. The financing of the capital programme, across General Fund and HRA, can be seen at table 1 (above) in summary and in more detail within the appendices. Our capital financing requirement (underlying need to borrow) has increased in 2023/23 by £69m (detail in appendix 5), driven by a combination of spend on elements of the programme that should over the long-term be self-financing (primarily linked to Campus project), and others elements where the borrowing

costs are charged to revenue over time, via minimum revenue provision within the General Fund (as statutorily required) and through the 40 year business plan within the HRA.

15. The additional borrowing that has been undertaken during 2022/23 has been done wholly through internal borrowing, i.e. funded temporarily via our own cash balances, thereby negating the need to borrow externally and the related cost of borrowing. This is particularly advantageous currently, given Public Works Loans Board (PWLB) rates are above 5%, which is in excess of the opportunity cost of the return from investing cash balances. Internal borrowing is however by its nature a finite option. This is considered within overall borrowing strategy, which is constructed across key strands including our capital programme, treasury management strategy and revenue strategy.

REASONS FOR DECISION

16. This report reports the 2022/23 outturn position to Cabinet and seeks revisions to the Capital Programme which require the approval of Cabinet in accordance with the Council's financial regulations.

EQUALITY IMPLICATIONS

17. There are no direct equalities implications in relation to this report. This paper is concerned entirely with financial management issues and, as such, the recommendations relating to an increase in capital allocations, will not impact directly on any group with protected characteristics, under the terms of the Equality Act 2010.

RISK MANAGEMENT

18. In the initial stages of any development, major capital projects will have significant uncertainties. For example, these may relate to the planning process, the views and interest of residents and stakeholders who must be consulted, ground conditions, or the costs of rectifying or demolishing existing buildings (e.g. the cost of asbestos removal). Construction companies and developers contracting with the Council which experience financial instability, particularly an issue following Covid-19 pandemic pressures, Brexit and the war in Ukraine and the impact of cost inflation. They may not be able to raise sufficient finance to cash flow operations, any potential insolvency process could lead to a costly process of changing suppliers without any guarantee of remaining within overall budget, the Council could suffer direct financial loss and any defects or other issues may not be resolvable as anticipated. To mitigate the Council carefully considers the financial robustness of any contractor and requests appropriate financial standing assurance and support wherever possible.
19. Large scale capital projects can operate in environments which are complex, turbulent, and continually evolving. Effective risk identification and control within such a dynamic environment is more than just populating a project risk register or appointing a project risk officer. Amplifying the known risks so that they are not hidden or ignored, demystifying the complex risks into their more manageable sum of parts, and anticipating the slow emerging risks which can escalate rapidly are all necessary components of good capital programme risk management.

20. The impact to councils of the Grenfell Tower fire is yet to be fully established. It is certain that many councils are/will be undertaking property reviews to determine the levels of improvements required to ensure fire safety arrangements within their buildings meet both the expectations of the residents and that they comply with building regulations and other statutory duties.
21. The Fire Safety Act 2021 (the Act) received Royal Assent on 29 April 2021 and commenced on 16 May 2022. The Act amended the Regulatory Reform (Fire Safety) Order 2005 (the Fire Safety Order). The Act confirms that responsible persons (RPs) for multi-occupied residential buildings must assess, manage, and put in place measures to reduce the risk of fire for the structure and external walls of the building, including cladding, balconies and windows, and entrance doors to individual flats that open into common parts.
22. The Dame Judith Hackitt independent review of fire safety, following the Grenfell tragedy, recognises that High Rise Residential Buildings (10 Storeys and above) are a special risk where layers of fire protection must be put in place to reduce the risk to as low as reasonably possible, however reducing the risk for all residential accommodation is fundamental. This process is on-going and must be continually reviewed at least annually.
23. All works must comply with the Construction (Design and Management) Regulations. The Council must appoint a Principal Designer and Principal Contractor with the necessary and demonstrable expertise and competence.
24. Proposals set out in this report seek to comply with the Council's legal duties.
25. The report sets out the ongoing economic uncertainty, including the potential for further interest rate rises to be agreed by the Bank of England, and identifies actions which will, in part, mitigate this risk.
26. Implications verified by: David Hughes, Director of Audit, Fraud, Risk and Insurance, 12 June 2023

VAT IMPLICATIONS

27. The Council needs to carefully consider its VAT partial exemption calculation and the risk of breaching the partial exemption threshold. Capital projects represent the bulk of this risk. A breach would likely cost the Council between £2-£3m per year whilst in breach. Finance officers are working closely with departments to ensure that partial exemption risks are considered as part of significant capital projects. Further detail on the Council's partial exemption is included in Appendix 4.
28. Implications verified by: Joanna Monaghan, Principal Accountant (Taxation), Corporate Finance, 28 June 2023.

LIST OF APPENDICES:

Appendix 1 – Detailed capital budget, spend and variation analysis by department.

Appendix 2 – GF Mainstream Capital Programme 2022-26

Appendix 3 – Capital receipts

Appendix 4 – VAT partial exemption

Appendix 5 – Capital Financing Requirement (CFR) and Minimum Revenue Provision (MRP)

Appendix 1- Detailed capital budget, spend and variation analysis by department.

2022-26 Capital Programme Summary with proposed Q4 variations

	2022/23 Original Budget £'000	Revised Budget 2022/23 (Q3) £'000	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000	Actual Spend 2022/23 (Outturn) £'000	2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 £'000	2025/26 £'000	Total Budget (All years) £'000
CAPITAL EXPENDITURE													
Children's Services	3,748	1,406	(540)	6	-	(534)	872	4,618	534	5,152	3,349	500	9,873
Social Care	957	2,498	(744)	-	-	(744)	1,754	957	744	1,701	-	-	3,455
Environment Department	10,060	29,180	(6,027)	3,766	-	(2,261)	26,919	14,143	6,027	20,170	4,511	3,515	55,115
Finance and Resources Department	4,585	5,274	(4,249)	(13)	-	(4,262)	1,012	3,244	4,249	7,493	2,080	-	10,585
Economy Department	94,592	89,260	(55,504)	9,964	-	(45,540)	43,720	62,388	29,661	92,049	41,966	3,435	181,170
Total General Fund	113,942	127,618	(67,064)	13,723	-	(53,341)	74,277	85,350	41,215	126,565	51,906	7,450	260,198
Economy Department-HRA Programme	77,654	72,152	(6,485)	167	-	(6,318)	65,834	117,127	(11,040)	106,087	127,907	83,465	383,293
Total Expenditure	191,596	199,770	(73,549)	13,890	-	(59,659)	140,111	202,477	30,175	232,652	179,813	90,915	643,491
CAPITAL FINANCING													
Use of specific resources (grant/section106/receipts)	54,727	78,545	(39,717)	26,156	(1,931)	(15,492)	63,053	57,419	30,750	88,169	45,796	67,203	264,221
Borrowing-General Fund*	32,393	24,104	(30,699)	(11,336)	732	(15,454)	8,650	31,524	7,618	39,142	16,866	5,526	70,184
Self-financing borrowing -General Fund*	53,175	52,609				(25,849)	26,760	36,843	(1,217)	35,626	28,611	524	91,521
Borrowing -HRA*	51,301	44,512	(3,133)	(930)	1,199	(2,864)	41,648	76,691	(6,976)	69,715	88,540	17,662	217,565
Total Capital Financing	191,596	199,770	(73,549)	13,890	-	(59,659)	140,111	202,477	30,175	232,652	179,813	90,915	643,491

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Children's Services	Current Year Programme						Next Year Programme			Future Years Budgets		Total Budget (All years) £'000
	Revised Budget 2022/23 (Q3) £'000	Analysis of Movements (Q3 to Q4)				Actual Spend 2022/23 (Outturn) £'000	2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000	
		Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000							
Scheme Expenditure Summary												
SEN sufficiency	250	(239)	-	-	(239)	11	946	239	1,185	175	-	1,371
Foster carers' extension	11	-	6	-	6	17	173	(6)	167	-	-	184
School Maintenance Programme	1,145	(301)	-	-	(301)	844	3,499	301	3,800	3,174	500	8,318
Total Expenditure	1,406	(540)	6	-	(534)	872	4,618	534	5,152	3,349	500	9,873
Capital Financing Summary												
Specific/External or Other Financing												
Capital Grants from Central Government	1,395	(540)	-	-	(540)	855	4,445	540	4,985	3,349	500	9,689
Sub-total - Specific or Other Financing	1,395	(540)	-	-	(540)	855	4,445	540	4,985	3,349	500	9,689
Mainstream Financing (Internal Council Resource)												
Capital Receipts	11	-	6	-	6	17	31	(6)	25	-	-	42
Sub-total - Mainstream Funding	11	-	6	-	6	17	31	(6)	25	-	-	42
Borrowing	-	-	-	-	-	-	142	-	142	-	-	142
Total Capital Financing	1,406	(540)	6	-	(534)	872	4,618	534	5,152	3,349	500	9,873

The capital schemes in 2022/23 included maintenance works at schools (£844k), school adaptation works at special schools (£11k), and fees associated with refurbishment of a foster carer's house (£17k). £540k of the budget will be rolled forward to 2023/24, of which £301k is expected to be spent on improving the conditions of school buildings and £239k will fund adaptation works to improve the provision at special schools for pupils with EHC (Education, Health and Care) plans. The SEN Sufficiency Review is currently in the final stages of consultation with schools and other stakeholders, and recommended an investment in mainstream accessibility and enhanced provision for pupils with EHC plans. Based on the timing of project works, £167k of the budget is expected to be spent in 2023/24 towards refurbishment of the foster carer's house.

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Social Care Services	Current Year Programme						Next Year Programme			Future Years Budgets		Total Budget (All years) £'000
	Analysis of Movements (Q3 to Q4)						2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000	
	Revised Budget 2022/23 (Q3) £'000	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000	Actual Spend 2022/23 (Outturn) £'000						
Scheme Expenditure Summary												
Extra Care New Build project (Adults' Personal Social Services Grant)	-		-	-	-	-	957		957	-	-	957
Disabled Facilities Grant	1,308	(99)	-	-	(99)	1,209	-	99	99	-	-	1,308
Transforming Care (Winterbourne Grant)	300	(300)	-	-	(300)	-	-	300	300	-	-	300
Social Care Capital Projects	890	(345)	-	-	(345)	545	-	345	345	-	-	890
Total Expenditure	2,498	(744)	-	-	(744)	1,754	957	744	1,701	-	-	3,455
Capital Financing Summary												
Specific/External or Other Financing												
Capital Grants from Central Government	2,069	(315)	-	-	(315)	1,754	957	315	1,272	-	-	3,026
Capital Grants/Contributions from Non-departmental public bodies	300	(300)	-	-	(300)	-	-	300	300	-	-	300
Sub-total - Specific or Other Financing	2,369	(615)	-	-	(615)	1,754	957	615	1,572	-	-	3,326
Borrowing	129	(129)	-	-	(129)	-	-	129	129	-	-	129
Total Capital Financing	2,498	(744)	-	-	(744)	1,754	957	744	1,701	-	-	3,455

The department is requesting slippage of (£0.744m) from 2022/23 to be included in the 2023/24 capital programme. This consists of (£0.444m) to fund the ongoing Disabled Facilities grant adaptation works to homes, which supports residents to live independently and avoid ongoing care costs and support various Social Care IT projects. The second element of (£0.300m) is for Commissioning and Learning Disabilities on assessing residents requirements for in-borough shelter housing provision.

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Environment Department	Current Year Programme					Next Year Programme			Future Years Budgets		Total Budget (All years) £'000	
Analysis of Movements (Q3 to Q4)						2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000		
Revised Budget 2022/23 (Q3) £'000	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000	Actual Spend 2022/23 (Outturn) £'000							
Scheme Expenditure Summary												
Footways and Carriageways	2,466	(431)	3	(12)	(440)	2,026	2,124	431	2,555	2,030	2,030	8,641
Transport For London Schemes	1,389	(359)	(148)	-	(507)	882	37	359	396	-	-	1,278
Column Replacement	363	(36)	-	-	(36)	327	346	36	382	346	346	1,401
Capital Investment in Street Lighting	665	-	20	-	20	685	-	-	-	-	-	685
Electric Vehicle Infrastructure	3,269	(24)	-	-	(24)	3,245	-	24	24	-	-	3,269
Other Highways Capital Schemes	2,239	(686)	413	12	(261)	1,978	6,170	686	6,856	1,000	-	9,834
Hammersmith Bridge Existing Works	60	-	-	-	-	60	-	-	-	-	-	60
Hammersmith Bridge Stabilisation Works	9,220	(10)	2,902	-	2,892	12,112	-	10	10	-	-	12,122
Hammersmith Bridge Pre Restoration Works	6,000	(3,649)	-	-	(3,649)	2,351	2,500	3,649	6,149	-	-	8,500
Waste Collection and Disposal Projects	172	64	-	-	64	236	291	(64)	227	-	-	463
Public CCTV	1,410	273	-	-	273	1,683	1,370	(273)	1,097	1,135	1,139	5,054
Parks Projects	1,569	(1,039)	576	-	(463)	1,106	1,215	1,039	2,254	-	-	3,360
Leisure Centre Capital Investment	358	(130)	-	-	(130)	228	90	130	220	-	-	448
Total Expenditure	29,180	(6,027)	3,766	-	(2,261)	26,919	14,143	6,027	20,170	4,511	3,515	55,115

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Environment Department	Current Year Programme					Next Year Programme			Future Years Budgets		Total Budget (All years) £'000	
Revised Budget 2022/23 (Q3) £'000	Analysis of Movements (Q3 to Q4)				Actual Spend 2022/23 (Outturn) £'000	2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000		
	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000								
Capital Financing Summary												
Specific/External or Other Financing												
Capital Grants from Central Government	8,381	(160)	2,493	(2,036)	297	8,678	833	(673)	160	-	-	8,838
Grants and Contributions from Private Developers (includes S106/S278)	3,232	(1,293)	936	(64)	(421)	2,811	6,835	1,293	8,128	1,000	-	11,939
Capital Grants/Contributions from Non-departmental public bodies	1,090	(131)	41	(895)	(985)	105	35	131	166	-	900	1,171
Capital Grants and Contributions from GLA Bodies	6,356	(359)	(152)	(2,037)	(2,548)	3,808	870	-	476	394	-	4,202
Sub-total - Specific or Other Financing	19,059	(1,943)	3,318	(5,032)	(3,657)	15,402	8,573	275	8,848	1,000	900	26,150
Mainstream Financing (Internal Council Resource)												
Capital Receipts	844	-	-	1,127	1,127	1,971	-	-	-	-	-	1,971
General Fund Revenue Account (revenue funding)	-	10	23	3,276	3,309	3,309	10	(10)	-	-	-	3,309
Use of Reserves	255	(38)	22	(103)	(119)	136	637	38	675	-	-	811
Sub-total - Mainstream Funding	1,099	(28)	45	4,300	4,317	5,416	647	28	675	-	-	6,091
Borrowing	9,022	(4,056)	403	732	(2,921)	6,101	4,923	5,724	10,647	3,511	2,615	22,874
Total Capital Financing	29,180	(6,027)	3,766	-	(2,261)	26,919	14,143	6,027	20,170	4,511	3,515	55,115

A number of major capital schemes have been completed in 2022/23, including progressing the stabilisation of Hammersmith Bridge and other associated works (£12m), the borough wide roll out of electric vehicle charge points (£3.2m) and the upgrade of the borough's street lighting infrastructure (£0.7m). Several other major capital schemes are making good progress and will continue into 2023/24 as planned, including investment in the borough's CCTV infrastructure, continuation of works for Hammersmith Bridge and investment in the borough's parks and leisure facilities. Budget slippage this quarter relates mostly to highways and parks projects that are planned to take place during 2023/24, and Hammersmith Bridge. Budget additions this quarter relate mostly to the capitalisation of costs for Hammersmith Bridge (previously reported as revenue spend through the Council's corporate revenue monitoring process), and new external funding secured for parks and highways (mostly from developers and Transport for London). The budget reduction this quarter relates to the transfer of Transport for London funding from capital to revenue.

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Finance and Resources Department	Current Year Programme							Next Year Programme			Future Years Budgets			
	Analysis of Movements (Q3 to Q4)							2023/24 Original Budget	Slippages, Additions and Reductions	2023/24 Revised Budget	2024/25 Budget	2025/26 Budget	Total Budget (All years)	
	2020/21 Original Budget	Revised Budget 2022/23 (Q3)	Slippages from/(to) future years	Additions/ (Reductions)	Transfers	Total Transfers/ Virements	Actual Spend 2022/23 (Outturn)							£'000
Scheme Expenditure Summary														
Invest to Save - Flexible Use of Capital Receipts	2,036	5,114	(4,336)	-	-	(4,336)	778	-	4,336	4,336	-	-	5,114	
Investment in Digital Infrastructure		-	87	-	-	87	87	914	(87)	827	-	-	914	
Tech-tonic 2 Device refresh		-	-	-	-	-	-	2,330	-	2,330	2,080	-	4,410	
Business Intelligence Infrastructure		160	-	(13)	-	(13)	147	-	-	-	-	-	147	
Total Expenditure	2,036	5,274	(4,249)	(13)	-	(4,262)	1,012	3,244	4,249	7,493	2,080	-	10,585	
Capital Financing Summary														
Mainstream Financing (Internal Council Resource)														
Capital Receipts	2,036	5,274	(4,249)	(13)	(166)	(4,428)	846	-	4,336	4,336	-	-	5,182	
Use of Reserves		-	-	-	-	-	-	2,074	-	2,074	1,845	-	3,919	
General Fund Revenue Account (revenue funding)		-	-	-	166	166	166	-	-	-	-	-	166	
Sub-total - Mainstream Funding	2,036	5,274	(4,249)	(13)	-	(4,262)	1,012	2,074	4,336	6,410	1,845	-	9,267	
Borrowing (GF)	-	-	-	-	-	-	-	914	(87)	827	-	-	827	
Borrowing (HRA)	6,373	-	-	-	-	-	-	256	-	256	235	-	491	
Total Capital Financing	8,409	5,274	(4,249)	(13)	-	(4,262)	1,012	3,244	4,249	7,493	2,080	-	10,585	

£4.25m general fund capital receipts is set aside to fund Invest to Save schemes (including Residents Experience & Access Programme) under Flexible Use of Capital Receipts dispensation.

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Economy Department General Fund Managed Schemes	Current Year Programme						Next Year Programme			Future Years Budgets		Total Budget (All years) £'000
	Revised Budget 2022/23 (Q3) £'000	Analysis of Movements (Q3 to Q4)					2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000	
		Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000	Actual Spend 2022/23 (Outturn) £'000						
Scheme Expenditure Summary												
Civic Campus												
Hammersmith Town Hall Refurbishment	16,414	(28,535)	21,591	-	(6,944)	9,470	18,808	18,058	36,866	10,476	-	56,812
Acquisition of commercial units	20,762	(11,537)	-	-	(11,537)	9,225	16,751	(3,829)	12,922	27,681	-	49,828
Commercial Units- Cinema Fit Out	1,750	(1,750)	-	-	(1,750)	-	-	1,750	1,750	-	-	1,750
Equity Loan (Civic Campus)	9,643	-	-	-	-	9,643	-	-	-	-	-	9,643
JV Partnership Loan (Civic Campus)	4,619	3,173	-	-	3,173	7,792	5,381	(3,173)	2,208	-	-	10,000
Subtotal Civic Campus	53,188	(38,649)	21,591	-	(17,058)	36,130	40,940	12,806	53,746	38,157	-	128,033
Building Homes and Communities Strategy (GF sites)												
Education City Loan	15,835	(4,035)	(11,700)	-	(15,735)	100	14,711	4,035	18,746	930	524	20,300
Education City -Youth Facility	5,250	(3,655)	-	-	(3,655)	1,595	-	3,655	3,655	-	-	5,250
Farm Lane	691	9	-	-	9	700	200	(9)	191	-	-	891
Mund Street	1,040	(570)	-	-	(570)	470	905	570	1,475	479	511	2,935
Community Schools Programme	921	(195)	-	-	(195)	726	262	195	457	-	-	1,183
Investment in Affordable Housing-Lillie Road Site	1,184	(159)	-	-	(159)	1,025	100	159	259	-	-	1,284
Subtotal Building Homes and Communities Strategy (GF sites)	24,921	(8,605)	(11,700)	-	(20,305)	4,616	16,178	8,605	24,783	1,409	1,035	31,843
Other GF Capital Schemes managed by the Economy												
Sands End Community Centre	27	(27)	-	-	(27)	-	-	27	27	-	-	27
Planned Maintenance/DDA Programme	7,366	(5,278)	-	-	(5,278)	2,088	3,400	5,278	8,678	2,400	2,400	15,566
Carnwath Road	-	-	-	-	-	-	1,870	-	1,870	-	-	1,870
North End Road - Business Low Emissions Neighbourhood	160	-	-	-	-	160	-	-	-	-	-	160
North End Road - Good Growth Fund	1,741	(1,088)	-	-	(1,088)	653	-	1,088	1,088	-	-	1,741
UK SPF Communities and Place	-	-	73	-	73	73	-	-	-	-	-	73
WMC JV Exit Costs	1,857	(1,857)	-	-	(1,857)	-	-	1,857	1,857	-	-	1,857
Subtotal Other GF Capital Schemes managed by the Economy	11,151	(8,250)	73	-	(8,177)	2,974	5,270	8,250	13,520	2,400	2,400	21,294
Total Expenditure	89,260	(55,504)	9,964	-	(45,540)	43,720	62,388	29,661	92,049	41,966	3,435	181,170

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Economy Department General Fund Managed Schemes	Current Year Programme					Next Year Programme			Future Years Budgets		Total Budget (All years)	
	Analysis of Movements (Q3 to Q4)					2023/24 Original Budget	Slippages, Additions and Reductions	2023/24 Revised Budget	2024/25 Budget	2025/26 Budget		
	Revised Budget 2022/23 (Q3)	Slippages from/(to) future years	Additions/ (Reductions)	Transfers	Total Transfers/ Virements							Actual Spend 2022/23 (Outturn)
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Capital Financing Summary												
Specific/External or Other Financing												
Capital Grants from Central Government	-		73		73	73	-	-	-	-	-	73
Grants and Contributions from Private Developers (includes S106)	3,272	(1,180)	191	-	(989)	2,283	-	1,180	1,180	-	-	3,463
Community Infrastructure Levy (CIL)	10,673	(22,793)	21,400	-	(1,393)	9,280	-	22,793	22,793	-	-	32,073
Capital Grants/Contributions from Non-departmental public bodies	27	(27)	157		130	157	-	27	27	-	-	184
Capital Grants and Contributions from GLA Bodies	748	(3)	-	-	(3)	745	-	3	3	-	-	748
Sub-total - Specific or Other Financing	14,720	(24,003)	21,821	-	(2,182)	12,538	-	24,003	24,003	-	-	36,541
Mainstream Financing (Internal Council Resource)												
Capital Receipts (GF)	7,086	(4,997)	(157)		(5,154)	1,932	-	5,023	5,023	-	-	6,955
Sub-total - Mainstream Funding	7,086	(4,997)	(157)	-	(5,154)	1,932	-	5,023	5,023	-	-	6,955
GF Borrowing	67,454	(26,504)	(11,700)	-	(38,204)	29,250	62,388	635	63,023	41,966	3,435	137,674
Total Borrowing	67,454	(26,504)	(11,700)	-	(38,204)	29,250	62,388	635	63,023	41,966	3,435	137,674
Total Capital Financing	89,260	(55,504)	9,964	-	(45,540)	43,720	62,388	29,661	92,049	41,966	3,435	181,170

Corporate Planned Maintenance Programme delivery has been hampered by delays in the requirements of external departments in relation to decarbonisation grant monies as well as resourcing and contract tendering issues, resulting in £5.3m budget being slipped into the future years. A new program of works in value of £8.6m is currently being mapped out within the 23-24 CPMP budget. £21.4m of additional investment in the Civic Campus project was approved in February 2023. This budget envelop as well as £7m of the previously approved budget for Hammersmith Town Hall refurbishment and acquisition of commercial units have been reprofiled to the future years due to a number of delay on the project site. The budget envelop for Education City Loan has been reduced by £11.3m and further £4m slipped into 2023/24 to reflect the latest cash flow forecast. Education City Youth Zone contribution is now forecast to be paid in full in 2023/24 in line with the progress of the development works.

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Economy Department- HRA Capital Programme

	Current Year Programme						Next Year Programme			Future Years Budgets		Total Budget (All years)
	Revised Budget 2022/23 (Q3)	Analysis of Movements (Q3 to Q4)				Actual Spend 2022/23 (Outturn)	2023/24 Original Budget	Slippages, Additions and Reductions	2023/24 Revised Budget	2024/25 Budget	2025/26 Budget	
		Slippages from/(to) future years	Additions/ (Reductions)	Transfers	Total Transfers/ Virements							
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Scheme Expenditure Summary												
HRA Asset Management and Compliance Programme												
Pre Agreed Works	8,717	681	22	381	1,084	9,801	4,180	6,963	11,143	10,014	7,368	38,326
Fire Safety Compliance Programme	6,493	2,851	-	1,767	4,618	11,111	8,691	(623)	8,068	5,035	2,627	26,841
Fire Safety Complex Schemes	3,954	3,795	-	(298)	3,497	7,451	15,295	(3,794)	11,501	16,925	13,781	49,658
Lift Schemes	1,205	(39)	-	106	67	1,272	3,962	39	4,001	750	750	6,773
Boiler Schemes	3,430	(145)	-	238	93	3,523	4,500	145	4,645	6,140	4,370	18,678
Safety Works - Electrical	7,207	(1,077)	-	400	(677)	6,530	9,128	1,077	10,205	2,250	2,000	20,985
Safety Works	4,321	(3,265)	105	1,080	(2,080)	2,241	7,960	6,323	14,283	9,208	9,052	34,784
Void Works	2,791	136	(2)	2,718	2,852	5,643	3,173	1,408	4,581	3,200	3,200	16,624
Other Capital Improvements	3,921	(2,363)	44	129	(2,190)	1,731	9,273	(740)	8,533	1,861	1,050	13,175
Capitalised salaries	4,957	(430)	-	(4,527)	(4,957)	-	5,611	429	6,040	5,600	5,600	17,240
Capitalised repairs	7,752	(2,427)	-	(1,920)	(4,347)	3,405	4,040	2,427	6,467	4,070	3,500	17,442
Climate Emergency and Other future works	2,718	(2,506)	-	(74)	(2,580)	138	15,280	1,006	16,286	17,335	15,660	49,419
Allowance for program slippage for financial modelling purposes	(1,992)	1,992	-	-	1,992	-	(36,931)	(1,992)	(38,923)	(20,860)	(18,707)	(78,490)
Subtotal HRA Asset Management and Compliance Programme	55,474	(2,797)	169	-	(2,628)	52,846	54,162	12,668	66,830	61,528	50,251	231,455
Building Homes and Communities Strategy (HRA sites)												
Homes & Communities Strategy	1,320	(1,310)	-	-	(1,310)	10	68	1,310	1,378	-	-	1,388
White City Estate Regeneration	1,171	310	-	-	310	1,481	582	(310)	272	542	542	2,837
Becklow Gardens	220	(201)	-	-	(201)	19	725	201	926	300	230	1,475
Barclay Close	110	(92)	-	-	(92)	18	456	92	548	155	90	811
Jepson House	330	(309)	-	-	(309)	21	1,575	309	1,884	615	315	2,835
The Grange	220	(198)	-	-	(198)	22	775	198	973	300	225	1,520
Old Laundry Yard	71	(40)	-	-	(40)	31	400	40	440	362	250	1,083
Education City- HRA element	10,013	(303)	(48)	-	(351)	9,662	18,935	303	19,238	29,740	2,832	61,472
Subtotal Building Homes and Communities Strategy (HRA sites)	13,455	(2,143)	(48)	-	(2,191)	11,264	23,516	2,143	25,659	32,014	4,484	73,421
Other HRA Capital Schemes												
Housing Development Project	213	(95)	175	-	80	293	-	95	95	-	-	388
Stanhope Joint Venture	325	(45)	(34)	-	(79)	246	8,788	(8,292)	496	8,654	13,499	22,895
Affordable Housing Delivery Framework	2	-	(2)	-	(2)	-	-	-	-	-	-	-
Property Acquisition for Affordable Housing	242	(242)	-	-	(242)	-	-	242	242	-	-	242
Hartopp & Lannoy	2,095	(932)	-	-	(932)	1,163	30,661	(18,127)	12,534	25,711	15,231	54,639
Nourish Project (Good Growth Fund)	346	(231)	(93)	-	(324)	22	-	231	231	-	-	253
Subtotal Other HRA Capital Schemes	3,223	(1,545)	46	-	(1,499)	1,724	39,449	(25,851)	13,598	34,365	28,730	78,417
Total Expenditure	72,152	(6,485)	167	-	(6,318)	65,834	117,127	(11,040)	106,087	127,907	83,465	383,293

Appendix 1 – Detailed capital budget, spend and variation analysis by department/cont.

Economy Department- HRA Capital Programme	Current Year Programme					Next Year Programme			Future Years Budgets		Total Budget (All years) £'000
	Analysis of Movements (Q3 to Q4)					2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	2024/25 Budget £'000	2025/26 Budget £'000	
	Revised Budget 2022/23 (Q3) £'000	Slippages from/(to) future years £'000	Additions/ (Reductions) £'000	Transfers £'000	Total Transfers/ Virements £'000						

Capital Financing Summary

Specific/External or Other Financing

Capital Grants from Central Government	239	-	174	-	174	413	-	-	-	-	-	413
Contributions from leaseholders	2,702	-	-	(846)	(846)	1,856	2,833	-	2,833	2,750	2,737	10,176
Grants and Contributions from Private Developers (includes S106)	456	(346)	9	5	(332)	124	5,782	(5,257)	525	5,648	8,810	15,107
Capital Grants and Contributions from GLA Bodies	49	-	325	-	325	374	3,006	(3,006)	-	-	-	374
RtB GLA Ringfence and Affordable Housing Grants	2,702	(1,396)	628	-	(768)	1,934	4,899	6,147	11,046	7,476	5,692	26,148
Sub-total - Specific or Other Financing	6,148	(1,742)	1,136	(841)	(1,447)	4,701	16,520	(2,116)	14,404	15,874	17,239	52,218

Mainstream Financing (Internal Council Resource)

Capital Receipts (HRA)	2,647	(168)	-	(913)	(1,081)	1,566	6,786	(3,017)	3,769	6,313	30,630	42,278
Major Repairs Reserve (MRR) / Major Repairs Allowance	17,305	-	-	555	555	17,860	17,386	(373)	17,013	17,415	17,934	70,222
Capital Receipts (GF)	1,432	(1,432)	-	-	(1,432)	-	-	1,442	1,442	-	-	1,442
Sub-total - Mainstream Funding	21,384	(1,600)	-	(358)	(1,958)	19,426	24,172	(1,948)	22,224	23,728	48,564	113,942

Borrowing(HRA)	44,512	(3,133)	(930)	1,199	(2,864)	41,648	76,435	(6,976)	69,459	88,305	17,662	217,074
Borrowing (GF)	108	(10)	(39)	-	(49)	59	-	-	-	-	-	59

Total Capital Financing	72,152	(6,485)	167	-	(6,318)	65,834	117,127	(11,040)	106,087	127,907	83,465	383,293
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The HRA Asset Management and Compliance Programme main variances are slippages from future years to accommodate the additional cost of the Fire Safety Programme. A revision to capitalisation of Responsive Repairs budgets, Voids, Disrepairs etc. resulted in lower than anticipated capitalisation of costs from the NEC system. Climate Emergency budgets are anticipated to be used in 2023/24 as new schemes are identified. Hartopp and Lannoy affordable housing scheme budget has been revised to reflect the latest cash flow forecasts and the recently awarded contract for main works resulting in reduction in overall budget envelop of estimated £4m. All other schemes are still in early predevelopment stages.

Appendix 2 –General Fund Mainstream Capital Programme 2022-26 with proposed 2022-23 Q4 variations

	Revised Budget 2022/23 (Q3) £'000	Total Variations £'000	Actual Spend 2022/23 (Outturn) £'000	2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	Indicative Budget 2024/25 £'000	Indicative Budget 2025/26 £'000	Total Budget (All years) £'000
Approved Expenditure									
Ad Hoc Schemes:									
Social Care Capital projects [ASC]	129	(129)	-	-	129	129	-	-	129
Invest to Save-Flexible Use of Capital Receipts	5,274	(4,515)	759	-	4,336	4,336	-	-	5,095
Investment in Digital Infrastructure [RES]	-	87	87	914	(87)	827	-	-	914
Capital Investment in Street Lighting [ENV]	665	(665)	-	-	-	-	-	-	-
WMC JV Exit Costs [ECD]	1,857	(1,857)	-	-	1,857	1,857	-	-	1,857
Carnwath Road [ECD]	-	-	-	1,870	-	1,870	-	-	1,870
Hammersmith Bridge Strengthening [ENV]	3,287	2,875	6,162	-	10	10	-	-	6,172
Hammersmith Bridge Pre Restoration Works [ENV]	1,764	(1,764)	-	1,087	5,062	6,149	-	-	6,149
Public CCTV [ENV]	510	1,173	1,683	1,370	(273)	1,097	1,135	239	4,154
Other Highways Capital Schemes [ENV]	214	(214)	-	-	-	-	-	-	-
North End Road - Good Growth Fund [ECD]	1,152	(1,084)	68	-	1,084	1,084	-	-	1,152
HRA Watermeadow adjustment [ECD]	1,540	(1,481)	59	-	1,442	1,442	-	-	1,501
Foster carers' extension [CHS]	11	6	17	173	(6)	167	-	-	184
Leisure Centre Capital Investment [ENV]	358	(130)	228	90	130	220	-	-	448
Planned Maintenance/DDA Programme [ECD]	7,366	(5,435)	1,931	3,400	5,278	8,678	2,400	2,400	15,409
Electric Vehicles [ENV]	150	(150)	-	-	65	65	-	-	65
Footways and Carriageways [ENV]	2,386	(2,386)	-	2,030	525	2,555	2,030	2,030	6,615
Column Replacement [ENV]	363	(363)	-	346	36	382	346	346	1,074
Parks Programme & Libraries [ENV]	169	(169)	-	-	169	169	-	-	169
Hammersmith Town Hall Refurbishment [ECD]	5,741	(5,741)	-	18,808	(4,735)	14,073	10,476	-	24,549
Community Schools Programme [ECD]	921	(195)	726	262	195	457	-	-	1,183
Education City Youth Zone [ECD]	3,500	(3,500)	-	-	3,500	3,500	-	-	3,500
Farm Lane/Mund Street [ECD]	209	464	673	1,105	(464)	641	479	511	2,304
Investment in Affordable Housing-Lillie Road Site	1,185	(160)	1,025	100	160	260	-	-	1,285
Total Mainstream Programmes	38,751	(25,333)	13,418	31,555	18,413	49,968	16,866	5,526	85,778
Financing									
Capital Receipts	14,647	(9,881)	4,766	31	10,795	10,826	-	-	15,592
Increase/(Decrease) in Borrowing	24,104	(15,452)	8,652	31,524	7,618	39,142	16,866	5,526	70,186
Total Financing	38,751	(25,333)	13,418	31,555	18,413	49,968	16,866	5,526	85,778

Appendix 3 – General Fund Capital Receipts Forecast

Financial Year	Q4 2022/23
2022/23	£'000
Receipts b/f from 2021/22	2,332
Net capital receipts generated in the year	13,260
Capital receipts applied in the year	(4,766)
Receipts c/f to 2023/24	(10,826)
2023/24	
Receipts b/f from 2022/23	10,826
Forecast capital receipts for the year	-
Total 2023/24	10,826

Appendix 4 – VAT Partial Exemption

Partial exemption overview

In general, businesses cannot recover the VAT incurred on purchases made in connection with VAT exempt activities, for example, on capital expenditure on properties which are let or leased. However, under Section 33 of the VAT Act 1994, local authorities can recover VAT incurred in relation to VAT exempt activities, for example property transactions, if it forms “an insignificant proportion” of the total VAT incurred (input tax) in any year, taken to be 5% or less. Crucially, the de minimis limit is not an allowance; if the 5% threshold is exceeded then all exempt input tax is lost, not just the excess. A breach would likely cost the Council between £2-£3m per year whilst in breach.

LBHF Partial Exemption

The Council’s Partial Exemption position is currently being reviewed. When calculating the exempt input tax annually, the Council considers its revenue and capital activities separately. Revenue activities are more constant, their contribution to exempt input tax is projected to remain at £2.5m (the impact on the threshold being the VAT incurred on this amount, i.e. £0.54m). Exempt input tax relating to capital activities is more volatile and each project must be considered and judged individually. The Council has several capital projects, both in progress and in the pipeline, which could have significant partial exemption implications and finance officers are working closely with colleagues working on these projects to ensure that these risks are identified and mitigated where possible.

VAT Policy

The following policy is in place to manage the partial exemption position:

- In all cases of new or reprofiled projects, the VAT team and the Council’s tax accountant should be consulted in advance.
- Projects should be 'opted-to-tax' where this option is available and is of no financial disadvantage to the Council.

Appendix 5 - Capital Financing Requirement (CFR) and Minimum Revenue Provision (MRP)

1. The Capital Finance Requirement (CFR) measures the Council's long-term indebtedness. Table 1 below shows the Council's forecast total GF CFR for the period 2022/23-2025/26:

Table 1 - Forecast General Fund CFR 2022/23-2025/26 (Outturn)

GENERAL FUND CFR ANALYSIS	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
HEADLINE CFR EXCLUDING SELF FINANCING SCHEMES AND LOANS	£m	£m	£m	£m	£m	£m
Opening Capital Finance Requirement (CFR)	122.16	128.91	134.01	171.55	185.59	187.87
Revenue Repayment of Debt (MRP)	(1.36)	(1.60)	(1.60)	(2.82)	(3.25)	(3.32)
Appropriation between HRA & GF	-	(1.96)	-	-	-	-
Mainstream Programme (Surplus)/Shortfall	8.11	8.65	39.14	16.87	5.53	4.78
Closing Capital Finance Requirement (CFR)	128.91	134.01	171.55	185.59	187.87	189.33
SELF FINANCING SCHEMES AND LOANS	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
	£m	£m	£m	£m	£m	£m
Opening Capital Finance Requirement	21.51	28.66	55.42	91.04	119.66	117.79
Revenue Repayment of Debt (MRP)	(4.42)	-	-	-	(2.39)	(2.36)
In Year Borrowing	11.57	26.76	35.63	28.61	0.52	-
Closing Capital Finance Requirement	28.66	55.42	91.04	119.66	117.79	115.43
Finance leases/PFI/ Deferred costs of disposal	8.52	13.53	6.39	5.69	4.99	4.29
Total Closing GF CFR	166.09	202.95	268.99	310.94	310.65	309.05

2. The General Fund (GF) Headline CFR is £134m at the end of 2022/23 and is forecast to be £187.9m by the end of 2025/26. The increase in GF Headline CFR puts additional pressures on revenue budgets.
3. The Headline CFR figures exclude:
 - £25m equity loan to the Civic Campus programme
 - £10m development financing to WKSR LLP
 - £63m investment in acquisition of Civic Campus commercial units
 - £20.3m development financing to EdCity Office Ltd
 - £1.75m Civic Campus Cinema Fit Out

Whilst these will have an impact on the Council's CFR, it is assumed that all Minimum Revenue Payment (MRP) and interest costs will be fully reimbursed through grant contributions, the charging of a state-aid compliant interest rate, the loan repayment, commercial income, or reduction in revenue costs (e.g. lease rental payments).

4. CFR movements related to these schemes are presented under "Self-Financing Schemes and Loans" heading in the Table 1. CFR for these schemes is £55.2m at the end of 2022/23 and is forecast to be £117.8m by the end of 2025/26. Table 2 details the CFR in- year movements regarding these schemes:

Table 2 - Self-financing schemes and loans CFR movements 2022/23-2025/26 (Outturn)

	Revised Budget 2022/23 (Q3) £'000	Total Variations £'000	Actual Spend 2022/23 (Outturn) £'000	2023/24 Original Budget £'000	Slippages, Additions and Reductions £'000	2023/24 Revised Budget £'000	Indicative Budget 2024/25 £'000	Indicative Budget 2025/26 £'000	Total Budget (All years) £'000
Approved Expenditure									
Ad Hoc Schemes:									
Education City -ARK loan	15,835	(15,735)	100	14,711	4,035	18,746	930	524	20,300
Acquisition of commercial units (Civic Campus)	20,762	(11,537)	9,225	16,751	(3,829)	12,922	27,681	-	49,828
Commercial Units- Cinema Fit Out [ECD]	1,750	(1,750)	-	-	1,750	1,750	-	-	1,750
Equity Loan (Civic Campus) [ECD]	9,643	-	9,643	-	-	-	-	-	9,643
JV Partnership Loan (Civic Campus)	4,619	3,173	7,792	5,381	(3,173)	2,208	-	-	10,000
Total Mainstream Programmes	52,609	(25,849)	26,760	36,843	(1,217)	35,626	28,611	524	91,521
Financing									
Increase/(Decrease) in Borrowing	52,609	(25,849)	26,760	36,843	(1,217)	35,626	28,611	524	91,521
Total Financing	52,609	(25,849)	26,760	36,843	(1,217)	35,626	28,611	524	91,521

2. Minimum Revenue Provision (MRP) is the minimum amount which a Council must charge to its revenue budget each year, to set aside a provision for repaying external borrowing (loans). This is an annual revenue expense in a Council's budget. The MRP will, over time, reduce the CFR.

3. The statutory guidance issued by the Secretary of State (Ministry for Housing, Communities and Local Government) details the ways how MRP should be charged on various items of capital expenditure. MRP charges presented in the Table 1 follow this guidance and assume the following:
 - MRP charges are deferred for development projects until a year after their completion. The rate charged is based on the estimated life of an asset (50 years for new developments).
 - MRP on rolling capital programmes and smaller scale ad hoc schemes is charged the year after the expenditure incurs. The rate used is based on the weighted average life of an asset.

Agenda Item 9

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 04/09/2023

Subject: Provisional Revenue Outturn Report 2022/23

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Responsible Director: Sukvinder Kalsi, Strategic Director of Finance

SUMMARY

This report sets out the revenue outturn position for the Council across the General Fund and Housing Revenue Account (HRA) for the 2022/23 financial year.

The strategic operating environment in 2022/23 was one which saw several emerging challenges and pressures not experienced for over a decade. The cost of living has been rising across the UK and across most of the world. Economic shocks arising from the conflict in Ukraine, legacy impacts from the Covid-19 pandemic /Brexit and the economic turbulence in September 2022 have meant that price inflation soared in the financial year. This has been felt most keenly in the energy (particularly gas) and food sectors, where price increases have outstripped real terms growth in wages.

As a response to control inflation to the 2% target level, the Bank of England has increased the base interest rate at every meeting of the Monetary Policy Committee in the 2022/23 financial year, with the base rate increasing from 0.75% at the start of the financial year to 4.25% as of the end of March 2023 (and at 5% at May 2023). The continued rise of interest rates increases the cost of borrowing and capital investment and will affect the household finances of our residents.

Despite the challenges outlined above, the Council's provisional 2022/23 General Fund outturn is a £0.340m (0.2% of the total net budget) underspend whilst maintaining the delivery of key services to residents, visitors, and businesses. This was a marginally better position than the forecast underspend of £0.048m (after mitigations and the use of any corporate contingencies that was reported at Month 9).

The provisional HRA outturn required a draw down from HRA general balances of £5.543m (lower than the forecast £6.329m that was reported at Month 9).

The outturn position is provisional and is subject to audit. The review continues of the balance sheet and final entries cannot yet be confirmed for business rates. Earmarked reserves and General Balances have provisionally decreased by £8.9m (8%) in 2022/23. This includes planned contribution to and from reserves, technical adjustments to smooth the impact of Covid-19 on business rate payers, the addition

of the 2022/23 underspend of £0.340m and the release of £7.071m from the Dedicated Schools Grant (DSG) High Needs Block (HNB) deficit reserve in accordance with the Council’s DSG recovery plan.

RECOMMENDATIONS

1. To note the General Fund underspend of £0.340m (0.02% of budget).
2. To note that the draw down from the Housing Revenue Account general balance of £5.543m which was lower than the projected £6,329m.
3. To note the significant reduction of the Dedicated Schools Grant High Needs Block deficit and the remaining cumulative deficit of £4.748m.

Wards Affected: All

H&F values	Summary of how this report aligns to the H&F Priorities
Being ruthlessly financially efficient	We need to always confirm that spend fits our council’s priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone’s business, and every penny counts.
Creating a compassionate council	As the Council’s resources have been reduced, we have protected the services on which the most vulnerable residents rely. This budget continues all our previous policies to support residents and also proposes new spending on care packages for disabled children and additional resources to help residents through the cost-of-living crisis. Particularly as the economy struggles, the Council is required to step in to provide additional help to those who find themselves in need of it, and the Council has done that through additional services and individual support.
Building shared prosperity	A significant proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. In addition, there will be increased investment in the Industrial Strategy Delivery and the development and promotion of the STEAM sector strategy.
Doing things with residents, not to	The use of co-production across the Council

them	is embedded and all service matters are developed with the engagement of residents. The Council is continuing the REAP (Resident Experience and Access Programme) Programme to improve residents' access to the services.
Taking pride in H&F	The budget proposals include significant investment in public realm services especially waste collection, street cleaning and open/park spaces. Our new waste contract includes provisions to tackle fly-tipping and collection of food waste.
Rising to the challenge of the climate and ecological emergency	The Council has established a Climate Change Team and the Team has developed a Climate and Ecology Strategy (and is making a significant contribution to the international and national policy debates). It is also securing grants from national programmes to help with improvements of the thermal efficiency of Council properties and homes).

Financial Impact

This report is financial in nature and those implications are contained within.

Andre Mark (Head of Strategic Planning and Investment), 23rd June 2023 and verified by Sukvinder Kalsi, Strategic Director of Finance, 10th July 2023.

Legal Implications

There are no legal implications for this report.

Verified by Jade Monroe, Chief Solicitor, Legal Services 14th June 2023.

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

GENERAL FUND

1. As set out in Table 1 there was a year-end underspend of £0.340million in 2022/23. The main departmental variances are set out in Appendices 1 to 7 along with an update on the financial impact of Covid.

Table 1 – Provisional General Fund outturn 2022/23
(Underspends in brackets)

Department	Revised budget £m	Gross variance £m
Children's Services	53.817	(0.422)
The Economy Department	(16.632)	0.210
The Environment Department	75.491	1.407
Controlled Parking Account	(34.140)	0.000
Finance	2.509	(0.378)
Resources	9.075	0.048
Social Care	68.197	(0.007)
Centrally Managed Budgets	1.002	(1.198)
Total	159.319	(0.340)

SAVINGS PROGRESS

2. The progress of savings delivery against the targets set at the outset of the financial year are set out in Table 2. Details are set out in the appendices to this report.

Table 2 – Savings Performance

Department	Original Target £m	Savings Achieved £m
Children's Services	(0.533)	(0.351)
The Economy Department	(0.235)	(0.235)
The Environment Department	(1.184)	(1,117)
Corporate, Resources and Finance	(0.779)	(0.779)
Social Care	(1.500)	(1.500)
Public Health	(0.170)	(0.170)
Total	(4.401)	(4.152)

HOUSING REVENUE ACCOUNT

3. The Housing Revenue Account made a draw down from balances of £5.543m in 2022/23. This was lower than the £6.329 projected at Month 9. The main variances are detailed in Appendix 8.

Table 3: Provisional Housing Revenue Account outturn

Housing Revenue Account (General Reserve)	£m
Balance as at 31 March 2022	(15.566)
Less: Budgeted appropriation from balances	4.050
Add: additional use of balances	1.493
Balance as at 31st March 2023	(10.023)

DEDICATED SCHOOLS GRANT (DSG)

4. Dedicated schools grant (DSG) is paid in support of local authority schools' and is the main source of income for the schools' budget. It is split between central expenditure and the individual schools' budget (ISB) in conjunction with the local schools' forum.
5. The cumulative balances for the High Needs Block (HNB), Early Years and Schools Block are set out in Table 4. In accordance with the Council's DSG HNB safety valve recovery plan, agreed with the Department for Education (DfE), the cumulative deficit has reduced in 2022/23. This has freed up council reserves that can be used for other purposes.

Table 4: Dedicated Schools Grant – Cumulative Balance

	2022/23 opening balance £m	In-year movement £m	2022/23 closing balance £m
Early Years (surplus)	(0.234)	(0.341)	(0.575)
Schools (surplus)	(0.065)	(0.250)	(0.315)
High Needs (deficit)	11.820	(7.071)	4.748
Total	11.520	(7.662)	3.858

GENERAL FUND RESERVES

6. The latest estimated reserves position is set out in Table 5.

Table 5 – Movement in General Fund reserves (excluding DSG)

	2022/23 opening balance £m	In-year movement £m	2022/23 closing balance £m
General balances	21.4	1.4	22.8
Earmarked reserves	85.9	(8.2)	77.7
Total general balances and earmarked reserves	107.3	(6.8)	100.5
Restricted reserves	9.4	(2.1)	7.3
Total	116.7	(8.9)	107.8
Revenue developer contributions (section 106 and community infrastructure levy)	48.6	2.6	51.2

7. General balances and earmarked reserves have decreased by £6.8m from £107.3m to £100.5m. This increase includes planned contributions to and from reserves, technical adjustments to smooth the impact of Covid-19 on business rate payers, the addition of the 2022/23 underspend of £0.340m and the impact of £7.071m from the DSG Support reserve relating to the Safety Valve Agreement.
8. The figures for reserves and balances continue to be reviewed particularly regarding the finalisation of the business rate entries¹.

EQUALITIES IMPLICATIONS

9. As required by Section 149 of the Equality Act 2010, the Council has considered its obligations regarding the Public-Sector Equality Duty and it is not anticipated that there will be any direct negative impact on groups with protected characteristics, as defined by the Act, from the adjustments to the budgets required because of this report.

RISK MANAGEMENT IMPLICATIONS

10. The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.
11. The report recognises the significant pressures facing the HRA, with a significant reduction in the HRA General Reserve being noted for the end of the

¹ In line with the government timetable the business rate entries are not finalised until the end of June.

year. Officers must ensure that costs and income are closely monitored and controlled and that corrective actions to protect and maintain the financial stability of the HRA are agreed and embedded.

Implications completed by: David Hughes, Director of Audit, Fraud, Risk and Insurance, 20 June 2023

List of Appendices:

Appendix	Title
Appendix 1	Children's Services
Appendix 2	The Economy Department
Appendix 3	The Environment Department
Appendix 3a	Controlled Parking Account
Appendix 4	Finance
Appendix 5	Resources
Appendix 6	Social Care
Appendix 7	Centrally Managed Budgets
Appendix 8	Housing Revenue Account

APPENDIX 1: CHILDREN'S SERVICES

BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23 £000s	Year End Net Variance £000s	Explanation of Major Variances (Over £100,000)
Children and Young People's Services	31,864	(863)	<p>£0.224m favourable variance on Looked After Children and Care Leavers SIL (Semi Independent Living) placements, additional UASC (Unaccompanied Asylum-Seeking Children) funding and client related spend.</p> <p>£0.160m favourable variance on legal charges due to reduction in usage of external barristers.</p> <p>£0.200m underspends on staffing and staffing related costs</p> <p>£0.271m favourable variance due to income from shared services.</p>
Education	7,849	952	<p>Adverse position versus budget mainly with respect to Travel Care and Support for children and young people with Education and Healthcare Plans. There continues to be ongoing growth in children and young people requiring transport in line with the increase in demand for children to have Education and Health Care Plans.</p>
Children's Commissioning	5,724	(349)	<p>Contract expenditure for 2021/22 and 2022/23 has been lower than planned due to negotiation with the Health Service partner with respect to management vacancies held. This saving in 2022/23 has been earmarked for reinvestment in targeted mental health services for care experienced young people and unaccompanied asylum-seeking children from 2023/24.</p>
Children's Performance & Improvement	2,799	(125)	<p>Favourable variance due to staffing vacancies held in year (£0.098m) and other non-staffing underspends principally within Family Group Conference</p>

Director of Children's Services	1,495	(39)	
School Funding	4,087	1	
Total	53,817	(422)	

Savings Performance

Children's Services	£000's
Original Savings Target	(533)
Savings Achieved	(351)
<u>Savings Narrative</u>	
<p>Placements – The new block contract has increased by an additional 19 units to make up 17 units overall. The additional capacity has enabled the placements team to move young persons from high-cost placements, or stop new placements being made in high-cost placements, such as high cost SIL, residential and agency fostering.</p> <p>Social, Emotional and Mental Health Review - Health contribution was lower than forecast, however mitigating budget savings were identified.</p>	

APPENDIX 2: THE ECONOMY DEPARTMENT
BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (over £100,000)
	£000s	£000s	
Housing Solutions	9,671	(30)	
Economic Development, Learning & Skills	1,367	(3)	
Planning	(31,126)	0	
Property and Asset Strategy	1,449	246	Property Transformation – £0.171m the cost of the team is expected to be funded from income streams generated. Facilities Management and Corporate Buildings - this relates to lower than budgeted income from corporate buildings of £0.075m.
Growth Services	62	0	
Regeneration & Development	1,929	(3)	
Head of Finance (GP)	16	0	
Total	(16,632)	210	

Savings Performance

Economy	£000's
Original Savings Target	(235)
Savings Achieved	(235)
<u>Savings Narrative</u>	

APPENDIX 3: THE ENVIRONMENT DEPARTMENT

BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Net Year End Variance	Explanation of Major Variances (Over £100,000)
	£000s	£000s	
Public Realm	43,051	(53)	
Safer Neighbourhoods & Regulatory Services	12,344	737	Private Sector Housing income shortfall Markets income shortfall Markets waste and street cleansing inflationary pressures. CCTV cost pressures
Leisure, Sport, and Culture	7,142	723	Additional parks essential maintenance and rising utility costs. Unfunded community events
Resident Services	12,954	(46)	
Total	75,491	1,361	

Savings Performance

Resources	£000's
Original Savings Target	(1,184)
Savings Achieved	(1,117)
Net Variance	67
<u>Savings Narrative</u>	
Leisure contract savings not delivered (£67k). The leisure industry continues to be affected by the cost-of-living crisis, affecting its ability to both sustain and grow income.	

APPENDIX 3A: CONTROLLED PARKING ACCOUNT
BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	000s	£'000s	
Income	(51,402)	(818)	An overall improved position against budget in relation to Suspensions & Pay and Display
Expenditure	17,262	792	An increase in correspondence and project related costs because of new parking schemes introduced during the year.
Total	(34,140)	(26)	

APPENDIX 4: FINANCE

BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	£000s	000s	
Assurance, Programmes & Analytics	1,439	(1)	
Audit, Fraud, Risk and Insurance	1,012	(210)	Vacant posts in audit and a reduction in external contracted internal audit work
Corporate Services	642	36	
Finance	3,417	(221)	Underspend due to in year staffing vacancies following a restructure.
Managed Services	2,132	38	
Procurement and Commercial	1,724	(44)	
Commercial Advertising	(2,400)	25	
Departmental non-controllable budgets	(5,458)	0	
Total	2,509	(378)	

APPENDIX 5: RESOURCES

BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	£000s	£000s	
Communications and Communities	796	126	Additional unbudgeted project and campaign work.
Democratic Services, Coroners & Mortuaries	3,009	(386)	Underspends on staffing across a range of services including Coroners and Mortuary, Elections and additional income generated.
Digital Services	12,701	(313)	Underspends on staffing budgets due to vacancies and other operational costs.
Resources Directorate	253	(11)	
Legal Services	(263)	(298)	Staffing underspend from vacant posts and higher than budgeted income received.
Members Support	339	41	
Transformation, Talent and Inclusion	4,691	(86)	
Digital Project Work	0	1,015	Digital services project work was funded from in year revenue budget instead of planned use of earmarked reserves (this includes the modern cloud-based storage solution and the Land and Property Based Case Management System).
Departmental non-controllable budgets	(12,450)	(1)	
Total	9,075	87	

Savings Performance

Resources	£000's
Original Savings Target	(900)
Savings Achieved	(900)
<u>Savings Narrative</u>	

APPENDIX 6: SOCIAL CARE & PUBLIC HEALTH

BUDGET REVENUE MONITORING REPORT OUTTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	£000s	£000s	
Independent Living, Quality, Performance & Safeguarding	27,241	(232)	Pressures remain within Home Care packages with a net £0.355m overspend were offset by an underspend in placements of (£0.621m).
Specialist Support and Independent Living	27,536	965	Additional pressures on the service (higher cost of support for Learning Disabilities residents, increase in Supported Living unit costs, higher volume and demand for Direct Payments and day care services) offset by savings on staffing budgets.
Commissioning	5,561	(669)	The majority of the underspend (£0.411m) is due to alternative funding for expenditure supporting residents with food, energy, and utility bills. Other areas of underspends were for a range of commissioned variable contracts on lower meals volumes (£0.085m), early achievement of Supporting People contracts savings (£0.085m) and other minor variances (£0.088m).
Public Health	1,533	0	The Public Health ring-fenced grant for 2022/23 was £23.258m. Resources have been carried forward to be spent in 23/24 in line with the grant conditions and to meet Public Health outcomes.
Resources	5,826	(21)	
Social Care Directorate	500	(49)	
Total	68,196	(7)	
<p>The outturn underspend of £0.007m is an improvement of £0.794m compared to the month 9 forecast. The tighter and better managerial controls in place to manage spend has been a big factor in controlling the budget. The outturn position is remarkable given the many changes in the budget from the on-going impact of Covid-19 and cost of living crisis such as the financial pressures resulting from the policy of discharging residents as early as possible from hospital and preventing residents from unnecessary admission into hospital. This led to an increase in home care costs and an additional net increase of 8% in the number of residents receiving</p>			

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	£000s	£000s	
home care during 2022/23 from the Council. The department has continued to support the impact on the care market providers for on-going costs with a package of measures to support providers including additional support from the market sustainability grant.			

Savings Performance

Social Care	£000's
Original Savings Target	(1,500)
Savings Achieved	(1,500)
<u>Savings Narrative</u>	
The department had two themes for savings in 2022/23 on continuous improvement of services and to improve access to and support provided from our front door. Achievement is evidenced in this outturn with savings of £1.5m been delivered through this strategy.	

Public Health	£000's
Original Savings Target	(170)
Savings Achieved	(170)

APPENDIX 7: CENTRALLY MANAGED BUDGETS

BUDGET REVENUE MONITORING REPORT OUTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (Over £100,000)
	£000s	£000s	
Corporate & Democratic Core	13,145	(25)	
Housing Benefits	(359)	488	Reduction in overpayment recovery due to lower overpayment volumes.
Levies	1,865	89	
Net Cost of Borrowing	(3,645)	84	
Treasury, Pensions and Insurance	9,278	(286)	One-off reduction in insurance costs due to impact of prior year accrual.
Maternity & redundancy	502	(502)	Redundancy provisions not utilised as not required.
Covid-19 Transfer Payments	267	0	
Other Corporate Items	(20,051)	(1,163)	Balance of unallocated contingency.
Total	1,002	(1,315)	

Savings Performance

Resources	£000's
Original Savings Target	(329)
Savings Achieved	(329)
<u>Savings Narrative</u>	

APPENDIX 8: HOUSING REVENUE ACCOUNT

BUDGET REVENUE MONITORING REPORT OUTURN

Departmental Division	Revised Budget 2022/23	Year End Net Variance	Explanation of Major Variances (over £100,000)
	£'000s	£'000s	
Housing Income	(84,278)	(157)	Lower than expected dwelling rent and service charges income loss mainly due to higher than budgeted void properties offset by additional cost recovery from leaseholder service charges reflecting the recovery of the full cost of providing communal services.
Finance and Resources	9,748	(298)	Staffing and other running cost underspends.
Housing Management	7,233	659	A high level of decants led to an overspend in temporary accommodation and disturbance allowance costs offset by underspends on staffing and running costs.
Resident and Building Safety	10,654	540	Lower than expected staff capitalisation and an overspend on repairs and maintenance costs.
Voids and Repairs	10,975	1,388	Significant and persistent financial pressures due to high volumes of disrepair compensation claims (including the associated legal costs).
H&F Maintenance	3,379	(72)	
Safer Neighbourhoods	782	(6)	
Place	9,817	91	
Regeneration and Development	1,130	(364)	This mainly relates to a forecast underspend on feasibility costs for major development schemes.
Property and Asset Management	4,371	(247)	Capitalisation of stock condition survey costs.
Capital Charges	23,188	(150)	A reduction in the depreciation charge following an external review of the value and life of the housing stock, offset by an increase in borrowing costs due to increases in the internal borrowing rate.
Corporate Support Service	7,050	110	An overspend mainly on ICT-

Recharges			related corporate recharges.
Budgeted draw down from reserves	4,050	1,493	This overspend is additional to the budgeted draw down

Savings Performance

Resources	£000's
Original Savings Target	(3,850)
Savings Achieved	(3,850)

London Borough of Hammersmith & Fulham

Report to: Cabinet

Date: 04/09/2023

Subject: Revenue Budget Review 2023/24 - Month 2

Report of: Councillor Rowan Ree, Cabinet Member for Finance and Reform

Responsible Director: Sukvinder Kalsi, Strategic Director of Finance

SUMMARY

This is the first financial review of 2023/24 (and further reports will follow at months 4, 6 and 9). The outcomes of this review reflect the challenging macro-economic conditions and is based on a prudent view. A pressure of £9.1m (or 4.5%) is forecast prior to any mitigations and use of contingencies. Mitigations and recovery action plans could reduce the forecast to £6.657m and this will be monitored during the year.

The strategic operating environment for the Council and across the economy remains challenging, with high inflation and interest rates. This is reflected in reducing household incomes and is increasing demand on public services, adding costs to our service delivery, and reducing the income that is collected for services.

The budget for 2023/24 was based on:

- preserving front line services valued by residents/businesses/visitors.
- ensuring the delivery of key Council priorities (e.g. free home care, council tax support scheme and weekly collection of waste)
- increasing investment in services including fly-tipping, food waste collection, homelessness, free school breakfasts, care packages for disabled children and family hubs
- maintaining financial resilience of the Council

The approved General Fund budget was also based on pay and price allowances of 5%, investment in services of almost £10.7m (plus a £1m fund for cost-of-living programmes) and savings of £2.9m.

RECOMMENDATIONS

1. To note the General Fund financial forecast at Month 2.
2. To note that the position on the Housing Revenue Account (HRA) as set out in paragraphs 12 and 13.
3. To note the in-year Dedicated Schools Grant High Needs Block forecasted surplus of £0.401m (thereby reducing the cumulative deficit).

4. To approve General Fund budget changes totalling £1.138m as detailed in Appendix 10. This is being funded using on-going and one-off contingencies (£0.958m) and one-off use of earmarked reserves (£0.180m).

Wards Affected: All

H&F values	Summary of how this report aligns to the H&F Priorities
Being ruthlessly financially efficient	We need to always confirm that spend fits our council's priorities; challenge how much needs to be spent; and achieve results within agreed budgets. Finance is everyone's business, and every penny counts.
Creating a compassionate council	As the Council's resources have been reduced, we have protected the services on which the most vulnerable residents rely. This budget continues all our previous policies to support residents and proposes new spending on care packages for disabled children and additional resources to help residents through the cost-of-living crisis.
Building shared prosperity	A significant proportion of services are delivered in partnership with local and national companies, and this will continue to promote all business sectors to the benefit of residents. In addition, there will be increased investment in the Industrial Strategy Delivery and the development and promotion of the STEAM sector strategy.
Doing things with residents, not to them	The use of co-production across the Council is embedded and all service matters are developed with the engagement of residents. The Council is continuing the REAP (Resident Experience and Access Programme) Programme to improve residents' access to the services.
Taking pride in H&F	The budget includes significant investment in public realm services especially waste collection, street cleaning and open/park spaces. Our new waste contract includes provisions to tackle fly-tipping and collection of food waste.
Rising to the challenge of the climate and ecological emergency	The Council has established a Climate Change Team and the team has developed a Climate and Ecology Strategy (and is making a significant contribution to the international and national policy debates). It is also securing grants from national

	programmes to help with improvements of the thermal efficiency of Council properties and homes).
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Financial Impact

All the financial issues are set out in this report.

Andre Mark, Head of Finance 23 June 2023 and verified by Sukvinder Kalsi, Strategic Director of Finance, 29th June 2023.

Legal Implications

The Council has a statutory duty under s151 of the Local Government Act 1972 to arrange for the proper administration of its financial affairs as well as a common law fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

There are no other legal implications for this report.

Verified by Jade Monroe, Chief Solicitor, Legal Services 30th June 2023.

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

GENERAL FUND

1. Full Council approved the current General Fund revenue budget in February 2023. The budget approved was £201.6m across all services including investment of £10.9m and savings of £2.9m.
2. The General Fund forecast at Month 2 (end of May 2023) is a forecast pressure of £9.072m (Table 2).

Table 2 – Month 2 (May 2023): General Fund forecast (underspends in brackets)

Department	Revised Budget Month 2	Forecast Outturn Variance Month 2
	£m	£m
Children's Services	57.019	1.013
The Economy Department	9.765	0.491
The Environment Department	55.999	1.030
Controlled Parking Account	(32.264)	1.223
Finance	1.313	0.101

Resources	16.884	0.643
Social Care	65.719	4.571
Centrally Managed Budgets	27.209	0
Total	201.643	9.072

3. Across the Council, inflation is now a significant financial risk. The continuing national economic conditions of high inflation and interest rates present many significant challenges to the Council, increasing costs for delivering services, reducing our income from residents/businesses/visitors, making investment plans more expensive and is increasing the demand for public services. In its Spring Budget of March 2023, the government predicted that inflation, as measured by the Consumer Price Index (CPI) would have fallen to 6.9% by the second quarter, and to 2.9% by the end of the year. However CPI inflation currently stands at 8.7% and there are significant concerns that it is not falling as quickly as it should.
4. The 2023/24 Hammersmith & Fulham budget included a £13.6m provision for inflation. This assumed:
 - Contract inflation of £7.6m (5%) which has been distributed within departmental base budgets.
 - £6m (5%) to fund the 2023/24 pay award. This is retained corporately until the pay award is confirmed.
5. Negotiations on the final pay award for 23/24 continue to take place for many affected staff. Trade Unions have rejected a “full and final pay offer” from national employers of £2,355 for Inner London councils (although the Chief Officers pay award of 3.5% has been agreed) and there is an increased risk of industrial action. If a revised pay offer were to be agreed at a higher value, this would need to be met from contingencies in 2023/24 and factored into the Council’s medium term financial planning.
6. Inflationary pressures are likely to exceed the sums set aside within the budget. The increase in costs does not just affect the General Fund but also the HRA, schools and the capital programme. Pressure on household incomes may also increase demand for Council services, such as homelessness or welfare support, and impact on council income streams (such as Council Tax collection rates).
7. Current interest rates are 5% (as of May 2023) and are likely to rise further in the coming months. This may impact both revenue and capital expenditure due to higher costs of borrowing and interest yields on cash balances. Any additional new borrowing that the council undertakes will be subject to the higher rate and this increase in costs will have to be factored into the council’s medium term financial plans.
8. Action is required to monitor and manage the inflationary and departmental risks. An unallocated contingency of £5.7m is held within the 2023/24 budget and will be used as financial mitigations where necessary. Departmental action plans of

£2.415m have been identified and if delivered would decrease the overspend to £6.657 (see below).

Table 3: Summary of net forecast outturn variances after action plans and unallocated contingency

Department	Forecast Outturn Variance	Potential Value of Action Plan Mitigations	Forecast Outturn Variance after Mitigations
	£m	£m	£m
Children's Services	1.013	(0.765)	0.248
The Economy Department	0.491	0	0.491
The Environment Department	1.030	0	1.030
Controlled Parking Account	1.223	0	1.223
Finance	0.101	0	0.101
Resources	0.643	0	0.643
Social Care	4.571	(0.650)	3.921
Centrally Managed Budgets	0	(1.000)	(1.000)
Total	9.072	(2.415)	6.657
Balance of the uncommitted unallocated contingency	(5.700)	0	(5.700)
TOTAL	3.372	(2.415)	0.957

9. The main departmental variances are set out in Appendices 1 to 7. Additional information is provided on the delivery of planned savings and the type of expenditure (such as employees).

MTFS SAVINGS MONITORING

10. The MTFS savings target for 2023/24 is £2.9m. Progress against departmental targets is set out below in Table 4. A detailed schedule of savings is included in Appendix 11.

11. Forecast delivery against targets for the Council-wide employee management saving of £2.500m are reported within departmental variances.

Table 4: MTFS savings

Department	Target Savings Delivery	Delivery Risk Rating			Forecast Savings Delivery	Forecast Non-Delivery of Savings
		Low	Medium	High		
	£000's	£000's	£000's	£000's	£000's	£000's
Children's Services	(700)	(700)	0	0	(700)	0

The Economy	(14)	(14)	0	0	(14)	0
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The Environment	(283)	(283)	0	0	(520)	0
Corporate	(257)	(257)	0	0	(20)	0
Social Care and Public Health	(1,670)	(720)	(950)	0	(1,670)	0
Total	(2,924)	(1,974)	(950)	0	(2,924)	0
Employee Budget Efficiencies (2%)	(2,500)	0	(2,500)	0	(2,500)	0

HOUSING REVENUE ACCOUNT

12. The strategic operating environment of the Housing Revenue Account continues to be challenging (as the General Fund) with high inflation and interest rates. There are additional national regulatory building obligations (e.g. damp & mould and disrepair). The balances at the 31 March 2023 of £10m were more than forecast at CRM 9 for 2022/23 and the current position is set out in the table below.

Table 4: Housing Revenue Account Forecast

Housing Revenue Account (General Reserve)	£m
Balance as of 31 March 2023	(10.023)
Less: Budgeted appropriation from balances (base deficit of £1.4m and one-off temporary use of reserves)	3.630
Provisional Forecast Balance as of 31st March 2024	(6.393)

13. The details of the financial performance of the HRA are set out in Appendix 8. There is likely to be one-off additional investment during the year to deal with outstanding repairs/voids/disrepair cases. A considerable level of work is in progress to implement recovery plans and mitigations and will continue to be reported during the financial year. It is expected that the balances on the HRA will be a minimum of £5m at the end of March 2024. This level of general balances is considered reasonable given the overall levels of income and expenditure on the HRA.

DEDICATED SCHOOLS GRANT (DSG)

14. DSG is paid in support of local authority schools' and is the main source of income for the schools' budget. It is split between central expenditure and the individual schools' budget (ISB) in conjunction with the local schools' forum.
15. Funding for the High Needs Block (HNB) continues to be under pressure with the latest forecast set out in Table 5. For 2023/24, a DSG HNB surplus of £0.401m is

forecast which will go towards reducing the cumulative deficit, along with safety valve funding of £1.500m. The overall cumulative deficit is forecast to reduce to £2.848m by year end. The additional Government funding forecast is subject to the council managing its DSG recovery plan as part of the grant conditions and close monitoring by the DfE (Department for Education).

16. The council holds earmarked reserves against the cumulative deficit which is released as the deficit is managed down.

Table 5: Dedicated Schools Grant – High Needs Block deficit

	£m
Cumulative deficit brought forward	4.748
In-year forecast surplus	(0.401)
Safety valve funding	(1.500)
Cumulative deficit carried forward	2.848

GENERAL FUND RESERVES

17. An update on the reserves strategy and action plan will be completed and reported at month 6. The current year forecast overspend will reduce forecast reserves.

VIREMENT AND WRITE OFF REQUESTS

18. General Fund virements of £1.138m are proposed as detailed in Appendix 10.

REASONS FOR DECISION

19. To report the revenue expenditure forecast and comply with Financial Regulations.

EQUALITIES IMPLICATIONS

20. As required by Section 149 of the Equality Act 2010, the Council has considered its obligations regarding the Public-Sector Equality Duty and it is not anticipated that there will be any direct negative impact on groups with protected characteristics, as defined by the Act, from the adjustments to the budgets required because of this report.
21. If any such adjustments might lead to a service change and/or changes in staffing structures that could have a negative impact on groups with protected characteristics, then a full Equality Impact Assessment will need to be carried out.

RISK MANAGEMENT IMPLICATIONS

22. The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

23. The report recognises the significant external pressures which are expected to bear down on the Council's costs during 2023/24, including persistently high levels of inflation and increasing interest rates. Detailed risks are set out for departments in the appendices, and include areas overspends are being caused by increased demand for services (particularly social care) and the prospect that there is further will be further demand going forward, further increasing pressure on budgets. It is recognised that unallocated contingency has been held and will be applied to reduce the potential overspend for the year, however, this is a short-term mitigation only. Directorates and the central Finance team will need to continue to closely monitor expenditure to ensure it remains within budget and that planned savings are delivered in full or implement alternative mitigating actions to address forecast overspends or savings targets which cannot be delivered.
24. The report also recognises the significant pressures facing the HRA, with a significant reduction in the HRA General Reserve being noted for the end of the year. Officers must ensure that costs and income are closely monitored and controlled and that corrective actions to protect and maintain the financial stability of the HRA are agreed and embedded.

Implications completed by: David Hughes, Director of Audit, Fraud, Risk, and Insurance, 27th June 2023

List of Appendices:

Appendix	Title
Appendix 1	Children's Services
Appendix 1a	Dedicated Schools Grant (DSG)
Appendix 2	The Economy Department
Appendix 3	The Environment Department
Appendix 3a	Controlled Parking Account
Appendix 4	Finance
Appendix 5	Resources
Appendix 6	Social Care
Appendix 7	Centrally Managed Budgets
Appendix 8	Housing Revenue Account
Appendix 9	Action Plans
Appendix 10	Virement Requests
Appendix 11	MTFS Savings

APPENDIX 1: CHILDREN'S SERVICES
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget £000	Variance month 2 £000
Employees	27,711	469
Premises-related expenditure	534	209
Transport-related expenditure	187	(67)
Supplies & services	5,182	(1,171)
Third party payments	55,823	2,918
Transfer payments (e.g. housing benefits, schools funding transfers)	69,253	(1,554)
Support services (internal trading services)	1,088	76
Items excluded from the cost of services (debt management and capital charges)	(111,405)	0
Income	0	134
Non-controllable expenditure (technical accounting adjustments e.g. overhead redistribution)	8,647	0
Total	57,020	1,013

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Children and Young People's Services	32,156	(474)
Education	14,891	1,066
Children's Commissioning	6,366	(263)
Children's Performance & Improvement	2,469	76
CHS Departmental Budgets	1,137	608
School Funding	0	0
Total	57,019	1,013

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Children and Young People's Services	
<p><u>Placements and Client Related</u> - Looked After Children and Care Leavers efficiencies of £0.292m after considering unallocated resources set aside for potential new and changing placements and care packages to 31st March 2024.</p> <p><u>Staffing</u> - £0.247m favourable variance. This Corporate Revenue Monitor also proposes reallocation of this budget on a permanent basis to align budgets with strategic objectives of the department.</p> <p>The above favourable variances are partly offset by adverse variances totalling £0.066m within premises and other non-staffing budgets.</p>	(474)
Children and Young People's Services Total	(474)

Education	
Travel care and Support	
<p>There is an overspend of £1.060m in Travel Care and Support for Children and Young with Education and Health Care Plans.</p> <ul style="list-style-type: none"> - Demand led pressure of £0.827m - Cost pressures of £0.233m due to inflationary pressure more than the 5% provision in the current year budget. 	1,066
Short Breaks Service	
<p>Short Breaks service is forecast to overspend by £0.145m of this, £0.057m is attributable to DCT Placements and £0.096m Short Breaks Transport. Actions plans are in development to target this overspend.</p>	
Total	1,066
Children's Commissioning	
<p>£0.160m underspend on early intervention and family contracted budgets. £0.103m – Underspends on staffing across the service</p>	(263)
Children's Commissioning Total	(263)
Children's Performance & Improvement	
<p>£0.076m – forecast overspend is mainly due to priority investment in demand management through Family Group Conferencing and Care Experienced young people. The 23/24 part-year impact of this investment will be £0.150m.</p>	76
Children's Performance & Improvement Total	76
CHS Departmental Budgets	

£0.625m employee management target has been loaded here pending delivery - offset by staffing underspends in other directorates pending budget savings allocation to service budgets.	608
CHS Departmental Budgets Total	608
Total Variance	1,013

Supplementary Monitoring Information	
<p>Subject to decision process, investment is proposed to support demand management and Care experienced young people. This investment would sit within Performance and Improvement using the staffing underspends within Fostering and Permanence services. The ongoing cost of investment is £0.242m with a part year effect of £0.150m in 2023/24.</p> <p>Travel care and support - 70% of students currently travel out of borough. There is ongoing work to step down and identify opportunities to bring the current trajectory in line. However the provider market remains incredibly fragile as evidenced through recent major provider failure.</p>	

APPENDIX 1a: DEDICATED SCHOOLS GRANT (DSG)
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
High Needs Block expenditure	28,647	401
Early Years Block expenditure	17,326	0
Schools Block expenditure	38,312	0
Central School Services Block expenditure	2,658	0
DSG income	(86,943)	(401)
TOTAL	0	0

Table 2 High Needs Block (HNB) Deficit	£000
High Needs Block DSG deficit brought forward from prior years	4,749
In-year HNB forecast surplus	(401)
2022-23 HNB Safety Valve funding (to be confirmed)	(1,500)
Forecast High Needs deficit after Safety Valve funding	2,848

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
High Needs Block (<i>High Needs funding supports provision for children and young people with special educational needs from their early years to age 25 and in addition the Alternative Provision</i>)	
The carried forward deficit from 2022/23 is £4.749m. There is a forecast in year surplus of £0.401m in 2023/24 in addition to £1.5m of High Needs Safety Valve funding expected in 2023/24, resulting in a forecast retained deficit of £2.848m.	
There is significant risk to the expenditure forecast from continuing inflationary pressures in the economy which are impacting on the cost of Special Educational Needs placements.	(401)
High Needs Block total	(401)

Table 4 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
Key risk is with respect to inflationary cost pressures and demand with respect to Education and Healthcare Plans for young people with special educational needs. This will be monitored closely through 2023/24. The final £3m funding through the Safety Valve agreement to 2024/25 requires the elimination of the High Needs deficit by 2025/26.	

Supplementary Monitoring Information
None to report

APPENDIX 2: THE ECONOMY DEPARTMENT
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast Variance by Subjective		
Subjective	Revised Budget	Variance Month 2
	£000	£000
Employees	17,880	268
Premises-related expenditure	5,273	543
Transport-related expenditure	10	0
Supplies & services	3,877	168
Third party payments	25,014	79
Transfer payments	98	0
Support services	272	0
Items excluded from the Cost of Services	0	0
Income	(36,145)	(568)
Non-controllable expenditure	(6,513)	0
Total	9,766	491

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Housing Solutions	10,603	223
Economic Development, Skills Service	696	0
Planning	1,499	0
Operations	(2,850)	268
Place	49	0
Regeneration & Development	107	0
TOTAL	9,764	491

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Housing Solutions	
This is mainly due to the placement of a small number of clients into commercial hotels. In addition, out of hours (OOH) placements and pre-booked accommodation numbers have been higher than planned (from a budget of 6 to an actual of 17 per day on average to the end of April).	223
Housing Solutions Total	223
Property & Asset Strategy	
Facilities Management and Corporate Buildings - this relates to lower than budgeted income from corporate buildings (including £178,000 due to loss of tenants at the Lilla Huset).	268
Property Total	268

Table 4 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
Housing Solutions - Overall Benefit Cap (OBC) & DHP	87
Housing Solutions - Cost of Living Crisis and Ending of eviction ban - an increase in court proceedings against tenants may result in an increased net cost due to an increase in households in temporary accommodation.	184
Housing Solutions - Increase in bad debt provision on Temporary Accommodation (Bed & Breakfast and Private Sector Leasing) rent arrears because of reductions in personal income due to Cost-of-Living Crisis	237
Housing Solutions - There is a risk of a further increase in the number of households in Temporary Accommodation - based on an additional 100 households this year above the current forecast	487
Housing Solutions - Inflationary pressures on Temporary Accommodation landlord costs, based on an extra 1.5% rental inflation above the current forecast	241
Housing Solutions - There is a risk of large families being accommodated in B&B	116
Housing Solutions - Domestic Abuse Act - increase in households in temporary accommodation - extra 70 households this year above the current forecast	340
Planning - income from Planning applications and pre-applications in recent years has fluctuated and may be as low as £2.5m. This is being closely monitored and will be reported as a variance should the risk crystallise.	1,200
Planning - potential unbudgeted costs associated with judicial reviews and major planning appeals.	200
Facilities Management & Corporate Buildings - there are risks relating to repairs and maintenance costs, energy prices and historic debts.	415
TOTAL RISKS MANAGED	3,507

Supplementary Monitoring Information
<p>Housing Solutions</p> <p>In April 2023, there were 252 homeless approaches, with 74 new homelessness applications being opened. In May 2023, there were 254 homeless approaches, with 81 homelessness applications. The number of homeless approaches rose by 22% in the first two months of Q1, or 109 more applications compared to the same period of April and May in 2022. The conflict in Ukraine, the closure of the Home Office's bridging hotel for Afghan refugees in borough and the conflict in Sudan have impacted on homelessness approaches, with the numbers in temporary accommodation also increasing by 5% between May 2022 (1,125) and May 2023 (1,189). An increase in homelessness as Homes for Ukraine sponsorship placements and initial accommodation arrangements made by Ukrainians arriving on the family visa scheme break down continues to be a risk. Sustained difficulty procuring private rented is impacting our ability to prevent and relieve homelessness. Fewer private</p>

Supplementary Monitoring Information

rented properties are affordable to households on benefits.

Planning income

In recent years, income has fluctuated between £2.2m (2020/21), £3.1m (2021/22), £3.1m in (2022/23) and is currently budgeted to reach £3.7m in 2023/24. There is a risk that that Planning income may reach only £2.5m in 2023/24. This will continue to be monitored and updates will be reported here. The inherent volatility of planning income means it is difficult to predict future income expectations due to several factors including:

- Possible further Planning reforms
- Ukraine war, inflation and recession impact on wider economy and delays in construction projects
- Potential developer response to wider stakeholder engagement rationalising or delaying projects
- Changes to the statutory charging schedule
- Economic factors such as concerns about economic recession on developer/investor confidence and planning activity
- Changes in legislation e.g. permitted development rights, Planning Performance Agreement regulation
- Changes to pre-application charging fees and Planning Performance Agreement templates
- Local and wider market conditions
- Availability of development sites in the borough
- Developers by-passing the pre-application process as it is not compulsory
- Reduced developer confidence in the service through reduced staffing - may be less likely to fund Planning Performance Agreements
- Government schemes to encourage house building, including grant schemes
- Developers responding to current and pipeline housing supply in borough (so as not to flood the local market)
- Adverse weather conditions, delays in supply chains, delaying construction pipeline

APPENDIX 3: THE ENVIRONMENT DEPARTMENT
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget	Variance month 2
	£000	£000
Employees	21,891	223
Premises-related expenditure	4,250	447
Transport-Related expenditure	1,224	5
Supplies & services	17,542	457
Third party payments	13,152	22
Transfer payments	116	0
Support Services	7,312	17
Items excluded from the Cost of Services	833	(30)
Income	(23,891)	(140)
Non-controllable expenditure	13,570	0
Total	55,999	1,030

Table 2 - Variance by departmental division		
Departmental division	Revised budget	Forecast variance month 2
	£000	£000
Climate Change & Transport	1,476	(33)
Public Protection	9,022	244
Public Realm	46,075	820
Executive and Support	(574)	0
Revised Variance	55,999	1,030

Table 3 - Variance analysis	
Departmental Division	Month 2 £000
Public Protection	
Investment in Housing Standards	140
Other net variances	104
Public Protection Total	244
Public Realm	
Street Lighting Energy overspend	284
Grounds maintenance contract inflation more than budgeted provision	190
Unfunded community events 2023/24	190
One off cost related to the relocation of the borough Archives (funding requested in this report)	50
Other net variances	106
Public Realm Total	820

Table 4 - Key risks - detail items over £0.250m	
Risk Description	Risk at month 2 £000
Employee management savings not delivered	1,100
Income targets not met	500
Highway project recharges less than budget	400
Additional waste collection costs related to the diversion around Wandsworth Bridge	TBC
TOTAL RISKS BEING MANAGED	2,000

Supplementary Monitoring Information
The department continues to maximise external income and manage and mitigate risk as far as possible, with the aim of delivering an outturn within budget. The new workforce savings will be challenging to deliver in full and may require alternative mitigation in year. This will be kept under close review as the year progresses.

APPENDIX 3A: CONTROLLED PARKING ACCOUNT
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget	Variance month 2
	£0	£0
Employees	7,514	496
Premises-related expenditure	80	0
Transport-related expenditure	142	0
Supplies & services	1,153	0
Third Party payments	5,915	(162)
Transfer payments	0	0
Support services	214	0
Items excluded from the Cost of Services	0	0
Income	(49,472)	889
Non-controllable expenditure	2,190	0
Total	(32,264)	1,223

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Income	(49,472)	889
Expenditure	17,208	334
Total	(32,264)	1,223

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Income	
Impact of the closure of Wandsworth Bridge for 3 months	889
Income total	889
Expenditure	
Salary overspends forecast to be managed over the year	334
Expenditure total	334
Total variance	1,223

Table 4 - Key Risks - Detail Items Over £0.250m	
Risk Description	Risk At Month 2 £000
None to report	

APPENDIX 4: FINANCE
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget £000	Variance month 2 £000
Employees	7,852	(447)
Premises-Related Expenditure	0	0
Transport-Related Expenditure	1	(1)
Supplies & Services	2,592	199
Third Party Payments	253	(9)
Transfer Payments	0	0
Support Services	31	8
Items Excluded from the Cost of Services	0	0
Income	(3,958)	349
Non-Controllable Expenditure	(5,458)	0
Total	1,313	101

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Assurance, Programmes & Analytics	1,433	(34)
Audit, Fraud, Risk, and Insurance	1,086	(75)
Corporate Services	484	85
Finance	3,361	96
Managed Services	2,132	105
Corporate Procurement	600	(75)
Commercial Advertising	(2,325)	0
Sub-Total	6,771	101
Departmental non-controllable budgets	(5,458)	0
Total	1,313	101

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Managed Services	
Overspend forecast in anticipation of the 2023-24 pay award increasing the Council's share of costs beyond the current budget provision.	105
Managed Services Total	105

Table 4 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
None to report	
Total Risks Managed	0

Supplementary Monitoring Information
None to report

APPENDIX 5: RESOURCES
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget £000	Variance month 2 £000
Employees	20,503	812
Premises-Related Expenditure	238	18
Transport-Related Expenditure	4	0
Supplies & Services	10,650	602
Third Party Payments	6,775	(457)
Transfer Payments	0	0
Support Services	224	(42)
Items Excluded from the Cost of Services	6	0
Income	(7,670)	(291)
Non-Controllable Expenditure	(13,846)	0
Total	16,884	643

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Communications and Communities	884	119
Democratic Services, Coroners & Mortuaries	2,609	(118)
Digital Services	12,640	0
Legal Services	(289)	(100)
Members Support	336	39
Resident Services	12,301	390
Corporate Services Directorate	(107)	313
Transformation, Talent, and Inclusion	2,355	0
Sub-Total	30,730	643
Departmental non-controllable budgets	(13,846)	0
Total	16,884	643

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Communications and Communities	
Forecast for unfunded project work in line with 2022/23 outturn.	119
Communications and Communities Total	119

Democratic Services, Coroners & Mortuaries	
Mortuary underspend of £80k due to staffing vacancies as recruitment takes place and inflated income from use of mortuary contract.	(80)
Balance of other variances including staffing vacancies in the registrars' team as recruitment takes place.	(38)
Democratic Services, Coroners & Mortuaries Total	(118)
Legal Services	
Staffing underspend partly offset by shortfall on planning income compared to budgeted target.	(100)
Legal Services Total	(100)
Resident Services	
Business Rates and Council Tax enforcement income shortfall	454
Accessible Transport underspend due to temporary reduction in passenger numbers	(431)
Share of employee management target not yet delivered	345
Other smaller net overspends	22
Resident Services Total	390
Corporate Services Directorate	
Includes the department's share of the 2023/24 employee management target (£302k - excluding the Residents Services element). The overspend is partly netted off by underspends from vacancies held and recorded across the department.	313
Corporate Services Directorate Total	313

Table 4 - Key Risks - Detail Items Over £0.250m	
Risk Description	Risk At Month 2 £000
Business Rates and Council Tax enforcement income not achieved as forecast.	150
Total Risks Managed	150

Supplementary Monitoring Information
None to report

**APPENDIX 6: SOCIAL CARE
BUDGET REVENUE MONITORING MONTH 2**

Table 1 - Forecast Variance by Subjective		
Subjective	Budget	Variance Month 2
	£000	£000
Employees	15,890	426
Premises-related expenditure	626	0
Transport-related expenditure	26	0
Supplies & services	2,357	0
Third party payments	84,391	4,953
Transfer payments	13,269	(328)
Support services	7,894	0
Items excluded from the Cost of Services	0	0
Income	(64,247)	(480)
Non-controllable expenditure	5,540	0
Total	65,719	4,571

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£0	£0
Independent Living, Quality, Performance & Safeguarding	26,884	2,515
Specialist Support and Independent Living	26,476	2,267
Commissioning	6,191	(211)
Resources	5,731	0
Social Care Directorate	437	0
Public Health	0	0
TOTAL	65,719	4,571

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Independent Living, Quality, Performance & Safeguarding	
There are forecast underspends of (£0.500m) in the direct payment service due to a reduction in residents' numbers and a review of packages, plus an underspend of (£0.480m) due to additional income from nursing care contributions and funded nursing care.	
However, the forecast overspend across the rest of the service is due to: - The full year net effect of 77 new residents with Home Care packages costing £2.094m. - A projected overspend of £0.635m in nursing and residential placements are due to increasing unit costs and 3 additional new placements.	2,515

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
<p>- Adult Supported Living services forecasting overspends of £0.340m due to combination of 4 new placements and increasing unit costs</p> <p>- A projected overspend of £0.426m in staffing due to the employee management target (£0.317m) and additional essential service delivery staffing costs (£0.109m).</p> <p>There is a significant risk of more residents yet to be assessed and transferring to Social Care. Mitigation plans are in place to partly address this overspend.</p>	
Independent Living, Quality, Performance & Safeguarding Total	2,515
Specialist Support and Independent Living	
<p>The main pressures remain in Learning Disability (LD) services is due to a full year cost effect of new or returning residents commencing from 2022-23 and higher market costs.</p> <p>The projected overspend comprises of:</p> <ul style="list-style-type: none"> - £1.405m for Adult Supported Living with 9 new residents since 2022/23 and average costs increases of 18% over the last year. - £0.446m for Homecare. - £0.100m for Direct Payments. <p>The Mental Health service is forecasting an overspend as detailed below.</p> <ul style="list-style-type: none"> - £0.418m for Adult Supported Living due to one very high-cost placement. - £0.232m for Home Care due to the full year cost effect of 15 new residents entering the service in 2022/23. <p>There are other small overspends in Direct Payment and nursing placements of £0.134m.</p> <p>- Following a contractual review of the Individual Service Fund (ISF) there are proposed contractual reductions of £0.468m, and further mitigation plans are in place to partly address the LD overspend.</p>	2,267
Specialist Support and Independent Living Total	2,267
Commissioning	
<p>A projected underspend on a range of Commissioned variable contracts in Supporting People services (£0.050m), Meals reduced volumes (£0.075m) and within the third sector community programme (£0.086m).</p>	(211)
Commissioning Total	(211)
Public Health	
<p>The Public Health (PH) grant will continue to be subject to a ringfence requiring local authorities to use the grant for public health activity only. The PH grant allocation for 2023/24 is £24.016m (an increase of £0.759m from 22/23) and equates to £124.3 per head of population.</p>	0

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
The additional grant is to meet agenda for change responsibilities. To date, a programme of £0.710m has been identified for this additional funding and the remainder is being worked on.	
	0

Table 4 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
Ongoing review of care packages with residents to determine if previously assessed care needs are still required.	418
There are 4 health funded residents no longer eligible for continuing health care. The department is discussing with Health partners on the assessment.	356
Increase in rent and service charges at Parkview by Community Health Partnerships (the landlord) for 2023/24 from £0.517m to £0.806m.	289
LD Transitions – 16 residents currently in Children’s Services and awaiting Care Act assessment.	123
TOTAL RISKS MANAGED	1,186

Supplementary Monitoring Information
<p>The forecast for Independent Living, Quality, Performance & Safeguarding is caveated with budgetary pressures including:</p> <ul style="list-style-type: none"> • Continued impact of the hospital discharges placed by NHS and requiring reassessment of care which is increasing social care costs. • Continued impact of cost-of-living pressures on the care market providers. • As part of the Social Care reforms for the fair cost of care, the department is paying higher unit costs to reflect the cost of provision. • The delivery of the budgeted 2023/24 savings of (£1.67m). <p>Mitigation plans are in place to partly address this overspend; however a significant proportion of costs are the medium-term impact of Covid-19 from the discharge to assess hospital policy.</p>

APPENDIX 7: CENTRALLY MANAGED BUDGETS
BUDGET REVENUE MONITORING MONTH 2

Table 1 – Forecast variance by CIPFA Subjective		
Subjective	Revised budget £000	Variance month 2 £000
Employees	3,964	81
Premises-Related Expenditure	2,795	(3)
Transport-Related Expenditure	21	0
Supplies & Services	19,423	347
Third Party Payments	118	(0)
Transfer Payments	89,925	0
Support Services	921	(0)
Items Excluded from the Cost of Services	5,001	113
Income	(99,225)	(539)
Non-Controllable Expenditure	4,265	0
Total	27,209	0

Table 2 – Variance by Departmental Division		
Departmental Division	Revised Budget	Forecast Variance Month 2
	£000	£000
Corporate and Democratic Core	2,346	(53)
Housing Benefits	(328)	0
Levies	1,958	82
Net Cost of Borrowing	(345)	0
Treasury, Pensions, and Insurance	5,166	(4)
Maternity and Redundancy	1,013	()
Other Corporate Items	17,398	(25)
Total	27,209	0

Table 3 – Variance Analysis	
Departmental Division	Month 2 £000
Corporate and Democratic Core	
Bank Charges	(53)
Corporate and Democratic Core Total	(53)
Levies	
The impact of wage inflation and growth has led to higher contributions to the apprenticeship levy collected by HMRC (His Majesty’s Revenue and Customs).	82
Levies Total	82
Other Corporate Items	
Historic income target not achieved for Land Charges	120
Other small variances	(145)
	(25)

Table 4 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
None to report	
Total Risks Managed	0

Supplementary Monitoring Information
None to report

APPENDIX 8: HOUSING REVENUE ACCOUNT
BUDGET REVENUE MONITORING MONTH 2

Table 1 - Forecast variance by subjective		
Subjective	Revised budget £000	Variance month 2 £000
Employees	21,477	2,678
Premises-Related Expenditure	24,091	880
Supplies & Services	14,290	860
Support services (internal trading services)	1,655	0
Third Party Payments	2,582	435
Transport-Related Expenditure	28	0
Items excluded from the cost of services (debt management and capital charges)	11,499	(400)
Non-controllable expenditure (technical accounting adjustments e.g. overhead redistribution)	24,198	(214)
Income	(96,190)	400
Net Position	3,630	4,639

Table 2 - Variance by Departmental Division		
Departmental Division	Revised Budget £000	Forecast Variance Month 2 £000
Housing Income	(94,386)	400
Other Operational Costs (Pensions, Contingency, Empty Property Rates, Rent Collection)	10,797	85
Housing Management	7,678	385
Resident and Building Safety	9,744	0
Void & Repairs	12,564	1,716
H&F maintenance (DLO)	3,164	2,361
Safer Neighbourhoods	749	0
Place	11,719	206
Regeneration & Development	763	(300)
Property & Asset Management	4,460	0
Capital Charges	29,159	(214)
Corporate Support Service Recharges	7,220	0
Net Position	3,630	4,639

Table 3 - Variance Analysis	
Departmental Division	Month 2 £000
Housing Income	
A forecast on dwelling rent and service charges income loss of £0.4m, mainly due to higher than budgeted void properties.	400
Housing Income Total	400
Other Operational Costs	
Minor overspends mainly relating to forecast staffing costs	85
Finance & Resources Total	85
Housing Management	
A high level of decants is driving a forecast overspend in temporary accommodation and disturbance allowance costs.	385
Housing Management Total	385
Void & Repairs	
This is mainly due to high volumes of disrepair compensation claims (including the associated legal costs).	1,716
Void & Repairs Total	1,716
H&F maintenance (DLO)	
This mainly relates to additional staff and materials resources required as part of the Repairs Improvement Plan.	2,361
H&F maintenance (DLO) Total	2,361
Place	
Overspends mainly relating to forecast staffing costs	206
Place Total	206
Regeneration & Development	
This mainly relates to a forecast underspend on feasibility costs for major development schemes.	(300)
Regeneration & Development Total	(300)
Capital Charges	
A change in the forecast average short term interest rate payable on net internal borrowing from 4.3% to 4.7% following recent Bank of England base rate increases offset by higher than budgeted cash balances and a lower than budgeted depreciation charge due to the stock valuation at the end of March 2023 being slightly lower than anticipated.	(214)
Capital Charges Total	(214)
Total Variance	4,639

Table 4 - Savings Delivery					
		MTFS Target	On Track	Partially Deliverable	Undeliverable
		£000s	£000s	£000s	£000s
		1,130	1,130		
Schemes not on track	£000s	Reason			

Table 3 - Key Risks - Detail Items Over £250,000	
Risk Description	Risk At Month 2 £000
Capitalisation of Staffing - officers are completing regular and robust reviews of capitalisable staffing costs but there is a risk that these assumptions may need to be adjusted dependent on activities carried out by staff during the year.	850
Repairs capitalisation - officers are completing regular and robust reviews of repairs costs to identify those that are capital in nature. As the remainder of the year's costs are yet to be incurred and analysed, there remains a risk that a greater proportion of costs expected may fall to revenue.	unknown
Repairs and Maintenance costs - Presently work is underway to value the expected cost of the repairs backlog as well as estimating the value of expected repairs not yet highlighted.	unknown
Income collection - the current excellent performance on rental income collection may deteriorate as a result of the current economic pressures.	385
Repairs and disrepairs compensation for urgent repairs works and associated costs - at this early stage, there is a risk that the forecast understates the costs for this year.	unknown
Housing Regulator & Ombudsman - Additional costs associated with facilitating inspections may result in unbudgeted spend	unknown
Decants - at this early stage, there is a risk that the forecast understates the costs for this year.	unknown
Total Risks Managed	1,235

Supplementary Monitoring Information
None to report

APPENDIX 9 – ACTION PLANS – MONTH 2

ASC and PH Budget Overspend Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	Specialist Broker for Learning Disabilities (LD) employed from 1 April to review high-cost LD placements & supported living and reduce costs.	0.200	Julie Murray / Dan Addis	30/09/2023
2	Review packages for Continuing Health Care eligibility	0.150	Paul Willmette / Michelle Clarke	30/09/2023
3	Reduce package sizes for residents who regularly return Direct Payment surplus funds	0.150	Paul Willmette / Michelle Clarke	31/12/2023
4	Reduce double handed care packages	0.150	Paul Willmette / Michelle Clarke / Jayne White	30/09/2023
	Total	0.650		

CHS Overspend Action Plan				
	Mitigating Action(s)	Proposed Mitigations £m	Responsible Officer	Deadline
1	<p>Education - Disabled Children's Placements and Short Breaks We will remind all case workers about the importance of packages being for assessed need only and amending the packages if the family's needs change either up or down.</p> <p>The panel are being more robust in questioning requests for financial agreement and cost effectiveness of providers.</p> <p>Direct Payments monitoring is underway to identify any underspends and using the existing policy to re-coup funds where appropriate.</p> <p>A new finance monitoring process is in place to ensure POs are accurate and spend is monitored to identify issues early.</p> <p>Work is starting to create a dashboard to assist non-statutory workers to monitor and complete timely reviews of package to ensure they are fit for purpose to meet needs.</p>	0.05	Becky Powell	31/10/2023
2	<p>Education - Disabled Children's Transport A review of all commitments for transport and escorts is underway. We are discussing with adult social care for young people transitioning to adulthood</p>	0.09	Becky Powell	31/10/2023

3	<p>All Services - Staffing Vacancy Factor Mitigations sought to deliver against baseline budget reduction for £0.625m vacancy target on staffing. Mitigations sought from staffing and non-staffing budgets.</p> <ul style="list-style-type: none"> - Children and Young Peoples Services £350k - offsetting savings to be identified - Performance and improvement - staffing underspend from one off grant funding in 23/24 - Commissioning has staffing vacancy held in 23/24 - Education is working on delivery of share of vacancy target from existing budgets TBC 	0.625	Jacqui McShannon	31/07/2023
	Total	0.765		

Centrally Managed Budgets Budget Overspend Action Plan				
Ref	Mitigating Action(s)	Proposed Mitigation s £m	Responsible Officer	Deadline
1	The Bank England interest base rate has increased from 4.00% in February 2023 to 4.5% in May 2023. This is likely to enable an increase in the interest earned from the council's cash balances. This will be reviewed continually in the financial year.	1.000	Sukvinder Kalsi	31/07/2023
	Total	1.000		

APPENDIX 10 - VIREMENT REQUESTS – MONTH 2

Centrally Managed Budgets

Details of Virement	Amount (£000's)	Reserves One Off	Contingency On Going	Contingency One Off
General Fund				
Realignment of Apprentice levy budgets to reflect current payroll levels	90		90	
Realign historic land charges budget in line with current demand	120		120	
Sub Total of requested virements	210		210	

The Environment

Details of Virement	Amount (£000)	Reserves One Off	Contingency On Going	Contingency One Off
Grounds maintenance contract inflation	190			190
Unfunded community events	190			190
Investment in Housing Standards (additional post)	140		140	
One off relocation of the borough's archives collection	50			50
Sub Total of requested virements	570		140	430

The Economy

Details of Virement	Amount (£000's)	Reserves One Off	Contingency On Going	Contingency One Off
General Fund				
Forecast loss of income from Lila Huset building	178			178
Additional costs for work to support the Hammersmith Town Centre supplementary planning document and work to support the White City Public Realm.	180	180		
Sub Total of requested virements	358	180		178
Total requested virements	1,138	180	350	608

APPENDIX 11 – MTFS SAVINGS

MTFS Savings Tracker- 2023/24						
			Firm Savings proposals			
Department	MTFS Reference	Description	2023-24 Target Savings (£000's)	2023-24 Forecast Delivery (£000's)	RAG Rating	Comments
Social Care and Public Health						
Social Care and Public Health	Social Care and Public Health -1	Review care costs with NHS as people with extremely high needs are discharged from hospital.	(150)	(150)		
Social Care and Public Health	Social Care and Public Health -2	Model to further support independent living	(250)	(250)		Further work to be undertaken to deliver the savings. (Currently forecast to achieve the savings)
Social Care and Public Health	Social Care and Public Health -3	Further Increased take-up of Direct Payments for choice and control for residents and increasing wellbeing	(200)	(200)		
Social Care and Public Health	Social Care and Public Health -4	Joint commissioning steering group with Economy department on implementing the Disabled People's Housing Strategy and reducing voids. This will be done through reviewing the Extra Care available for residents, ensuring new builds are co-produced with disabled residents and make good Housing Voids	(200)	(200)		Further work to be undertaken to deliver the savings. (Currently forecast to achieve the savings)

Social Care and Public Health	Social Care and Public Health -5	Maximising adaptations in people's homes through use of Disabled Facilities Grant. This increases a person's independence and reduces the need for longer-term care, as appropriate.	(50)	(50)		
Social Care and Public Health	Social Care and Public Health -6	Reviews of care support for people with a sensory disability encouraging the use of equipment, as appropriate, to increase a person's independence.	(50)	(50)		
Social Care and Public Health	Social Care and Public Health -7	Improved support and information for residents and make better use of digital technologies (such as care cubed, use of resident portal, timely return of equipment) and review of Joint Equipment Low Item Ordering	(500)	(500)		Further work to be undertaken to deliver the savings. (Currently forecast to achieve the savings)
Social Care and Public Health	Social Care and Public Health -8	Smarter procurement for better outcomes for carers and review of supporting people services	(70)	(70)		
Social Care and Public Health	Social Care and Public Health -9	Delivery of agreed savings on 0-19 Public Health Nursing. Savings from year 2 through procurement of new health visiting and school nursing contract. Service quality has remained the same with savings achieved through improved service through procurement and contract monitoring.	(60)	(60)		
Social Care and Public Health	Social Care and Public Health -10	Re-tendering of Substance Misuse and Drugs contracts with efficiencies in commissioning and contracting with a plan to reduce overheads and to modernise in line with clinical standards.	(50)	(50)		

Social Care and Public Health	Social Care and Public Health -11	Review of community champion contracts and redesign into an outreach model	(50)	(50)		
Social Care and Public Health	Social Care and Public Health -12	Adult Weight Management- Targeted Operating Model working to improve the leisure offer for residents and linking with the Council's food strategy	(40)	(40)		
Children's Services						
Children's Services	Children's Services-1	A single commissioning process to ensure families receive the right service at the right time; to intervene early and prevent escalation. Targeting efficiencies from April 2023 at £0.7m. Subject to consultation process. This is in addition to £2.3m from Early Help and Prevention delivered to 2021/22.	(700)	(700)		
The Environment						
The Environment	The Environmen-1	Sustained reductions in waste disposal tonnages, for both general waste and recycling. Waste disposal tonnages can be volatile, so there is some risk attached to this proposal	(150)	(150)		
The Environment	The Environmen-2	Bold increases in fees and charges (10-20%) that do not affect residents. The department has a fees and charges income target of £11m, with some existing pressure against it due to the cost-of-living crisis and reversal of one-off growth from 2022/23.	(133)	(133)		
The Economy						

The Economy	The Economy-1	Staffing costs are largely funded from Section 106 and this adjustment follows a review of the staffing budgets charged to the General Fund.	(14)	(14)		
Corporate						
Corporate	Corporate-1	Realign services to provide greater efficiencies and support for member responsibilities	(20)	(20)		
Corporate	Corporate 2	Continuation of the Resident Experience and Access Programme, driving further improvements in Council Tax, Housing Benefits, Accessible Transport, and the Contact Centre.	(237)	(237)		
	Overall Total		(2,924)	(2,924)		

Report to: Cabinet

Date: 04/09/2023

Subject: Kings Coronation Youth Fund Award Report 2023

Report of: Cabinet Member for Public Realm, Councillor Sharon Holder

Report author: Simon Ingyon, Assistant Director for Parks & Leisure

Responsible Director: Bram Kainth, Strategic Director of Environment

SUMMARY

The Kings Coronation Youth Fund (KCYF) was launched in April 2023 to recognise the start of His Majesty King Charles III's reign and coronation. The fund is to provide support to young people across Hammersmith and Fulham to inspire the next generation. This has been a focus for the new King ever since he launched the Prince's Trust.

£1 million has been secured from s106 funding over two years to have a long term positive legacy benefit to people and places. As part of the application process, it is hoped that match funding will also be secured, therefore increasing the overall investment in these initiatives.

This report seeks agreement to award £706,940 of funding to 26 organisations for projects that both meet the ambitions and outcomes of the Fund and support the priorities of the Council and the needs of our young residents.

RECOMMENDATIONS

1. To note that Appendix 2 is not for publication on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
 2. To provide funding of £706,940 to 26 organisations as outlined in Appendix 1, for 2023/24.
 3. That the uncommitted balance of £293,060 be made available for a second round of applications in 2024/25.
-

Wards Affected: All

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Providing regular diversionary and educational activities for young people, will create a sense of commitment, integration and belonging. In time this could turn into a contribution to their communities.
Creating a compassionate council	Providing activities for refugees and young people with multiple needs, help integrate young people into society and gives them a sense of place and belonging.
Doing things with local residents, not to them	Co-producing activities with young people, young people for young people, provides a greater sense of ownership, trust, and appreciation.
Being ruthlessly financially efficient	Funding levels are proposed to be allocated based on value for money. I.e., where match funding has been secured and on where the cost per person is low for the activity.
Taking pride in H&F	Being part of an activity group and creating new and refurbished facilities, creates a sense of pride, ownership and belonging.
Rising to the challenge of the climate and ecological emergency	Ensuring activities and facilities are sustainable and do not have a negative impact on the environment is essential.

Financial Impact

The Council has approved £1m in S.106 developer contributions that has been committed to funding the King's Coronation Youth Fund across the 2 years 2023/24 and 2024/25. It is proposed to commit £706,940 of this funding to 26 organisations (£310,705 on community-based infrastructure facilities and £396,235 as one-off revenue spend). The balance of £293,060 will be made available for a second round of applications in 2024/25. It should be noted that this Council investment of £0.7m is matched by £1.1m of funding from the applicants, increasing the total investment in these projects to £1.8m. This therefore represents excellent value for money for the Council.

Kellie Gooch, Head of Finance (Environment), 4 July 2023

Verified by Andre Mark, Head of Finance (Strategic Planning and Investment), 5 July 2023

S.106 Impact

£1m in S.106 has been allocated to deliver the King's Coronation Youth Fund over two years. The Council secured the S.106 funding as an in-lieu contribution on the obligations to provide a youth facility within the Fulham Gas Works development (Planning ref 2018/02100/COMB & S.106 ref AKA 927). The objectives of the King's Coronation Youth Fund accord with the objectives of the S106 funding secured. The only restriction on the use of the S.106 funding is that it be used within the borough.

Drawdown upon the S.106 funding allocated to the Youth Fund will follow the usual end of year process. Project and finance officer leads will be responsible for ensuring spend through the King's Coronation Youth Fund does not exceed the S.106 funding allocation. Appropriate monitoring arrangements will also need to be established which provide evidence that the S.106 funding is being spent on the intended and approved purposes. This must include regular recording and reporting on the S.106 spent and the initiatives and benefits delivered. These records should be submitted as evidence in support of the year end S.106 drawdown and will be reported in H&F's annual Infrastructure Funding Statement.

Implications completed by Matt Paterson, Assistant Director of Spatial Planning, 5th July 2023.

Legal Implications

The Council has power to make grants to voluntary organisations in accordance with its Financial Regulations. The controls set out in F37 need to be implemented in respect of all grant funding. Grant funding agreements will need to be in place to ensure these controls are implemented.

The Council has the powers to fund the activities for which the grants are being made. In particular the Council can assist in providing funding for sports and leisure activities under the Local Government (Miscellaneous Provisions) Act 1976 and for arts related activities under the Local Government Act 1972.

Each of the proposed grants represents minimal financial assistance under the Subsidy Control Act 2022 (SCA). The maximum amount that an organisation can receive by way of minimal financial assistance over a period of three financial years is £315,000. The recipient bodies will need to be sent a minimal assistance notification requiring confirmation that the above amount will not be exceeded. The grant cannot be paid until this confirmation is received. If the amount will be exceeded in respect of any organisation, further legal advice will need to be obtained to ensure compliance with the SCA before any grant is paid.

Contributions are secured from developments in the borough under planning agreements. These planning agreements specify that contributions should be spent for the purpose for which they were secured. The allocation to the KCYF was considered to be in accordance with the purpose for which the in-lieu contribution of £1million was secured. Likewise, the objectives set out in Appendix 1 are in accordance with the terms of the related planning agreement - S.106 ref AKA 927.

Mrinalini Rajaratnam – Chief Solicitor Planning and Property 3 August 2023

Background Papers Used in Preparing This Report - None

DETAILED ANALYSIS

Proposals

1. H&F wants to go above and beyond by creating a significant new fund to support projects and activities for young people that will have a long-lasting positive impact on them and the wider community.
2. Youth activities involving sport, culture, arts, music, and socialising in positive activities has long since been seen as a way of occupying and enriching young people and keeping them safe from anti-social behaviour, crime and gangs that can harm young lives.
3. Following the launch of the Fund, briefings were held with the sector on each of the specifications, to ensure that organisations understood the outcomes being sought and the process for applying. By the closing deadline, 26 applications had been received in accordance with the requirements set out in the application form and guidance notes.
4. The objectives of the fund are to support communities in the borough, and inspire young people aged 11 to 24 to engage in positive activities and reach their full potential by:
 - building **strong relationships in and across communities** through delivering inspirational events and activities for young people.
 - **improving the places and spaces that matter to young people**, enabling them to feel a sense of pride in their community.
 - helping more young people to **play, have fun and reach their potential** through arts, music, drama, and sporting activities.
 - providing **diversionary opportunities** for young people in H&F to divert them away from anti-social behaviour, crime and gangs and help them to overcome challenges.
 - **helping organisations** with equipment, hire of facilities, and facilitators to deliver youth activities.

Grant applications by type:

Application type	No. of Applications received	Value of applications received	Proposed value of the grants award
Capital	3	£310,705	£310,705
Revenue	23	£735,144	£396,235
Total	26	£1,045,849	£706,940

Recommendations:

5. Officers are recommending in most cases a lower level of funding award than organisations have requested. In determining the level of support for each applicant, consideration has been given to assessing which applications will meet the objectives of the fund and the key priorities of the council and provide value for

money. Assessment of applications and the scoring criteria are included in the exempt Appendix 2. In addition, revenue funding has only been allocated for one year, to ensure there is funding available for a second round of applications in 2024/25.

6. Funding recommendations are detailed in Appendix 1 and are summarised below under each service area. All applications recommended for funding will contribute to a variety of ways to the economic, environmental, and social well-being of the borough.
7. Three applications were received for capital schemes, requesting a total of £310,705. All applicants are match-funding their requests and therefore the total value of the investment in these projects is more than double at £632,142. The applications are from the Wormwood Scrubs Charitable Trust and Thames Valley Harriers Athletics club for the resurfacing of the athletics track and field event areas at Linford Christie Stadium. Refurbishment of basketball courts in South Park, and a music and video production room at Sands End Arts and Community Centre.
8. The remaining 23 applications were requests for revenue funding, with a total requested value of £735,144, compared to a proposed grant award value of £396,235. Including match funding from the applicants, the total investment in these schemes and programmes is £1,504,029. In summary there were 7 applications for sport, 9 for the arts, and 6 for Youth provision from across the borough. The final application was from Young Hammersmith and Fulham who propose to set up a Youth Panel to distribute small grants of up to £1,000 to young people in the borough to help with specialist equipment, attend specialist non education courses or attend a special event or activity. At the launch of the KCYF in April this year it was proposed to commit up to £500,000 per year, over two years. It is intended to increase the funding commitment from the £500,000 per year to £706,940 due to the number and quality of applications received. The balance of £293,080 is proposed be made available for a second round of applications in 2024/25.

Impact of Recommendations

9. From the 26 applications received approximately 48,130 young people will benefit from this Fund.

Grant Fund Balance

10. Officers recommend that the remaining uncommitted balance of the Kings Coronation Youth Fund i.e., £293,080, be carried forward to 2024/25 for a second round of applications.

Reasons for Decision

11. The allocation of funding follows an open application process, which requires authority from the Cabinet, as the decision affects all wards and is more than £300,000.
12. An estimated 48,130 young people in the borough will benefit from this proposed grant allocation. Youth activities include sport, culture, arts, music, and socialising in

positive activities. These opportunities will enrich the lives of young people and keep them safe from anti-social behaviour, crime, and gangs.

Equality Implications

13. An equalities impact has been completed. The grant application process was open to all organisations working in the borough. Activities offered will also be open to all.

Risk Management Implications

14. The report recommends establishing the King Charles III Coronation Youth Fund, with total investment of £1,000,000 over two years to fund the delivery of youth facilities, events, and activities. Officers should ensure that the s106 funds identified can be used for these purposes and that appropriate monitoring arrangements are instigated which provide assurance that funding is spent on the intended and approved purposes.

David Hughes, Director of Audit, Fraud, Risk and Insurance, 3 July 2023

Climate and Ecological Emergency Implications

15. All applicants will be assessed on their environmental impact including carbon emissions, ecology, and air quality. Applicants will be required to demonstrate their proposed activities minimise their carbon footprint and resources and guidance could be supplied if required. Contractors carrying capital works will also be asked for their own environmental policies and method statements to limit the impact on the climate.

Hinesh Mehta , Assistant Director ,Climate Change, 5 July 2023

LIST OF APPENDICES

Appendix 1 - Summary of applications received and proposed funding.

Exempt Appendix 2 - Scoring Criteria.

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Summary of grant applications received and proposed funding awards

Organisation	Funding sought for:	Recommended Grant Award £
CAPITAL		
Wormwood Scrubs Charitable Trust (WSCT) & Thames Valley Harriers AC	The WSCT and TVHAC partnership wish to apply to the KCYF for a £250,000 contribution towards a major capital works project, at the Linford Christie Stadium. Our partnership aims to secure refurbishment of the outdoor athletics running track, along with the refurbishment of the covered indoor sprint straight and the installation of new floodlighting facilities. This improvement will support the physical and mental well-being of approximately 34,060 young people aged 10 – 25 living in the borough (ONS,2022). The last refurbishment of both athletics tracks took place in 2005. A major improvement of these facilities is required. Impact: 34,060 young people	250,000
SEACC & South Park Youth Basketball Club	The South Park Youth Basketball Club wishes to support the London Borough of Hammersmith and Fulham in the renovation of the existing basketball courts in South Park, Fulham. We will work with Council officers in Sports Development and the Parks Department to design and execute. plans for new courts in our park. The Sands End Arts & Community Centre is facilitating the creation of the South Park Youth Basketball Club as part of our mission to create opportunities for young people in South Fulham and build cohesion between the disparate members of the community. Impact: 150 young people	34,000
SEACC recording studio	Sands End Arts & Community Centre seeks funding for a fully functional community-based sound and visual recording studio for young people. Our aim is that the project will provide access to a facility that is currently unavailable in the borough, is inclusive and enhances community cohesion across the borough, and inspires more young people to engage positively in the arts. Impact: 720 young people	26,705

Organisation	Funding sought for:	Recommended Grant Award £
	SUB-TOTAL CAPITAL	310,705
REVENUE		
Lyric Learning	<p>We seek a grant from the KCYF to support our ability to deliver, deepen and extend our educational work in schools and with young people facing disadvantage in LBHF – LYRIC LEARNING. LYRIC LEARNING will be delivered by our outstanding Young Lyric team, led by YL Director, comprising of an Education Producer (to manage and organise work with LBHF schools), Outreach and Inclusion Producer (working with school and community groups in the inclusion response project). Outreach Officer (to deepen our reach into the local community) and our marketing team.</p> <p>Impact: 720 young people</p>	27,792
Dancewest	<p>A vibrant dance programme for disabled young people 11-24 delivered weekly since 2014. Classes are free and take place weekly at the Lyric Theatre. Our programme, boosts participants physical confidence and enables young people to build friendships. However, we do not have funds to deliver beyond July 2023.</p> <p>With your support we can deliver two separate classes, that support the varying, multiple, and complex needs of the participants (11-16 & 16-24). The programme will start in September 2023 and follow the academic calendar until March 24. Each term would culminate in an end of term celebration for friends and family.</p> <p>Impact: 720 young people</p>	14,956
Fanny Eaton Play	<p>Rehearse, perform, and conduct after-show discussion of the play, 'Out of the Picture' for Schools, young people and diverse community audiences at local community and cultural venues within the borough of Hammersmith and Fulham as part of Windrush 75 commemorations. Rehearsing 5th 17th June. Performances 17th - 30th June</p>	4,800

Organisation	Funding sought for:	Recommended Grant Award £
	Impact: 720 young people	
White City Youth Theatre	We would like KCYF to provide funding towards costs for both our White City Youth Theatre and the ReAct Festival 2024. Working with 4 secondary Schools we are based at Bush Theatre Impact: 790 young people	6,000
Phoenix Youth Club	This project aims to provide a safe space for young people on the White City estate to engage in fun and meaningful after-school activities. The Phoenix Youth club will be delivered five days a week for two hours after school and have provision for up to 100 young people each day, aged 11 to 18. Our team of experienced and qualified youth workers, sports coaches and specialist instructors will deliver this programme. The timetable at Phoenix youth club will include five different activities on offer each day. Impact: 560 Young people	21,400
Minaret Community Centre	We plan to run Summer Scheme on 24th July until 25th August 2023. We will organise play activities for the children. We plan to go on trips to places of interest. There will be refreshments throughout the five weeks. A sessional Youth Worker will be employed for the five weeks period. Impact: 130	4,260
Fulham Reach Boat Club	The need to increase sporting opportunities for local young people is clearly outlined in the Hammersmith and Fulham's Business Plan Objectives: Sport and Physical activity • We will develop a sports strategy designed to allow every resident who wants to become active to do so. • We will scale up the learn to row programme so that every school child has the opportunity row Impact: 432	15,798
0 -10	We would like to run a beginner's basketball project called The BIG Girls Basketball	2,448

Organisation	Funding sought for:	Recommended Grant Award £
community	<p>project (B.I.G) for girls and young women aged 11-24, which will run over 25 weeks. We aim to also use the project to tackle girl's mental health, loneliness, fitness, and obesity. The project will include a number of weekly indoor Basketball sessions and fitness drills all in a fun way. Sessions will focus on teaching the very fundamentals of Basketball and monitor the increase of better fitness during play. What is different about this project? This project will focus on young beginners who have not played for a while that may be a bit nervous to get back into the game, and those who would like to just play for fun or haven't played before. We feel that beginner's sessions are essential to the growth of the project and to the future women's basketball in the borough, so we would like to particularly focus on that, which will hopefully also increase more play in the borough. The sessions will also provide a non-judgmental space to play basketball and encourage fitness activities for girls. The project will also include level one-basketball courses – referee and table official.</p> <p>Impact: 100 Young people</p>	
Bubblesqueak	<p>We have been really successful in terms of participation and outcomes, when we have run one off arts activities for local young people, we want to increase participation in this area. Beneficiaries will work with local artists to explore environmental/climate activism using visual arts to encourage making changes in their local area.</p> <p>HOW?</p> <p>We will deliver an arts project where our local young people creatively 'take over' specific public spaces in Old Oak & College Park ward (with prior permission) to share environmental and climate messages they feel are important to their local area using visual arts as a tool. Here they will take responsibility for making a difference in their locality addressing climate emergency while using art. They will empowering their local community by educating them on environmental issues aiming to make a change and learn new art skills and techniques along the way, taught by local artists.</p> <p>Impact: 265 young people</p>	6,880
The Brunswick Youth Club	<p>We are applying to the King Charles III Coronation Youth Fund for one year's funding towards the costs of providing our 3-day a week Senior Youth Club for young people in school years 7 and above. The Brunswick Senior Youth Club is an existing,</p>	45,026

Organisation	Funding sought for:	Recommended Grant Award £
	ongoing termtime service which takes place at The Brunswick Club for Young People, 34 Haldane Road, SW6 7EU for 10½ hours per week, 39 weeks per year, on Wednesdays from 6.00pm to 8.30pm, on Fridays from 6.00pm to 10.00pm, and on Saturdays from 5.00pm to 9.00pm. Impact: 640 young people	
LMP Action	LMP Action is bidding to deliver a Careers Cluster in the Borough to support young people who are interested in exploring careers within arts, music, drama, and sport. The project will begin in October 2023 and complete by October 2024. Impact: 280	14,800
Fulham FC Foundation	This funding, if successful, will be used to deliver a weekly Refugee Football Club and a Girls Only Kicks session. These football sessions will take place in Eel Brook common, a recreational sports area in Fulham. We hope to grow participation at each of these sessions through engaging with partner organisations (schools etc) and offering further opportunities to both of these under-represented groups. We will provide regular opportunities for our participants to undertake training and qualifications and a specialised Kicks Start programme to provide additional support to those most in need. Focus on Refugees and Girls. Impact: 120	9,880
Sulgrave Youth Club	We are requesting funding from the King Charles III Coronation Youth Fund towards the costs of providing termtime Senior Youth provision at The Sulgrave Club for one year. Our Senior Youth provision is an existing, ongoing service which we deliver for 39 weeks a year. It consists of a 1-night a week Intermediate Youth Club for young people in school years 6 to 8, and a 2-night a week Senior Youth Club for young people in school years 7 and above. Impact: 300	35,896
Nourish Hub	Our national education programme, titled NourishED, has been designed to help bring vulnerable communities and individuals together to reduce their household food waste and	16,040

Organisation	Funding sought for:	Recommended Grant Award £
	<p>overcome food poverty. Through a range of programmes customised to meet community needs we teach people to cook low-cost nutritious meals and share our essential food saving tips suitable for every budget. We also use the opportunity to combat social isolation and loneliness. Impact: 144</p>	
Harrow club evening youth sessions	<p>Service provision, in the form of the late-night safe spaces, we take place in two main locations:</p> <p>SEAPIA, Marinefield Road London, England SW6 2LL. Every Friday from 9pm to 12 midnight.</p> <p>QPR Football Club, Stadium, S Africa Rd, London W12 7PJ. Every Thursday from 8 to 11pm.</p> <p>Aside from these core locations, we run detached street work across the borough, mentoring support from other community hubs and public spaces and our employment training from Harrow Club in W10. Impact: 130 Young People</p>	24,000
QPR in the Community - Summer time refugee programme	<p>Starting in July/August during the summer holiday we would like to start a weekly session targeted at young refugees living in Hammersmith and Fulham. Partnering with H&F Welcomes, British Red Cross, Young Roots, Care for Calais and West London Welcomes as partners for referrals we would like to start a service for young people living in LBHF. Having met with West London Welcomes they informed us that the young people were interested in taking part in Football, Boxing/Martial Arts, going to the Gym and Cricket Impact: 60</p>	5,981
UPG-Masbro Youth Club	<p>We will use the funding being applied for here to allow us to continue to build upon the work done in our youth and community programme. Masbro Youth Club attracted</p>	35,470

Organisation	Funding sought for:	Recommended Grant Award £
	<p>over 400 local young people to the provision in 2022. Since losing our council funding earlier this year the Youth Club has had to reduce its youth work offer, reducing staff hours, and making people redundant instead of building on our work. We are currently only able to offer open access youth work on one night per week instead of the three, vastly cutting the youth offer available to local young people. From September, we would like to return the previous level of output we are used to offering, but also allow us to continue to build upon it, adding more high-quality opportunities to local young people and their families.</p> <p>Impact: 400 young people</p>	
JK Arts-Masbro arts classes	<p>We would like to deliver a weekly arts club from local young people ages 11-19yrs old which would take place at The Masbro Centre. The session will run for 2hrs each week. The funding would be used for all running costs related to the project including facilitator costs of running workshops in different areas of the arts to deliver a program in their chosen field and material cost.</p> <p>Impact: 65 young people</p>	8,880
Tywnholm TRA-Sports Club	<p>Our sports club needs funds for expansion including Table tennis, basketball, computer science, chess, and music.</p> <p>Impact: 70</p>	5,000
West London Zone Youth Club with personalised support	<p>NEW YOUTH CLUB KCYF funding will help us provide these 90 children and young people with a two-year programme of support personalised support targeted to meet their specific needs. This programme of support includes a large range of activities including BMX, theatre, drumming, and football. These activities form part of a wider approach targeted at meeting each child's social, emotional, and academic needs. For children in secondary school programmes often include additional support in employability, study skills and mental health.</p> <p>Impact:</p>	26,196
Let's Unite for Autism-Art therapy sessions	<p>The funding will be used to deliver an Art therapy sessions which offers young people with additional needs a safe form of emotional expression and communication that is unrestricted by language and communication difficulties. This form of therapy is designed to work with young person's unique strengths on their own terms if practiced in an environment that allows a child to relax and feel safe.</p>	5,932

Organisation	Funding sought for:	Recommended Grant Award £
	For young people who have a disability or disorder they are most likely isolated from their peers. Impact: 30 young people	
SEAPIA youth activities	The project will begin in October 2023- October 2025. The funding will cover sessional worker salaries, core costs, equipment, activities and will enable us to reach more young people across the borough. We will co-create the programme with young people and through initial consultations the activities and workshops planned at this point are – Sports – football/basketball/ volleyball tennis/ netball. Arts and crafts- pottery / painting/ graffiti/ designing. Educational workshops with guest speakers. Cooking and baking classes. Provide healthy meals and snacks during all sessions. Impact: 100	28,800
Young H&F small grant youth panel and distribution	Small grants organised and delivered through a panel of young people. Applications up to £1,000 are available to young people to apply for financial support. Impact: 62	30,000
	Sub-Total Revenue	392,496
	Total Capital and Revenue Funding Award 2023/24	706,940
	Total Funding Available	1,000,000
	Balance of Funding Available for Phase 2 Applications	293,060



NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Authority hereby gives notice of Key Decisions which the Cabinet, Cabinet Members or Chief Officers intend to consider. The list may change from the date of publication as further items may be entered.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Authority also hereby gives notice in accordance with paragraph 5 of the above Regulations that it may meet in private to consider Key Decisions going to a Cabinet meeting which may contain confidential or exempt information.

Reports relating to Cabinet key decisions which may be considered in private are indicated in the list of Cabinet Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the Cabinet decision should instead be made in the public at the Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on katia.neale@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY THE AUTHORITY FROM SEPTEMBER 2023 UNTIL APRIL 2024

The following is a list of Key Decisions which the Authority proposes to take from September 2023. The list may change over the next few weeks.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £300,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website at least on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet, by a Cabinet Member or by a Chief Officer.

If you have any queries on this Key Decisions List, please contact Katia Neale on 07776 672 956 or by e-mail to katia.neale@lbhf.gov.uk

Access to Key Decision reports and other relevant documents

Key Decision reports and documents relevant to matters to be considered at the Authority by Cabinet only, will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the Cabinet meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All Key Decisions will be subject to a 3-day call-in before they can be implemented, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet related to Cabinet Key Decisions only. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM CABINET

Leader	Councillor Stephen Cowan
Deputy Leader	Councillor Ben Coleman
Cabinet Member for Children and Education	Councillor Alexandra Sanderson
Cabinet Member for Civic Renewal	Councillor Bora Kwon
Cabinet Member for Climate Change and Ecology	Councillor Wesley Harcourt
Cabinet Member for Economy	Councillor Andrew Jones
Cabinet Member for Finance and Reform	Councillor Rowan Ree
Cabinet Member for Housing and Homelessness	Councillor Frances Umeh
Cabinet Member for Public Realm	Councillor Sharon Holder
Cabinet Member for Social Inclusion and Community Safety	Councillor Rebecca Harvey

Key Decisions List No. 129 (published 24 August 2023)

KEY DECISIONS LIST – FROM SEPTEMBER 2023

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be made by	Earliest date the decision will be made and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents publication
CABINET MEMBER AND OFFICER DECISIONS				
Finance				
Cabinet Member for the Economy, Cabinet Member for Social Inclusion and Community Safety	September 2023	<p>Construction Code of Practice</p> <p>The Council's Noise and Nuisance team would like to publish a Code of Practice for Construction Work. By publishing an approved Code of Construction Practice the council will set out clear requirements for how construction works should be carried out. This will help to ensure that all impacts from those works e.g. noise or dust complaints, are minimised.</p>	Cabinet Member for the Economy, Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Children and Education	September 2023	<p>Short Term Lease for the School House at Hurlingham Academy</p> <p>The report requests approval for consent for Hurlingham Academy to enter into a short term lease of the School House (caretakers lodge).</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the
	Reason: Expenditure/ income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
				3-day call-in.
Cabinet Member for Public Realm	September 2023	Clean Air Neighbourhoods Programme Investment Investment in the borough wide Clean Air Neighbourhoods Programme	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	September 2023	Connected Persons Extension Directors decision for additional funding for an extension to a 2-bedroom property to enable 3 Hammersmith and Fulham Children Looked After to remain with their family.	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Children and Education	September 2023	Breakfast Support Provider to Address Food Poverty in Schools Deliver of expert advice and support to establish hunger focused breakfast provision in schools as well as food deliveries.	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2023	Refurbished Town Hall - Level 06 Fit-Out The Council is seeking to tender for works to fit-out the new bar and restaurant area on Level 06 of the refurbished Town Hall. Works are likely to include, floor and wall finishes, lighting, kitchen and bar counter.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for Children and Education	September 2023	GLA funding for Primary School Universal Free School Meals The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023.	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	between £1.5m and £5m	The funding allocation for Hammersmith & Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals.		Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	September 2023	Article 4 Direction Direction to remove permitted development rights for commercial premises to change use to residential in identified commercial areas within the borough.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet Member for Finance and Reform	September 2023	Smart Building and Environmental Technologies 2023 The council has ambitions to invest in technology to support climate and environmental targets within offices. Facilities are needed to monitor and manage energy and power usage and operate technically efficient buildings whilst providing powerful utilization data.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Strategic Director of Finance	September 2023	<p>Council Tax Single Person Discount Review</p> <p>In line with recommendations from DLUHC, the Council conducts a yearly review of the Single Persons Discount (SPD) which has been granted to residents previously under Section.11 Council Tax (Discount and Disregard) LGFA 1993. This review is to establish whether the resident is still eligible for the discount, which is a 25% reduction on the council tax charge.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in</p>
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Finance and Reform	September 2023	<p>Council Tax and Business Rates Arrears Reduction Project</p> <p>To agree one off revenue funding of £938,000 to support a targeted reduction in Council Tax and Business Rates arrears, to be funded from the Council's efficiency projects reserve (invest to save).</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for Children and Education	September 2023	<p>Maintained Nursery Funding - Academic Years 2023/24</p> <p>Early Years funding for support to vulnerable children with additional needs</p>	Cabinet Member for Children and Education	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
	between £1.5m and £5m			Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	September 2023	Hammersmith Bridge Stabilisation and Restoration Specialist advice services for the stabilisation and restoration of Hammersmith Bridge	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Corporate				
Strategic Director of the Economy Department	September 2023	White City Central - Variation to the appointments of Mae, Curtins, 24 Acoustics, Make:Good and Farrer Huxley to include RIBA 3A This report concerns the proposed development of the site known as White City Central area ("site"). The report seeks the approval for the variation of existing contracts for stage RIBA 3A to assist in the procurement of the main contractor.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Children and Education	26 Sep 2023	Maintained Nursery Grant Funding Approve maintained nursery funding for academic year 22/23 at current levels from early years block	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2023	Procurement Strategy & Award of Air Source Heat Pumps We are proposing to let and award a contract for the supply and installation of air to water source heat pump system (s) at 105 Greyhound Road, W6 8NL and the Public Mortuary at 200 Townmead Road, SW6 2RE.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Sands End	
Cabinet Member for Housing and Homelessness	September 2023	Contract Award Report - Consultancy Services Framework Contract award report in relation to the appointment of specialist external consultants to deliver professional services for the Economy Department covering: Multi-disciplinary services (such as Quantity Surveyors, Contract	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income over £5m & policies or new income, reserves		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
	use, overspend over £300K	Administrators, Project Managers, Principal Designers including CDM Consultants/Advisors, Building Surveyors and Employers Agents including a combination of such services); Engineering Services (such as Mechanical & Electrical and Civil and Structural); Architectural Services; Clerk of Works Services; and Fire Consultancy Services. The Consultancy Services Framework Agreement comprises eight (8) lots and will run for a period of four (4) years.		Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Leader of the Council	September 2023 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Open Market Acquisition The authority to acquire residential properties to accelerate the delivery of genuinely affordable housing in the borough, to meet the urgent need for affordable housing.	Cabinet Member for the Economy Ward(s): All Wards Contact officer: Mo Goudah mo.goudah@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	September 2023 Reason:	Variations to Housing Repairs Contract Contract variation to existing housing repairs contract	Cabinet Member for Housing and Homelessness Ward(s): All Wards Contact officer: Emma Lucas Tel: 07827883247 Emma.Lucas@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
				Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of Finance	September 2023	Land and property-based ICT system contract extension Approval of a 12 month contract extension with existing provider IDOX to enable the data migration and new system configuration to take place	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Public Realm	September 2023	Parking Bailiff Enforcement Procurement Strategy This decision will be to sign off on the procurement strategy relating to the bailiff enforcement contract for outstanding Penalty Charge Notice (PCN) debt.	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
Deputy Leader	September 2023	Home care and independent living The key decision award report for home care and independent living to be signed off by Cabinet Member. The service provides home to residents living in the borough with assessed eligible need	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards Contact officer: Laura Palfreeman Tel: 0208 753 1953 Laura.Palfreeman@lbhf.gov.uk	
Cabinet Member for Children and Education	September 2023	Procurement Strategy for Community Schools Programme Refurbishment Works To refurbish Lena Gardens and Mund St. sites to serve as decant locations for schools in the Community Schools Programme	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Avonmore; Addison; Brook Green; Ravenscourt Contact officer: Anthony Mugan Anthony.Mugan@lbhf.gov.uk	
Cabinet Member for Public Realm	September 2023	Contract award for Residential Charging Network expansion The Council has successfully secured £4.2 million of funding from the On-street Residential Charging Scheme (ORCS), run by the Office for Low Emission Vehicles. This report now seeks approval for the procurement strategy to expand the residential	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards Contact officer: Masum Choudhury Masum.Choudhury@lbhf.gov.uk	

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	between £1.5m and £5m	lamp column charge point network through an award of a concession contract, as recommended in this report, to Joju Limited (Joju) for a period of five years commencing in Summer 2022, with the option for the Council to extend for a further two years.		Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for the Economy	September 2023	Design Team contract award - Four Development Sites Contract award - Lead Architect and Design Team for the proposed developments of new homes at Barclay Close, Becklow Gardens, The Grange & Jepson House.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Coningham; Walham Green; Sands End	
Strategic Director of the Economy Department	September 2023	Community Schools Programme – Variation to the appointment of Design Team (BPTW) Variation to existing contract for Design Team services (encompassing architectural design services) for the Community Schools Programme.	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): Avonmore; Ravenscourt	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Deputy Leader	September 2023	<p>Direct Award of Contract for Minterne Gardens Extra Care Service</p> <p>The decision is to agree that the Contract with Housing 21 will start from February 2023 until 31st March 2027.</p> <p>The decision is to agree that the total value of the four-year Housing 21 Minterne Gardens contract is expected to be £3,919,566.</p> <p>The service is based on a core and flexi model which fits around resident's needs. This contract will provide a consistent and sustainable Extra Care Service for resident of the borough, which promotes independent living, enabling them to remain in their own home for as long as possible and reduces the need for more expensive residential care.</p>	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): White City; Wormholt Contact officer: Johan van Wijgerden Tel: 07493864829 Johan.vanwijgerden@lbhf.gov.uk	
Strategic Director of the Economy Department	September 2023	<p>Decarbonisation of non-domestic properties (phase 2) - WOS - contract award</p> <p>Decision relates to the award of a Works / Optimisation Service (WOS) contract for retrofitting and decarbonising H&F assets (incl. replacement of gas boilers with ASHPs).</p> <p>This decision follows the procurement strategy taken to Cabinet on 18th July 2022 and the Cabinet report (requesting approval for authority to award the contract to be delegated to relevant the SLT Director, in consultation with the Cabinet Member) on 6th March 2023.</p> <p>The WOS contract will be used for the installation of Energy Conservation Measures (ECMs) at</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards Contact officer: Jonathan Skaife Jonathan.Skaife@lbhf.gov.uk	

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		H&F non-domestic properties. The delivery of decarbonisation and retrofit projects will support the Council to achieve its net-zero carbon target and reduce carbon emissions in H&F.		
Cabinet Member for Housing and Homelessness	September 2023	Procurement Strategy/Contract Award approval to Cablesheer to support with housing voids and repairs	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	<p>We are looking for both procurement strategy and contract award approval to direct award a 3 year contract to Cablesheer. The contract will instruct work orders to Cablesheer to support our term-service patch contractors with housing voids and repairs.</p> <p>This direct award will be through a compliant Construction Framework (The national framework partnership). The contract value will be for a maximum value of £4,500,000 over a 36 month duration. The contract will apportion the spend equally at £1,500,000 per annum.</p>	Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	September 2023	Direct award of a 5 year repair and maintenance contract for Lift Monitoring Equipment	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m	We require approval to direct award (via a waiver to contract standing orders) a maintenance and repair contract to our incumbent contractor. This contract will also allow for a planned equipment replacement regime to upgrade some old hardware which was installed in 2008. This will be a 5-year term-service contract, with a projected spend of £1,232,399.	Ward(s): All Wards	

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Strategic Director for the Environment	September 2023	<p>Alternative Ecological Mitigation at Wormwood Scrubs Contractors Procurement</p> <p>This report is seeking permission for the council to approach the market and procure contractors for the implementation of the Alternative Ecological Mitigation (AEM) Masterplan capital works and 10 Year Management and Maintenance Plan (MMP) for Wormwood Scrubs.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): College Park and Old Oak	
Cabinet Member for Housing and Homelessness	September 2023	<p>Approval to extend our roofing contract by 12 months.</p> <p>We seek approval to extend our existing contract with our roofing subcontractor. This contract currently supports our DLO by carrying out roofing repairs and maintenance works, on behalf of H&F Maintenance, our Direct Labour Organisation ('the DLO'). The DLO has responsibility for carrying out repairs to communal areas for most of our council housing stock. Due to the specialist nature of roofing works the DLO requires a subcontractor to carry out roofing repairs and maintenance works on its behalf.</p> <p>We initially procured this provider under a JCT measured term contract from the 16th of May 2022 until the 15th of May 2024. The original contract award allowed for a 12 month extension of the contract until the 15th of May 2025.</p> <p>We are seeking approval to action this extension of the contract until</p>	Cabinet Member for Housing and Homelessness	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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		the 15th of May 2025.		
Cabinet Member for Housing and Homelessness	September 2023	<p>Procurement and Contract Award decision to direct award a repairs/voids contract via the Fusion 21 Framework</p> <p>We are seeking to compliantly direct award a contract via the Fusion 21 Reactive Repairs and Empty Buildings Framework. This contract will be part of our 'phase 2' additional capacity strategy with repairs and voids.</p> <p>We are seeking to call-off a £4,500,000 contract. The contract length will be for 3 years and will cover a range of disrepair, P60's and voids.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Director Children's Services	September 2023	<p>Contract Award for Home Extension for Long term Connected Persons Foster Carers</p> <p>Proposal to award a contract, following a competitive tendering process, for the creation of a loft and side extension to an out-of-borough foster home.</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Outside the Borough	

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Cabinet Member for Housing and Homelessness	September 2023	<p>Contract Award for energy efficiency pilot project via the Procurement for Housing Framework</p> <p>We are seeking approval to undertake a pilot project at Philpot Square to upgrade the building fabric and the communal heating from gas to air source heat pump (electric). We seek to use the Procurement for Housing Framework (Lot 4- Renewables) to appoint a capable supplier.</p> <p>The works will increase energy efficiency, reduce energy bills and retrofit Philpot Square to become one of H&Fs first 'net zero ready' blocks.</p> <p>Residents will also be given full control over how they heat their properties and individual billing will be enabled to ensure subsequent costs are charged fairly.</p> <p>The total cost of the project will be circa £4.2million. Up to £1million of grant funding is also being applied for to support this cost.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Deputy Leader	September 2023	<p>Day Opportunities Direct Award Contract</p> <p>The purpose of this report is to approve a Direct Award to both Nubian Life and the Alzheimer's Society to the total value of £564,887. For both services, the contract ends on the 31st March 2023 and to ensure service continuity as well as planning a co-production</p>	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between		Ward(s): All Wards	

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	£1.5m and £5m	project and tender in order that on the 1 June 2024 a revised service will be put in place.		Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Director Children's Services	September 2023	Procurement Strategy for Temporary Classroom Unit at Woodlane High School Provision of 20 additional temporary spaces at Woodlane High Schools	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Cabinet Member for Housing and Homelessness	September 2023	Direct Award via the Southeast Consortium Framework for a Windows installation/replacement contractor We are seeking approval to compliantly direct award a 3 year, £3,000,000 windows installation and replacement contract via the Southeast Consortium Framework. This contract will provide the council with the additional capacity required to support our increasing work order demand within the repairs service.	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Strategic Director of the Economy Department	September 2023	Procurement of a Marquee for the refurbished Hammersmith Town Hall The Council is seeking to procure a marquee for the outdoor area of the rooftop bar and restaurant on Level 06 of the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	
Cabinet Member for the Economy	September 2023	Procurement and Installation of Audio Visual Equipment, Desk Booking and Smart Technology within the refurbished Town Hall The Council is seeking to tender for works to procure and install the following: - Audio Visual equipment - Desk Booking technology - Smart technology	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Hammersmith Broadway	
Strategic Director of the Economy Department	September 2023	Procure joinery works in relation to large Furniture and Fixtures at the refurbished Town Hall The Council is seeking to tender a joinery package for the provision of two large reception desks and a bar counter at the refurbished Town Hall	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Hammersmith Broadway	

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			v.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Public Realm	September 2023	Riverside Railing Refurbishment at Bishops Park Funded through S106 from Fulham FC we are working on proposals to repair and refurbish the 1km of riverside railings within the park. This would be an open tender.	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Palace & Hurlingham	
Deputy Leader	September 2023	Direct Award Report for Mental Health Supported Living Services This report seeks the approval of a 12 months direct award to the incumbent mental health supported living services to allow time for officers to carry out coproduction and commissioning activity.	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

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Cabinet Member for Social Inclusion and Community Safety	September 2023	<p>Procurement Strategy for Specialist Co-located Independent Domestic Violence Advocates (IDVAs)</p> <p>The report details proposals to bring together existing contracts to procure a specialist co-located Independent Domestic Violence Advocacy (IDVA) service to support women experiencing domestic abuse. This is a joint commissioning proposal to bring together and improve the way in which we deliver co-located IDVA services in Hammersmith & Fulham.</p>	Cabinet Member for Social Inclusion and Community Safety	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	September 2023	<p>Fulham Library & Macbeth Centre Roof Replacement</p> <p>Roof Replacement works</p>		A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): Fulham Reach	
Cabinet Member for Housing and Homelessness	September 2023	<p>Fire safety upgrade and refurbishment works to Charecroft estate W12</p> <p>Appointment of contractor to enter into a Pre-Construction Services Agreement (PCSA) in relation to fire safety upgrade and refurbishment works to Charecroft estate W12 (Bush Court, Shepherds Court, Woodford Court,</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income over £5m & policies or new income, reserves		Ward(s): Addison	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
	use, overspend over £300K	Roseford Court)		Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet Member for Housing and Homelessness	21 Sep 2023	Major refurbishment of Linacre Court W6 and construction of new community centre Award of contract for major refurbishment of Linacre Court W6 and construction of new community centre	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Avonmore	
Cabinet Member for Housing and Homelessness	September 2023	Refurbishment of Askham Court and Aldine Court Award of contract for refurbishment works to Askham Court and Aldine Court	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): Wormholt; Shepherds Bush Green	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
Cabinet Member for Housing and Homelessness	7 Sep 2023	Major refurbishment of West Kensington estate towers Award of contract for the major refurbishment of West Kensington estate towers (Churchward House, Fairburn House, Desborough House, Lickey House, Sharnbrook House) W14	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): West Kensington	
Cabinet Member for Children and Education	September 2023	GLA funding for Primary School Universal Free School Meals The Mayor for London announced £130 million of one-off funding to ensure all school children at publicly funded primary schools in London can receive free school meals for the academic year beginning in September 2023. The funding allocation for Hammersmith & Fulham is funding for schools to implement the meal provision for children in Key Stage 2 who are not otherwise eligible for free school meals..	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Cabinet Member for the Economy	October 2023	2023 ICT Service Desk procurement ICT Service Desk procurement	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital		Ward(s): All Wards	

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	between £1.5m and £5m			Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Strategic Director of the Economy Department	September 2023	<p>Contract award approval for a Re-wiring contract to W.G Wiggington LTD via the Procure Public Ltd, 'Electrical Services and Decarbonisation' Framework.</p> <p>This procurement and contract award report recommends the direct award of a contract via the Procure Public Ltd, 'Electrical Services and Decarbonisation' Framework to W.G Wiggington Ltd. The value of this contract is circa £554,000 and is for the delivery of works in relation to electrical re-wiring at 140 of our properties.</p> <p>This is a value limited award to add capacity to the re-wiring programme across our housing stock.</p>	Cabinet Member for Climate Change and Ecology	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	
Strategic Director of the Economy Department	September 2023	<p>Contract award approval for a lateral mains upgrade project to W.G Wiggington LTD via the Procure Public Ltd, 'Electrical Services and Decarbonisation' Framework.</p> <p>This procurement and contract award report recommends the direct award of a contract via the Procure Public Ltd, 'Electrical Services and Decarbonisation' Framework to W.G Wiggington Ltd. The value of this contract is circa £325,000 and is for an urgent upgrade to the lateral mains infrastructure at Philpots Square.</p>	Cabinet Member for Climate Change and Ecology	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
		This is a value and time limited award in order to undertake urgent upgrade works.		3-day call-in.
Deputy Leader	September 2023	<p>Award of Hammersmith & Fulham Council's Young People's Integrated Substance Misuse and Sexual Health (ISMASH) service contract</p> <p>This report seeks approval to award the Young People's Integrated Substance Misuse and Sexual Health (ISMASH) Service contract to the successful provider to commence on 1 October 2023 following a robust procurement process.</p>	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
Strategic Director for the Environment	2 Sep 2023	<p>New Parking Permit System</p> <p>The Parking Department is looking to procure a new permit system through G-Cloud 13 as a direct award</p>	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

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Cabinet Member for Housing and Homelessness	15 Sep 2023	<p>Phase 2 LED lighting contract for block communal lighting.</p> <p>We recently completed 'phase one' of our LED lighting programme. This involved upgrading communal lighting in corridor stairs and exterior of buildings in blocks on Council Housing Estates.</p> <p>We are now seeking approval to compliantly direct award the 'phase 2' contract (estimated at £850,000) to Openview Security Solution Limited via the London Housing Consortium Framework, LOT 'Whole House Refurbishments and Associated Works framework (WH2)'.</p>	Cabinet Member for Housing and Homelessness	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income above £300K - Revenue up to £500k and Capital up to 1.5m		Ward(s): All Wards	

CABINET - 4 September 2023

Cabinet	4 Sep 2023	<p>Special School Organisation and SEND Capital Plan</p> <p>The plan sets out projected scenarios for future numbers of pupils and students with identified SEND and sets out a strategy for provision for Special Needs learners and associated capital investment.</p>	Cabinet Member for Children and Education	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Budg/pol framework		Ward(s): All Wards	

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Cabinet	4 Sep 2023	<p>The refurbishment of Lena Gardens school site for ongoing education use</p> <p>The report recommends award of the contract for refurbishing the premises to provide high quality educational facilities for Flora Gardens Primary school.</p>	Cabinet Member for Children and Education	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): Addison; Ravenscourt	
Cabinet	4 Sep 2023	<p>Community Schools Programme decant works and mobilisation</p> <p>The report seeks budget approval for refurbishment works at the Lena Gardens and Mund Street sites that are intended to be be decant locations for the Community Schools Programme</p>	Cabinet Member for Children and Education	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Budg/pol framework		Ward(s): All Wards	
Cabinet	4 Sep 2023	<p>Treasury Management Outturn Report</p> <p>This report sets out the Council's Treasury Management performance for 2022/23</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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			ptriggs@westminster.gov.uk	Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	4 Sep 2023 Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K	Capital Programme Monitor & Budget Variations, 2022/23 (Outturn) This report provides a summary of the Council's capital programme outturn for the financial year 2022/23 and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	4 Sep 2023 Reason: Affects 2 or more wards	2022/23 Provisional Revenue Outturn Report Revenue outturn position for the Council's General Fund for 2022/23.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

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Cabinet	4 Sep 2023	<p>2023/24 Corporate Revenue Monitor - Month 2 (May 2023)</p> <p>To note the Council's financial forecast position.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	4 Sep 2023	<p>Kings Coronation Youth Fund Award Report 2023</p> <p>This report seeks agreement to award £703,201 of funding to 26 organisations for projects that both meet the ambitions and outcomes of the Fund and support the priorities of the Council and the needs of our young residents.</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Public Realm	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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CABINET - 16 October 2023				
Cabinet	<p>16 Oct 2023</p> <hr/> <p>Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K</p>	<p>Civic Campus Commercial Leasing Strategy</p> <p>This report seeks approval of the commercial leasing strategy for entering into leases with proposed tenants of all of the refurbished and newly built commercial premises on the Civic Campus.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for the Economy</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Philippa Cartwright, Denise McEnery</p> <p>Philippa.Cartwright@lbhf.gov.uk, Denise.McEnery@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
Cabinet	<p>16 Oct 2023</p> <hr/> <p>Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K</p>	<p>Instruction to H&F Developments Ltd to grant lease on civic campus convenience store to successful operator</p> <p>The Council's nominee company, H&F Housing Developments Ltd acts on the instruction of the Council in all matters related to the commercial leases on the civic campus.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule</p>	<p>Cabinet Member for the Economy</p> <hr/> <p>Ward(s): Hammersmith Broadway</p> <hr/> <p>Contact officer: Philippa Cartwright</p> <p>Philippa.Cartwright@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>

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		12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	16 Oct 2023 Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K	Instruction to H&F Developments Ltd to grant cinema lease to successful operator The Council's nominee company, H&F Housing Developments Ltd, acts upon the instruction of the council in matters relating to commercial leases at the Civic Campus. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for the Economy Ward(s): Hammersmith Broadway Contact officer: Philippa Cartwright Philippa.Cartwright@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	16 Oct 2023 Reason: Affects 2 or more wards	Fuel Poverty Strategy Fuel Poverty Strategy	Cabinet Member for Climate Change and Ecology Ward(s): All Wards Contact officer: Hinesh Mehta Hinesh.Mehta@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be

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				published at the start of the 3-day call-in.
Cabinet	16 Oct 2023	<p>Climate Change Supplementary Planning Document</p> <p>New planning guide to help ensure new homes and developments are more friendly to the environment. The new 'Supplementary Planning Document' offers guidance to developers, landowners, homeowners, planning officers and other interested parties when preparing and assessing planning applications.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	16 Oct 2023	<p>Cultural Strategy</p> <p>Hammersmith & Fulham's new Cultural Strategy</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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Cabinet	16 Oct 2023	Health and Wellbeing Strategy Hammersmith & Fulham's 2023 - 2028 Health and Wellbeing Strategy sets out our vision for improving the health and wellbeing of those in the borough, and reducing health inequities through empowerment, collaboration and innovation.	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Budg/pol framework		Ward(s): All Wards	
	Contact officer: Jessica Dawson jessica.dawson@lbhf.gov.uk			
Cabinet	16 Oct 2023	Capital Programme Monitor & Budget Variations, 2023/24 (First Quarter) This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
	Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk			
Cabinet	16 Oct 2023	Fixed Penalty Notices to be issued by LET team Update to several of the existing amounts	Cabinet Member for Public Realm	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet
	Reason: Affects 2 or more wards		Ward(s): All Wards	
	Contact officer: Mohammed Basith Mohammed.Basith@lbhf.gov.uk			

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				Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	<p>16 Oct 2023</p> <p>Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K</p>	<p>Hammersmith Bridge - Toll Order and Road User Charge Scheme</p> <p>Set out the requirements for either a Toll or Road User Charge for Hammersmith Bridge To approve the orders required for either options. To carry out consultation. To approve in principle that if made it will be chargeable by a concessionaire To agree the procurement strategy be amended so that the evaluation will be 50% quality and 50% price. To note the detail financial matters</p> <p>PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Public Realm</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk</p>	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>

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CABINET - 6 November 2023				
Cabinet	6 Nov 2023	<p>Edith Summerskill House</p> <p>Approval of contractual agreements including grant funding agreement to facility the redevelopment of Edith Summerskill House site as a 100% affordable housing.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): Lillie	
Cabinet	6 Nov 2023	<p>2023/24 Corporate Revenue Monitor - Month 4 (July 2023)</p> <p>To Note the Council's Financial Forecast position.</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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Cabinet	6 Nov 2023	<p>Planning Obligations Draw Down Report 2022/23</p> <p>The Council is required to use funds received from planning obligations to address the impact of developments carried out . This report sets out the use of funds received through Section 106 agreements and received as a result of the Community Infrastructure Levy (CIL) schedules in force in the Borough. It seeks approval to the drawdown of these funds for projects which have been delivered in 2022/23.</p>	Cabinet Member for the Economy	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	6 Nov 2023	<p>Community Investment in Climate Initiatives</p> <p>Community Investment in Climate Initiatives</p>	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Expenditure/Income - Revenue between £500,000 and £5m and Capital between £1.5m and £5m		Ward(s): All Wards	
CABINET - 4 December 2023				
Cabinet	4 Dec 2023	<p>Procurement Strategy for Mental Health Supported Housing</p> <p>Procurement strategy for our mental health supported housing in borough contracts.</p>	Deputy Leader	A detailed report for all decisions going to Cabinet will be available at least five working days before the date
	Reason: Expenditure/Income over £5m & policies or		Ward(s): All Wards	

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	new income, reserves use, overspend over £300K	<p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Julius Olu, Rebecca Richardson Tel: 020 8834 4734, Tel: 0208 753 8749, Tel: 07827879659 Michele.Roberts@lbhf.gov.uk, Julius.olu@lbhf.gov.uk, rebecca.richardson@lbhf.gov.uk</p>	<p>of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>

CABINET - 15 January 2024

Cabinet	15 Jan 2024	<p>CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (SECOND QUARTER)</p> <p>This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/ income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	15 Jan 2024	<p>2023/24 Corporate Revenue Monitor - Month 6 (September 2023)</p> <p>To note the Council's financial forecast position</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)
				Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Affects 2 or more wards	Council Tax Base and Collection Rate 2024/25 and Delegation of the Business Rate Estimate This report is a statutory requirement that sets the council tax base for the purposes of the 2024/25 revenue budget.	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Jamie Mullins Tel: 020 8753 1650 Jamie.Mullins@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
Cabinet	15 Jan 2024 Reason: Affects 2 or more wards	Council Tax Support Scheme 24/25 To agree the Council Tax Support Scheme for 24/25	Cabinet Member for Finance and Reform Ward(s): All Wards Contact officer: Kirsty Brooksmith Tel: 07785531091 Kirsty.Brooksmith@lbhf.gov.uk	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
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CABINET - 12 February 2024

Cabinet	12 Feb 2024	<p>CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2023/24 (THIRD QUARTER)</p> <p>This report provides a financial update on the council's capital programme and requests approval for budget variations to the capital programme.</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	
Cabinet	12 Feb 2024	<p>FOUR YEAR CAPITAL PROGRAMME 2024/25 AND CAPITAL STRATEGY 2024/25</p> <p>This report presents the Council's four-year Capital Programme</p>	Cabinet Member for Finance and Reform	<p>A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.</p>
	Reason: Expenditure/Income over £5m & policies or new income, reserves use, overspend over £300K		Ward(s): All Wards	

CABINET - 4 March 2024

Cabinet	4 Mar 2024	<p>Hate Crime Strategy 2024-2028</p> <p>This report will present a new Hate Crime Strategy for Hammersmith and Fulham</p>	Cabinet Member for Social Inclusion and Community Safety	<p>A detailed report for all decisions going to Cabinet will be available at</p>
	Reason: Affects 2 or more wards		Ward(s): All Wards	

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet (other relevant documents may be submitted)
			Contact officer: Beth Morgan, Laura Seamons Tel: 020 8753 3102, Tel: 07786965292 beth.morgan@lbhf.gov.uk, laura.seamons@lbhf.gov.uk	least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
CABINET - 15 April 2024				
Cabinet	15 Apr 2024	2023/24 Corporate Revenue Monitor - Month 9 (December 2023)	Cabinet Member for Finance and Reform	A detailed report for all decisions going to Cabinet will be available at least five working days before the date of the meeting. Cabinet Member Decisions and Officer Decisions reports will be published at the start of the 3-day call-in.
	Reason: Affects 2 or more wards	To note the Council's financial forecast position	Ward(s): All Wards	
			Contact officer: Andre Mark Tel: 020 8753 7227 andre.mark@lbhf.gov.uk	